

**1 MAY 2001**



**Command Policy**

**INSPECTION GUIDE**

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This pamphlet provides gradesheets that are essential to the integrity and utility of the AMC Inspection System applicable to Expeditionary Operational Readiness Inspection (EORI), En Route Readiness Inspections (ERI), Single Integrated Operational Plan (SIOP) inspections, and inspecting the Ability to Survive and Operate (ATSO). The gradesheets in this guide are not intended to be all-inclusive and Inspector General personnel will use this guide as a starting point to promote a thorough, objective evaluation. These gradesheets will be used in conjunction with AMCI 90-201, The Inspection System, AFI 90-201, *Inspector General Activities*, and the AMC Unit Level Mission Essential Tasks (MET). This pamphlet will be used to conduct all Headquarters Air Mobility Command Inspector General (HQ AMC/IG) readiness inspections for AMC units unless specifically exempted. This publication applies to the Air National Guard (ANG) when published in the ANGIND2 and to AMC gained Air Force Reserve Command (AFRC) units.

### ***SUMMARY OF REVISIONS***

**This document is substantially revised and must be completely reviewed.**

The most significant EORI change is the reinstatement of a five-tier grading system using four traditional Major Graded Areas--Initial Response, Employment, Mission Support, and Ability to Survive and Operate. The 5-tier grade (Outstanding, Excellent, Satisfactory, Marginal, and Unsatisfactory) is described in AFI 90-201 for each major graded area and for the overall 5-tier grade. For wing EORI Grades the IG will assess a pre-determined number of UTCs and then ascribe the wing (or group, as applicable) an appropriate EORI grade. SIOP inspections have been aligned more closely with EORI, incorporating METs into the grading criteria and returning to a five-tier grade. ERIs will use a five-tier grading criteria.

This revision incorporates AMC Unit Level Mission Essential Tasks, Version 2.0, 1 July 2000 into the inspection process as directed in AFI 90-201. AMC EORIs will be based on validating unit/Unit Type Code (UTC) Mission Essential Task Lists (METLs). Inspectable processes are included in this document for applicable tasks and standards. Common standards that apply to all personnel/UTCs are listed in [Attachment 2](#). This document uses color code grading; GREEN — ready, LIGHT GREEN — ready with action items, RED — not ready, BLUE — not observed, and N/A for not tasked or not applicable.

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## Chapter 1

### GENERAL

#### 1.1. Task and Standard Overview.

1.1.1. The tasks contained herein are limited to those tasks that a unit must accomplish to a certain degree to meet its wartime mission. Each task is deemed to be a mission essential task (MET). Tasks are assigned a task number, title, description, HQ AMC office of primary responsibility (OPR) or functional organization, and standards. The list of tasks applicable to an individual unit is the unit's MET List (METL). This task list does not include tasks deemed non-mission essential. The standards that accompany each task add additional detail and specify the degree to which a unit is expected to perform the task. A standard is simply a list of criteria and measures. It is made up of an assigned ID number, criteria, and a measure description. Standards are formatted in a five column table as follows:

1.1.1.1. The first column contains the measure number.

1.1.1.2. Column two lists either the major graded area or if the task is not inspected (**Initial Response = IR, Employment = EMP, Mission Support = MS, and ATSO = ATSO, or Not Inspected = NI**)

1.1.1.3. Column three and four comprise the time criteria.

1.1.1.4. Column five describes the measure.

1.1.2. The IG has aligned the unit level MET numbers with those of similar METs that apply to HQ AMC. In general, AMC METs are grouped according to function as depicted below.

**Table 1.1. General Task Grouping**

Number Group	Functional Group
3.03	Managing, operating, and maintaining C4I Systems
3.05	Producing intelligence information
3.08	Communicating and safeguarding operational information
4.02	Nuclear surety
5.01	Air transportation operations
5.03	Movement management
5.04	Movement support
5.05	Air refueling operations
5.06	Aeromedical operations
6.00	Agile combat support
6.01	Personnel services — Legal, Postal, etc.
6.02	Resource management
6.04	Historian tasks
6.05	Security Force general tasks

Number Group	Functional Group
6.08	Disaster Control general tasks
6.09-6.10	Environmental Management tasks
6.11	Meteorological operations
6.12	Enroute support and planing
6.15	Establishing and operating remote airbases
6.16	Contracting
6.20	Combat camera
6.22	Airfield operations
6.27	Life Support tasks
6.29	Aircraft maintenance
6.30	Supply and transportation operations
6.31	Tasks associated with deploying AMC resources
6.33	Safety
6.35	Medical services and operations.
6.43-6.44	Chaplain, Legal, Comptroller tasks
7.01	Establishing and operating centers (command and control, operations, work, etc.)

## 1.2. Unit Responsibilities.

1.2.1. Each unit, regardless of level, is responsible for identifying all tasks and standards that apply to its mission(s). It then must select the accompanying standard(s) that apply to that individual unit. Not all standards may apply to every unit.

1.2.2. If a unit determines that one or more of its mission essential tasks or standards are not covered by the tasks in this document, it will submit an appropriate task or standard to HQ AMC/XPM for consideration. AMC/XPM is responsible to coordinate unit submissions with the HQ AMC Joint Training System Working Group (JTSWG) and appropriate functional organizations within in HQ AMC.

1.2.3. A unit's performance is subject to being evaluated by how well the unit accomplishes its tasks and meets the selected standards associated with the tasks.

1.2.4. HQ AMC has developed UTC applicability spreadsheets that contain AMC Task List standards that are applicable for specific AMC (and AMC gained) UTCs. These spreadsheets can be found digitally at <http://amc.scott.af.mil/ig/html/index.htm>.

## Chapter 2

### AMC TASK LIST BASED EORI GRADESHEETS -- UNIT LEVEL TASKS

#### 2.1. 3.01 Provide Public Affairs Services.

2.1.1. Advise and assist the commander and the command (or host nation in military operations other than war (MOOTW) in providing information to both internal and external audiences by originating news material, assisting civilian news media in developing print and broadcast news material, and assisting with community relations projects. This task includes supporting the Tanker Airlift Control Element (TALCE) Director of Mobility Forces (DIRMOBFOR), Air Mobility Element/Air Mobility Division (AME/AMD), a joint information bureau (JIB), and the Department of Defense (DoD) National Media Pool until open media coverage is possible. (/HQ AMC-PA).

**Table 2.1. Provide Public Affairs Services.**

STANDARDS CRITERIA / MEASURES				
M1	MS	7	Days	To provide Public Affairs guidance for scheduled events.
M2	MS	6	Hours	To prepare for and conduct first news conference on crisis or major defense news-worthy event.
M3	MS	1	Hour	To provide Public Affairs guidance after receiving notice of crisis event.
M4	MS	4	Hours	To provide to press initial DoD or Service position on breaking news story.
M5	MS	0	Instances	Of errors in released information.
M6	MS	100	Percent	Of media support requests answered.
M7	MS	8	Hours	To answer requests for information from organizations.
M8	MS	5	Days	To answer requests for information from private citizens.
M9	MS	14	Days	To provide security and policy review for releasable information.
M10	MS	4	Hours	To activate Straight Talk Center and Rumor Control line following serious inci-dents.
M11	MS	1	Instance	Of base newspaper publication weekly.
M12	MS	1	Instance	Of command news service publication weekly.
M13	MS	100	Percent	Of information on public web pages cleared for release.
M14	MS	7	Days	To write or update fact sheets upon change of key information.
M15	MS	1	Hour	After event to release news.
M16	MS	3	Hours	To transmit print journalist stories during crisis or combat (from receipt).

#### 2.2. 3.03.01 Manage Means of Communicating Operational Information.

2.2.1. To direct, establish, and control the means to send and receive operational information of any kind. To use DoD standard communication networks and modes, where possible, for obtaining or sending operational information. C4 systems include systems required for support to other agencies of



the US Government and friendly nations and groups in war and in military operations other than war.  
(//HQ AMC-SCY)

**Table 2.2. Manage Means of Communicating Operational Information.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Fixed base operational communications and information resources capable of supporting deploying forces.
M2	NI	Yes	Yes/No	Deployable communication and information resources mission capable.

### 2.3. 3.03.01.01 Manage Missions Systems.

2.3.1. Provides technical and systems support for fixed station and deployable communications capabilities including computer systems, ground radio (includes land mobile radio (LMR), cellular phones, and frequency management), wideband radio, and telephone switching systems. Also supports air traffic control and landing systems (ATCALS), weather, priority resource security, and secure communications maintenance. Provides quality control and material control. Operate global high-frequency (HF) and presidential radio systems. (//HQ AMC-SCY)

**Table 2.3. Manage Missions Systems.**

STANDARDS CRITERIA / MEASURES				
M1	MS	Yes	Yes/No	Fixed base, C4 mission systems and programs capable of supporting deploying forces.
M2	MS	80	Percent	Of deployable C4 resources mission capable. 1. Deployable resources identified. 2. Equipment status tracked.

### 2.4. 3.03.01.01.01 Manage Base C4 Missions Systems.

2.4.1. Readiness of fixed based C4 systems and programs to support deploying forces. (//HQ AMC-SCY)

**Table 2.4. Manage Base C4 Missions Systems.**

STANDARDS CRITERIA / MEASURES				
M1	MS	99	Percent	Of C2 systems mission capable (air-to-ground radio, voice switching systems, etc). 1. Equipment status tracked. 2. Frequencies managed effectively.
M2	MS	95	Percent	Of navigational aid systems mission capable. 1. Equipment status tracked.

STANDARDS CRITERIA / MEASURES				
M3	MS	100	Percent	Of C4 system maintenance support programs in-place. 1. Capable workgroup management (WM) support available to support deploying units. 2. Current Information Management Plan available to support deployed operations.
M4	MS	100	Percent	Of operational cryptographic equipment keyed properly.
M5	NI	100	Percent	Of negative mission systems trends identified and worked to resolution.

### 2.5. 3.03.01.01.02 Manage Deployable C4 Missions Systems.

2.5.1. Readiness of systems, programs, and personnel to meet deployable C4 mission requirements. (/HQ AMC-SCY)

**Table 2.5. Manage Deployable C4 Missions Systems.**

STANDARDS CRITERIA / MEASURES				
M1	NI	80	Percent	People on hand (ref. DOC).
M2	NI	80	Percent	People fully trained against wartime tasks (ref. DOC). 1. Assist NCC with providing unit-level communications-computer support. 2. WMs trained to maintain and support deployed functional information systems. 3. Provide effective staff support information management for deployed units. 4. Properly maintain official documentation related to contingencies.
M3	MS	80	Percent	Combat essential equipment on hand (ref. DOC). 1. Combat essential equipment identified.
M4	MS	80	Percent	Critical support equipment on hand (ref. DOC). 1. Required Information life cycle management equipment/applications available. 2. Copying/reprographics equipment/supplies available to support deployed units. 3. Base Information Transfer System (BITS) equipment, supplies, and resources available to support deployed operations.
M5	MS	80	Percent	Of combat essential equipment on hand mission capable (ref AFI21-103). 1. Equipment status tracked.
M6	MS	0	Instances	Of mandated mission timelines exceeded (ref. MISCAP, CONOPs and other guidance for applicable mission timelines). 1. 4 hours to establish all core initial communications systems. 2. Installation Plan established (i.e. Site Survey, Priorities, coordination etc.) 3. 24 hours to establish each sustaining communications systems node. 4. 2 hours to restore mission critical systems.
M7	MS	90	Percent	Communications systems uptime rates.

STANDARDS CRITERIA / MEASURES				
				1. System outages tracked. 2. Frequencies managed effectively.
M8	MS	100	Percent	Of operational cryptographic equipment keyed properly. 1. CRO maintains listing of current COMSEC materials i.e. short title, edition, and segment.
M9	NI	100	Percent	Of negative mission systems trends identified and worked to resolution.

### 2.6. 3.03.01.02 Manage Information Systems.

2.6.1. Provide network control center support to include help desk, network management, small computer support, job control, telecommunications messaging center, system administration and information protection. Provide administrative communications, records management, and customer training to include network, applications and software training. Manage communications and information system security programs. (//HQ AMC-SCY)

**Table 2.6. Manage Information Systems.**

STANDARDS CRITERIA / MEASURES				
M1	MS	80	Percent	Of resources mission capable (ref. DOC). 1. Communications Focal Point (CFP)/Maintenance Control established. 2. Customers aware of CFP/Maintenance Control. 3. Procedures in place instructing customers on how to report communication outages. 4. Restoral Priority Plan established and properly coordinated. 5. Key leaders aware of all communication assets and their status.
M2	MS	0	Instances	Of deviations from records management and administrative processes per applicable AFIs and AFMs. 1. Install and effectively utilize the Records Information Management System (RIMS) Module. 2. Establish unit file plans and account for all official wing/unit records. 3. Set up filing areas and manage records IAW AFMAN 37-123. 4. Properly manage the staging area utilizing the RIMS Staging Area Module to assure proper retention of wing records. 5. Account for and properly manage electronic records IAW DoD 5015.2-STD and AFMAN 37-123. 6. Obtain required AF/MAJCOM/unit publications and forms through electronic channels. 7. Acquire <u>paper</u> copies of AF/MAJCOM/unit publications and forms through Electronic Transaction System (ETS).

STANDARDS CRITERIA / MEASURES				
				8. Properly use FormFlow application and related products; train/assist wing customers. 9. Establish central wing electronic publications and forms library. 10. Perform as manager/publishing authority for wing publications/local policies. 11. Establish official mail distribution function and unit level administration communication activities. 12. Identify/establish/publicize organizational e-mail accounts for deployed wing operations. 13. Utilize AF Address Directory (AFDIR) and maintain required information. 14. Ensure Web resources are adequately protected and employed. 15. Instill effective message management processes.
M3	MS	0	Instances	Of deviations from information protection guidance. 1. Properly secure and handle Privacy Act (PA) information. 2. Process PA requests within required time limits. 3. Process Freedom of Information Act (FOIA) requests within required time limits. 4. Mark, protect, and process FOUO information. 5. Provide document security for official administrative communications. 6. Establish and maintain central classified destruction facility. 7. Provide for secure records staging location.

### 2.7. 3.03.01.02.01 Manage Base Network Control Center Operations.

2.7.1. Provide communications and information infrastructure and associated core information services, to include network management, network administration, and help desk operations. (//HQ AMC-SCY)

**Table 2.7. Manage Base Network Control Center Operations.**

STANDARDS CRITERIA / MEASURES				
M1	MS	80	Percent	Of people on hand (ref. DOC). 1. Sufficient amount of WMs available to support functional information systems and maintain liaison with NCC. 2. Sufficient IM personnel to support deployed populace.
M2	MS	80	Percent	Of people fully trained (ref. DOC). 1. WMs identified and trained to fulfill unit-level liaison responsibilities to/from NCC.

STANDARDS CRITERIA / MEASURES				
				2. WMs connect user-provided computer instruments to base information infrastructure. 3. Use WMs to setup computer systems, load and configure software applications, and establish unit-level e-mail accounts. 4. Provide WM support for PC configuration, operating system support, network connectivity, and e-mail service issues. 5. Troubleshoot computer troubles, including basic user support, job reporting, system repair, and status tracking. 6. Records management personnel qualified to support deployed operations.
M3	MS	90	Percent	Of network management system hardware and software on hand (ref. DOC).
M4	MS	100	Percent	Of information protection hardware and software on hand (ref. DOC).
M5	MS	80	Percent	Of core services hardware and software on hand (ref. DOC).
M6	MS	80	Percent	Of test equipment on hand (ref. DOC).

### 2.8. 3.03.01.02.02 Assure Business Communications.

2.8.1. Provide business communications, records management, and customer training to include network applications and software training. (//HQ AMC-SCY)

**Table 2.8. Assure Business Communications.**

STANDARDS CRITERIA / MEASURES				
M1	MS	80	Percent	Of people trained in required records management functions. 1. Understand all functions and modules contained within the RIMS application. 2. Interpret and adhere to wing/unit FOIA and PA requirements. 3. Institute electronic records management (ERM) strategies. 4. Train PA Systems Managers and action officers, Functional Area Records Managers, and Records Custodians.
M2	MS	80	Percent	Of personnel trained in required network, software, and systems. 1. Information managers trained to perform WM duties. 2. WMs capable of supporting deployed functional information systems. 3. Provide information life cycle management for deployed information systems.
M3	MS	80	Percent	Of people trained in required administrative communications. 1. Effectively use the Sarah-Lite and defense messaging programs. 2. Update deployed address information via the AFDIR. 3. Thorough understanding of the ETS.

STANDARDS CRITERIA / MEASURES				
				4. Provide FormFlow support.
M4	MS	100	Percent	FOIA requests managed IAW guidance 1. Prepare and process FOIA reports. 2. Understand Staff Judge Advocate, OPR roles and responsibilities. 3. Understand FOIA Exemptions and their usage. 4. Understand “For Office Use Only” and responsibilities. 5. Process proposed releases, denials, and referrals. 6. Properly maintain case files. 7. Meet processing timelines.

### 2.9. 3.03.01.02.03 Assure Communications and Information Security.

2.9.1. Take all measures to deny unauthorized persons national security information derived from telecommunications of the US Government and ensures the authenticity of such telecommunications. COMSEC measures include cryptographic security, transmission security, emission security, and physical security of COMSEC material and information. (/HQ AMC-SCY)

**Table 2.9. Assure Communications and Information Security.**

STANDARDS CRITERIA / MEASURES				
M1	MS	99	Percent	Of known information system vulnerabilities rectified. 1. Plans in place to reduce effects of communication intrusions/interference.
M2	MS	95	Percent	Of personnel receive SATE training. 1. WMs certified by NCC to provide required training. 2. Unit members trained through/by WM. 3. Maintain proper documentation to certify training. 4. Promote user awareness concerning unauthorized or illegal use of computer hardware/software. 5. Report official mail security incidents. 6. Identify/evaluate potential official mail security problems. 7. Provide document security for official communications and electronic messages.
M3	MS	100	Percent	Of classified systems afforded appropriate physical security measures.
M4	MS	100	Percent	Of AFCERT Messages applied to protect Information and Information Systems and within timelines tasked.
M5	MS	100	Percent	Reporting of known security incidents to appropriate authorities within AFCERT guidelines.

**2.10. 3.03.01.03 Manage Plans and Resources.**

2.10.1. Manages activities related to base level Command, Control, Communications, and Computers (C4): (1) Systems planning; plans support, mobility/deployment planning, strategic planning, (2) Implementation which includes architecture integration, direction, and standards, (3) Resources which includes budgeting/billing and personnel, and (4) Agreements and contract management. (//HQ AMC-SCX)

**Table 2.10. Manage Plans and Resources.**

STANDARDS CRITERIA / MEASURES				
M1	NI	0	Instances	Of C4 plans, support agreements, and contracts that are overdue for review. 1. Current WM training plan that includes support for deployed operations.
M2	NI	Yes	Yes/ No	Manage wing C4 architecture implementation 1. WMs assist NCC with establishing deployed wing network and communications support. 2. Deploy/install required functional systems/applications. 3. Maintain Web and electronic mail resources.
M3	NI	100	Percent	Accountability of unit's C4 resources. 1. Provide oversight and management of IM processes and personnel resources. 2. WMs ensure units comply with ADPE accountability.

**2.11. 3.03.01.03.01 Manage Plans.**

2.11.1. Ensure C4 requirements are current and integrated into wing and installation plans. Manage unit deployment programs. (//HQ AMC-SCY)

**Table 2.11. Manage Plans.**

STANDARDS CRITERIA / MEASURES				
M1	NI	100	Percent	Of C4 requirements identified in plans. 1. Information life cycle management requirements documented in wing plans. 2. Base support plans identify roles of information managers.
M2	NI	90	Percent	Of personnel deployment folders current.

**2.12. 3.03.01.03.02 Manage C4 Architecture Implementation.**

2.12.1. Identify C4 requirements, manage C4 projects, and ensure currency of C4 installation records. (//HQ AMC-SCY)

**Table 2.12. Manage C4 Architecture Implementation.**

STANDARDS CRITERIA / MEASURES				
M1	NI	95	Percent	Of base architecture mission requirements documented in base blueprint.
M2	NI	95	Percent	Of C4 implementation projects on time.
M3	NI	100	Percent	Of C4 allied support projects completed prior to installation team arrival.
M4	NI	90	Percent	Of CSIRS current.

**2.13. 3.03.01.03.03 Manage Resources.**

2.13.1. Monitor execution of unit's financial resources. Identify required manpower positions. (//HQ AMC-SCY)

**Table 2.13. Manage Resources.**

STANDARDS CRITERIA / MEASURES				
M1	NI	100	Percent	Accurate financial records (funds spent, obligated, and on-hand).
M2	NI	100	Percent	Of mission essential C4 requirements identified in Financial Plan.
M3	NI	100	Percent	Of mission essential manpower positions reflected in current manpower documents.
M4	NI	99	Percent	Of financial resources obligated annually.

**2.14. 3.03.01.03.04 Manage Agreements and Contracts.**

2.14.1. Ensure support agreements meet mission requirements. Ensure all C4 contracts are managed in accordance with statement of work (SOW). (//HQ AMC-SCY)

**Table 2.14. Manage Agreements and Contracts.**

STANDARDS CRITERIA / MEASURES				
M1	NI	90	Percent	Of support agreements current.
M2	NI	100	Percent	Of support agreements coordinated with all concerned parties.
M3	NI	100	Percent	Of contract quality assurance evaluators trained for their contract duties.
M4	NI	100	Percent	Of billing documents reviewed for accuracy.

**2.15. 3.03.01.04 Manage Imagery Support.**

2.15.1. Provide alert/emergency and deployed imagery services. (//HQ AMC-SCY)

**Table 2.15. Manage Imagery Support.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Capability of providing alert/emergency imagery services.



STANDARDS CRITERIA / MEASURES				
				1. Standby personnel identified. 2. Alerting systems identified and in place. 3. Adequate procedures in place to alert personnel.
M2	NI	Yes	Yes/No	Capable of providing deployed imagery services. 1. Video, photographic, and presentation support IAW applicable MISCAP.

### 2.16. 3.03.01.04.01 Manage Base Imagery Support.

2.16.1. Provide alert/emergency imagery services. (/HQ AMC-SCY)

**Table 2.16. Manage Base Imagery Support.**

STANDARDS CRITERIA / MEASURES				
M1	MS	80	Percent	Of personnel on hand for alert/emergency imagery services. 1. Adequate personnel available to meet mission requirements.
M2	MS	80	Percent	Of personnel fully trained for alert/emergency imagery services. 1. Training documented.
M3	MS	80	Percent	Of alert/emergency imagery equipment mission capable. 1. Ensure equipment properly maintained. 2. Ensure adequate supplies are available to meet requirements. 3. Perform ops checks.

### 2.17. 3.03.01.04.02 Manage Deployable Imagery Missions.

2.17.1. Provide deployed imagery services. (/HQ AMC-SCY)

**Table 2.17. Manage Deployable Imagery Missions.**

STANDARDS CRITERIA / MEASURES				
M1	NI	75	Percent	Of deployable personnel available (ref. DOC). 1. Adequate personnel available to meet mission requirements.
M2	NI	75	Percent	Of deployable personnel fully trained against wartime tasks (ref. DOC). 1. Visual Information Specialty — 3V0XX CFETP. 2. All other AFSCs listed in applicable MISCAP. 3. Training documented.
M3	MS	80	Percent	Of combat essential equipment on hand (ref. DOC).
M4	MS	80	Percent	Of critical support equipment on hand (ref. DOC). 1. Adequate equipment to meet mission requirements.

STANDARDS CRITERIA / MEASURES				
				2. Perform required equipment ops checks. 3. Perform operator maintenance as required. 4. Equipment accountability procedures in place.
M5	MS	80	Percent	Of all combat essential equipment on hand mission capable (ref AFI 21-103).
M6	MS	0	Instances	Of mandated mission timelines exceeded (ref. MISCAP, CONOPs and other guidance for applicable mission capability).
M7	MS	90	Percent	Imagery systems uptime rates.
M8	MS	100	Percent	Of imagery systems encrypted to degree required.

**2.18. 3.05.01 Provide Fused, Analyzed, All-Source, Intelligence Support to Leadership, Mission Planners, Flying Squadrons, and Base Operating Support Functions Through All Phases Of Unit Operations.**

2.18.1. Provide fused, all-source analysis and dissemination of military-political situations impacting current and planned unit operations. Provide near-real-time analysis and dissemination of adversary force disposition, capabilities, and intentions impacting employment operations. Provide intelligence input to mission planning and aircrew preparation for combat employment missions, to include route threat assessment, evasion and recovery planning support, pre-mission intelligence briefing, and post-mission debriefing and reporting. Conduct battle-space analysis, develop unit-level intelligence estimate of the situation, and disseminate estimates/updates to unit leadership and lateral/subordinate units and personnel (including Base Operating Support personnel, transient aircrews/personnel/units, and CRAF/Contractual carriers). (HQ AMC-INX)

**Table 2.18. Fused, Analyzed, All-Source Intelligence Support.**

STANDARDS CRITERIA / MEASURES				
M1	IR	100	Percent	Of UTC-tasked intelligence capabilities (personnel and equipment) maintained in deployment/mission ready status or shortfalls up-channeled to HHQ.
M2	IR	100	Percent	Of tasked intelligence resources marshaled and deployed IAW deployment order and installation/unit Deployment Schedule of Events (DSOE).
M3	MS	100	Percent	Intelligence equipment and personnel accounted for through all phases of operations.
M4	MS	100	Percent	Of available, pertinent intelligence information acquired, analyzed, tailored to unit/mission needs, and disseminated to appropriate audience through all phases of operations.
M5	IR	100	Percent	Of deploying, non-aircrew personnel briefed on general situation generating deployment and threats to operations/forces at deployment locations.

STANDARDS CRITERIA / MEASURES				
M6	IR	100	Percent	Of deployment mission aircrews provided with Deployment Mission Intelligence Briefing per command guidance/theater direction prior to departure.
M7	EMP	24	Hours	After arrival at deployed location to set up intelligence operating location and establish flow of secure and non-secure information.
M8	EMP	100	Percent	Of tasked employment missions provided with combat intelligence support to employment mission planning and aircrew preparation (mission threat analysis and pre-mission briefing).
M9	MS	100	Percent	Of available force protection threat information analyzed, tailored, and disseminated in concert with local Threat Working Group (TWG) or like function.
M10	MS	100	Percent	Of mission results and items of intelligence value collected via post-mission debriefing and disseminated per command/theater direction.
M11	NI	10	Duty Days	After return to home-station to complete post-deployment reconstitution and reporting requirements.

### 2.19. 3.08.01 Provide Tactical Deception.

2.19.1. To plan and execute actions to deliberately mislead adversary military decision makers as to friendly military capabilities, intentions, and operations, thereby causing the adversary to take specific actions that will contribute to the accomplishment of the friendly mission. These actions can be employed during all phases of military operations. Deception can distract from, or provide cover for, military operations, thereby confusing and dissipating adversary forces. (//HQ AMC-DOKI)

**Table 2.19. Tactical Deception.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	0	Instances	Of inability to conduct TD operation due to lack of readiness.
M2	EMP	Yes	Yes/No	TD executed according to applicable OIs.
M3	EMP	Yes	Yes/No	Conduct tactical deception operations/missions as tasked.
M4	EMP	36	Hours	From notification to providing deception execution checklist for an operation to AMC.
M5	EMP	2	Hours	From AMC's approval of the unit's plan to initiate a TD operation.

### 2.20. 3.08.02 Provide OPSEC.

2.20.1. To employ Operations Security (OPSEC) measures to deny critical information necessary by an adversary commander to accurately estimate the military situation. To employ the five actions of OPSEC during planning and conducting campaigns and major operations to protect friendly forces and system capabilities from exploitation by an adversary. This task includes identifying critical information and analyzing friendly actions attendant to military operations and other activities to: identify those actions that can be observed by potential adversaries, determine indicators that could be inter-

puted or pieced together to derive critical information in time to be useful to an adversary, select and execute measures that eliminate or reduce to an acceptable level the vulnerabilities of friendly actions to adversary exploitation, and finally monitoring OPSEC actions and comparing the results with desired results. This task also includes educating and communicating this information both vertically and laterally across the chain of command. (//HQ AMC-DOKI)

**Table 2.20. Operations Security (OPSEC).**

STANDARDS CRITERIA / MEASURES				
M1	EMP	Yes	Yes/No	Is force buildup conducted IAW AMT.
M2	EMP	90	Percent	Of routine actions of commander, staff, or communications and how these actions change during a crisis/sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M3	NI	100	Percent	Of personnel familiar with wing policies on OPSEC. 1. Unit OPSEC policy briefed and posted so all members are familiar with OPSEC goals.
M4	NI	90	Percent	Of routine actions of commander, staff, or communications (including courier), and how these actions change during a crisis / sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M5	EMP	100	Percent	Of personnel familiar with command policies on OPSEC. 1. OPSEC reminders briefed to unit personnel. 2. Personnel are familiar with deployment-tailored Critical Information List. 3. Personnel familiar and in compliance with OPSEC directives; AFI 10-1101, AMCP 10-1101, and OPSEC related HHQ messages. 4. Classified Material handled and protected IAW current directives

## **2.21. 3.08.03 Provide Information Attack Response and Reporting.**

2.21.1. Detect, react to, and report information attacks, intrusions or incidents IAW AFMAN 10-206. These tasks include establishing local INFOCON procedures IAW HHQ guidance and instructions, and ensuring Commander involvement in attack response decision-making. (//HQ AMC-DOKI)

**Table 2.21. Attack Response and Reporting.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	IAW AFMAN 10-206	Hour	From detection to report Communications and Computer Events to include Network Degradation, Communications/Computer Systems Intrusions, and changes in INFOCON levels.
M2	MS	100	Percent	INFOCON procedures accomplished. 1. INFOCON level is at least as high as the current INFOCON directed by SECDEF or JCS. 2. INFOCON level is adjusted appropriately for the level of threat to systems. 3. All required items in AMC Information Operations Conditions (INFOCON) Guide are accomplished for the level of INFOCON. INFOCON level is distributed to both lateral and subordinate organizations.

**2.22. 4.02 Provide for Nuclear Surety.**

2.22.1. To provide for the safety, security, airlift, and weapon level use and control of nuclear weapons, and for the confidence in and reliability of the enduring nuclear weapon stockpile. This task includes monitoring and assessing current nuclear weapons programs and procedures and providing recommendations for improvements to current nuclear weapons programs and procedures. (//HQ AMC-SEO)

**Table 2.22. Nuclear Surety.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	100	Percent	Of Air Force and command standards for a Nuclear Surety program are implemented.
M2	NI	100	Percent	Compliance and implementation of Air Force and command standards for a Nuclear Surety program.
M3	NI	Sat	Sat/Unsat/ Ready	Compliance with Air Force and command Nuclear Surety program standards.
M4	NI	Sat	Satisfactory/ Unsatisfactory	Rating for functional area support during the Nuclear Surety Inspection (NSI).
M5	NI	100	Percent	Of nuclear airlift missions are successfully accomplished.
M6	NI	100	Percent	Of nuclear airlift operations are accomplished by qualified people IAW AFI 11-299.

STANDARDS CRITERIA / MEASURES				
M7	NI	0	Incidents	Involving the security of nuclear resources or operations.
M8	NI	Yes	Yes/No	Nuclear airlift aircraft are prepared and certified mission ready IAW AFI 11-299.
M9	NI	0	Incidents	Involving the security, safety, or reliability of PNAF resources or operations.

### 2.23. 5.01 Provide Airlift.

2.23.1. To provide and plan for the airlift of cargo, personnel, supplies and equipment whose urgency or nature cannot wait for surface transport, or the use of surface transportation would be impractical. Task includes but is not limited to airlift in support of the National Command Authorities (NCA) and Joint Chiefs of Staff (JCS) contingencies, Exercises, Special Operations Air Forces (SOAF), Natural Disasters, Special Assignment Air Missions (SAAM), Presidential support or as directed by the DoD through TACC. (//HQ AMC-DOO, DOK// Supports: AFT 5)

**Table 2.23. Airlift.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	Yes	Yes/No	Are required aircraft generated IAW higher headquarters taskings / unit DOC. (AMCI 10-403) 1. Aircrew preflighted IAW wing generation guidance. 2. Aircrew sealed aircraft IAW wing generation guidance.
M2	NI	36	Hours	From notification, for active-duty units tasked to fly intertheater airlift missions to mobilize (ready-to-load date at origin). (AMCI 10-403).
M3	IR	24	Hours	From notification, for AFRC units to mobilize. (AMCI 10-403).
M4	IR	72	Hours	From notification, for AFRC units ordered to active duty to support AMC mobility missions (Includes 24 hours for mobilization). (AMCI 10-403).
M5	EMP	Yes	Yes/No	Operate under adverse conditions. (AMCI 10-403).
M6	NI	Yes	Yes/No	Is the on-load, transport, and off-load nuclear ordinance accomplished IAW the applicable weapon and airlift aircraft standards. (AMCI 10-403).
M7	EMP	Yes	Yes/No	Are required crews generated IAW higher headquarters taskings / unit DOC. 1. Manage / generate aircrews effectively. a. Effectively generate / manage crews to meet scheduled and short-notice taskings. b. Ensure currency of training (ground and flying) for aircrews. c. Ensure aircrew Go / No-Go procedures are accomplished. d. Ensure effective recall procedures are in place. e. Effectively load and secure cargo IAW applicable directives.

STANDARDS CRITERIA / MEASURES				
				f. Generate required aircrews IAW higher headquarters taskings.
M8	EMP	14	Hours	To have DOC required crew legal for alert once tasked by HHQ.
M9	EMP	100	Percent	Of crews briefed on current SPINs/AOR procedures prior to launch.
M10	NI	90	Percent	Of time spent at or above C2 level readiness rating.
M11	EMP	Yes	Yes/No	Provide SOAF assets IAW JCS OPLAN (times classified).
M12	NI	12	Hours	To provide crews with tactics information to avoid/counter perceived threats from receipt of HHQ tasking. 1. Ensure mission planning is thorough. a. Identify threats and complete analysis in a timely manner and on a recurring basis. b. Develop and coordinate EPA with intelligence personnel. c. Provide route specific information on enemy threats, doctrine, weapons capabilities, tactics, countermeasures, evasion procedures, and SAR procedures pertinent to the aircrews mission.
M13	EMP	Yes	Yes/No	Aerial Refueling assets available to ensure global mobility and response for SOAF missions.
M14	EMP	Yes	Yes/No	Communications capability established with DIRMOBFOR for SOAF missions.
M15	EMP	1	Hour	Provide airborne satellite communications capability for SOAF dedicated aircraft.

#### 2.24. 5.01.01 Conduct Airland Delivery.

2.24.1. Airland operations include normal, everyday airlift operations at well-established airbases (standard Landing Zone (LZ) operations), operations into partially prepared runways such as SPAM (Semi-Prepared and Matted) airfields, DDS (Direct Delivery Sorties) as well as tactical airland deliveries to unimproved, dirt strip LZs (assault zone (AZ) operations). Task includes engine running off-load/onload and combat offload. Airland delivery includes Alternate Insertion/ Extraction Operations conducted by rotary wing assets. (//HQ AMC-DOO//AMCI 10-403//Supports: AFT 5.1,))

**Table 2.24. Airland Delivery.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	90	Percent	Of missions meet fragged schedule. 1. Missions meet AMCI 10-202, Vol. 6 requirements and applicable AFI 11 series instructions.

#### 2.25. 5.01.02 Conduct Aerial Delivery.

2.25.1. Aerial delivery is the mode of delivering forces or supplies to an objective area from an airborne platform. Airdrop missions may be flown single ship or in large formations. Crews tasked to fly airdrop missions must be prepared to fly formation missions in both IMC and VMC conditions. Task includes airdrop special operations forces and supplies using specialized tactics, techniques, and procedures as well as direct delivery missions. These missions may be tasked to fly under a variety of threat conditions and crews must be prepared to interact with AWACS, ABCCC, CAP, and escort aircraft. (//HQ AMC-DOK//AMCI 10-403//Supports: AFT 5.1)

**Table 2.25. Aerial Delivery.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	90	Percent	Of missions successful in deploying cargo/troops. Successful is defined as within required timeline, dropped on the surveyed DZ, and in recoverable condition. (AFI 11-231) 1. TOT accuracy: Based on applicable 11 series stan/eval criteria.
M2	EMP	95	Percent	Of Special Operations missions successful in deploying cargo/troops. Successful is defined as within required timeline, dropped or deliver on the surveyed DZ or LZ, and in recoverable condition.

**2.26. 5.01.02.01 Aerial Delivery Support.**

2.26.1. Provide trained and fully qualified Joint Airdrop Inspectors (JAI) to support DoD user outloads.  
(//HQ AMC-DOK)

**Table 2.26. Aerial Delivery Support.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	85	Percent	Of loadmaster personnel trained and fully qualified to conduct JAIs.
M2	EMP	6	Hours	Prior to aircraft departure, airdrop loads have been inspected for proper rigging and JAI completed.
M3	EMP	1	Hour	Prior to aircraft departure, after loading, JAI is completed.

**2.27. 5.01.03 Enhance Aircrew Combat Capabilities.**

2.27.1. Provide aircrews trained in tactical scenarios and joint operations. Crews should be familiar with techniques to avoid and defeat threats, ATO/SPINS deciphering, tactical communications, and safe passage instructions. Crews should also be capable of using defensive system equipment aboard their aircraft. (HQ AMC/DOK)

**Table 2.27. Aircrew Combat Capabilities.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	Yes	Yes/No	Assist in flight planning efforts, when requested.



STANDARDS CRITERIA / MEASURES				
M2	NI	Yes	Yes/No	Deploy within minimum prescribed time according to wing tasking.
M3	NI	100	Percent	Maintain equipment/personal items ready for deployment IAW wing or HHQ tasking.
M4	EMP	Yes	Yes/No	Provide timely threat assessment and recommend proper evasive or lethality degrading maneuvering or routing.
M5	IR	12	Hours	Develop, in concert with other agencies, Special Instructions, SPINS.
M6	IR	12	Hours	Provide crews with aircrew brochures for operation from receipt of HHQ tasking. 1. Brochures should include the following (see applicable 11 series publications for aircraft specific requirements). a. AOR procedures. b. Airfield information (includes LZ and DZ information if applicable). c. Airspace information. d. Communications information. e. Chart packages.
M7	EMP	95	Percent	Provide recurring training to aircrews on threats, their lethality, and avoidance techniques.
M8	EMP	12	Hours	To provide crews with tactics information to avoid/counter perceived threats from receipt of HHQ tasking. 1. Ensure mission planning is thorough. a. Identify threats and complete analysis in a timely manner and on a recurring basis. b. Develop and coordinate EPA with intelligence personnel. 2. Provide route specific information on enemy threats, doctrine, weapons capabilities, tactics, countermeasures, evasion procedures, and SAR procedures pertinent to the aircrews mission.

#### 2.28. 5.01.04 Provide Special Operations Support.

2.28.1. Provide support for the delivery and sustainment of special operations airlift forces. Plans and coordinates special operations missions. Briefs aircrews conducting special operations missions (details classified). (HQ AMC/DOK)

**Table 2.28. Special Operations Support.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	100	Percent	Confirm HHQ tasking.
M2	EMP	75	Percent	Develop timeline.

STANDARDS CRITERIA / MEASURES				
M3	EMP	Yes	Yes/No	Contact CCT (if required).
M4	EMP	100	Percent	Brief crew.
M5	EMP	100	Percent	Accuracy of data entry into C2IPS.
M6	EMP	100	Percent	Determine fuel requirements.
M7	EMP	100	Percent	Get lunar/solar data.
M8	EMP	100	Percent	Develop load plans.
M9	EMP	Yes	Yes/No	Request diplomatic clearance (if required).
M10	EMP	Yes	Yes/No	Perform JAI (if required).
M11	EMP	Yes	Yes/No	Coordinate for Air Refueling (if required).

### 2.29. 5.01.05 Conduct Assault Zone (AZ) Survey.

2.29.1. Perform survey assessments of potential airfields or Assault Drop Zones (DZ), Assault Landing Zones (ALZ), or Recovery Zones (RZ) and FARPs unilaterally or with selected Special Operations Forces (SOF) personnel as required by higher headquarters. Document assault zone (DZ, ALZ, RZ) and Forward Area Refueling Point (FARP) surveys detailing restrictions to movement and configuration of the ground, air, or sea environment. Accomplish diagram of ALZ drawn to scale displaying all obstacles, and labeling runways, taxiways, and magnetic orientation. (//HQ AMC-DOK)

**Table 2.29. Assault Zone (AZ) Survey.**

STANDARDS CRITERIA / MEASURES				
M1	NI	1	Hour	Between planned and actual entry.
M2	NI	100	Percent	Of operations for which appropriate force employed.
M3	NI	100	Percent	Of operations for which full coordination and deconfliction accomplished.
M4	NI	100	Percent	Of operations with logistic preparations complete prior to infiltration.
M5	NI	98	Percent	Of proposed missions not rejected due to insufficient preparation time.
M6	NI	3	Hours	Required to adjust original plan for decisive operations after recognizing planning assumptions are invalid.
M7	NI	1	Day	Between planned and actual exit.

### 2.30. 5.02.08 Provide Air Terminal Operations.

2.30.1. To provide reception, processing, and staging of passengers; receipt, transit storage, and marshaling of cargo; loading and unloading of aircraft; and manifesting and forwarding of cargo and passengers to destination. (//HQ AMC-DOZ)

Table 2.30. Air Terminal Operations.

STANDARDS CRITERIA / MEASURES				
M1	NI	100	Percent	<p>Of air mobility tasked personnel and equipment properly prepared to deploy</p> <ol style="list-style-type: none"> <li>1. All personnel deploy IAW AMT.</li> <li>2. Comply with deployment schedule of events.</li> <li>3. Prepare and marshal deployment cargo IAW AFI 10-403 and all other appropriate DEFENSE.</li> <li>4. TRANSPORTATION SYSTEM directives.</li> <li>5. All LOGDET items available and packed.</li> <li>6. Deployment package inventoried and inspected IAW applicable AMCIs.</li> <li>7. Bins/pallets properly packed and configured.</li> <li>8. All hazardous materials properly packaged, certified, placed in a readily accessible locations on the pallet and are compatible with other items.</li> <li>9. Deployable items properly supply coded and reported to appropriate supply agencies.</li> <li>10. Technical orders and TMSK are deployed with vehicles and MHE.</li> </ol>
M2	EMP	100	Percent	<p>Appropriately sized and controlled Joint Inspection Area and Marshalling Yard.</p> <ol style="list-style-type: none"> <li>1. Establish appropriate sized marshaling yard, ensuring sterility of cargo and safe movement within the yard.</li> <li>2. Joint Inspectors use appropriate Regulations, Instructions and Technical Orders to perform inspections.</li> <li>3. Joint Inspectors qualified.</li> <li>4. Scales properly calibrated.</li> <li>5. Personnel briefed on explosive handling procedures.</li> <li>6. Establish interface with shipper.</li> <li>7. Joint Inspection performed IAW applicable guidance.</li> </ol>
M3	EMP	100	Percent	<p>Of hazardous cargo verified eligible for airlift to include proper documentation, packaging, and marking.</p> <ol style="list-style-type: none"> <li>1. Shippers Declaration of Dangerous Goods is completed and package is marked and labeled IAW applicable directives.</li> <li>2. AMC Form 1015 <b>HAZMAT Inspection and Acceptance Checklist</b> is properly filled out for all.</li> <li>3. Haz-Mat shipments (exception: vehicles moving under the provisions of AFJMAN 24-204 Ch. 3).</li> <li>4. Station file copy of AMC Form 1015 is properly maintained.</li> </ol>

STANDARDS CRITERIA / MEASURES				
				<p>5. 100% exterior inspection of HazMat packaging and 10% interior inspection or as required by current guidance.</p> <p>6. Shippers Declaration of Dangerous Goods annotated with "Received and Inspected by" IAW AMCI 24-101 Vol. 11.</p> <p>7. Only qualified personnel are inspecting Haz-Mat before acceptance into the DTS.</p> <p>8. Personnel inspecting/handling Hazardous Materials are qualified IAW applicable directives.</p> <p>9. Personnel maintain and use a hazardous cargo file to include hazardous cargo information updates, HQ AMC/AFMC clarification messages, letters, packaging/compatibility waivers and other hazardous information.</p>
M4	EMP	100	Percent	<p>Of passengers properly processed, manifested, gated, and boarded.</p> <p>1. Proper procedures are followed when passengers hand-carry weapons aircraft.</p> <p>2. Troop commander is aware of responsibilities IAW 4500.9R Part III.</p> <p>3. Anti-hijacking inspection is accomplished and final manifest is properly annotated.</p> <p>4. Maintain positive control of passengers/troops from the aircraft to the release area.</p> <p>5. Maintain station file copies.</p> <p>6. Apply proper manifesting procedures.</p> <p>7. Validate passenger manifest after loading.</p> <p>8. Personnel are knowledgeable of documentation requirements.</p> <p>9. Current publications and administrative supplies are available for personal use.</p> <p>10. Baggage Pallets are built to fit correct aircraft compartment.</p> <p>11. Passengers are loaded IAW applicable directives.</p>
M5	EMP	95	Percent	<p>Of aircraft handled within allotted ground times to include aircraft/fleet servicing and passenger/baggage/cargo loading and unloading.</p> <p>1. Load planners are properly trained and certified.</p> <p>2. Cargo is load planned IAW aircraft TOIs and all other applicable directives.</p> <p>3. Cargo is sequenced for loading IAW with load plan.</p> <p>4. MHE is properly utilized ensuring aircraft are uploaded/downloaded IAW applicable directives and MOG</p> <p>5. Coordinate load team augmentation (if needed).</p> <p>6. Procedures are in place to properly release cargo IAW applicable directives.</p>

STANDARDS CRITERIA / MEASURES				
				<p>7. Load team members have all required safety items.</p> <p>8. Vehicle operators are properly licensed and serviceability checks are performed as required.</p> <p>9. Load team members are familiar with the 463L system, loading/offloading processes, special requirements, tie-down practices and hazardous cargo handling requirements.</p> <p>10. Coordinate, supervise, and accomplish ERO operations safely and in the prescribed manner.</p> <p>11. Personnel servicing aircraft latrines wear rubber gloves and goggles.</p> <p>12. At least weekly, LSTs will be washed with hot soapy water and thoroughly rinsed with clear water. Special emphasis will be placed on exterior surfaces and storage compartments subject to rapid corrosion/deterioration.</p> <p>13. Passengers are downloaded IAW applicable directives.</p> <p>14. Baggage is protected IAW applicable directives.</p> <p>15. ATOC maintains effective communication with all subordinate aerial port work centers and other base agencies as required.</p> <p>16. Communication is documented as required.</p> <p>17. Station file copies of manifests and other required documentation are maintained IAW applicable directives.</p> <p>18. Aircrew cargo briefings are accomplished applicable directives and are properly annotated on station file copies of manifests.</p> <p>19. Update automated data bases or backup manual procedures as soon as possible, but no later than 30 minutes after aircraft departure. Transmit ALLOAD or AM-9 message as soon as the load is firm, but no later than 30 minutes after the aircraft is airborne.</p> <p>20. ATOC transmits all required reports.</p> <p>21. Cargo is manifested IAW applicable guidance.</p> <p>22. Personnel are proficient on all required Aerial Port Computer Systems.</p> <p>23. Required number of manifests are prepared.</p> <p>24. QAE duties are performed as required.</p>
M6	EMP	100	Percent	<p>Cargo and passenger data drillable in GTN within 1 hour after aircraft takeoff.</p> <p>1. GATES/RGATES/S-RCAPS mission data mirror the mission data in C2 systems.</p> <p>2. Approximately 30 minutes prior to aircraft departure from the APOE, manifesting personnel will verify all mission data against GDSS, C2IPS, GTN, or other available C2 system. As a minimum, verify the mission number (to include the Julian date), tail number, and three-digit MILAIR APOE/D code.</p>

STANDARDS CRITERIA / MEASURES				
				<p>3. NLT 30 minutes after aircraft departure did manifesting personnel "lift" the cargo and/or PAX mission, and transmit this data file to GTN.</p> <p>4. NLT 60 minutes after aircraft departure, did manifesting personnel query GTN for the presence of "drillable" cargo and/or PAX data. For cargo data: GATES/RGATES and S-RCAPS require full MILSTAMP level data. For passenger data: name, social, rank, service, and Unit Line Number (ULN) are required. If data is present in GTN, no further action is required. If data is not "drillable," and a technical problem is suspected, call the AMC Help Desk for assistance with hardware and software problems. If the problem is with procedures or data, contact HQ AMC/DONI.</p>

### 2.31. 5.02.08.01 Provide Traffic Management Services and Operations.

2.31.1. Provide and manage packaging, transport, receipt, and delivery of AF material to maintain and sustain personnel, weapons systems, and support equipment. Collect, process, and transmit transportation and in-transit visibility data. (//HQ AMC-DON)

**Table 2.31. Traffic Management Services and Operations.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	95	Percent	<p>Provide requested support.</p> <p>1. TMO process and move materiel to destination consistent with the delivery requirement. (AFI 24-201, para 5.2)</p> <p>2. Procedures established to ensure shipments packed, marked, labeled in accordance with appropriate special packaging instructions (SPI), AFI 24-202, MIL-STD-129.</p> <p>3. Process or receipt for MICAP/999/NMCS cargo 24 hours a day. (AFI 24-201, para 5.13.1)</p>
M2	EMP	100	Percent	<p>Shipment tracing.</p> <p>1. Shipping, tracing, and receiving classified and sensitive (Arms, ammunition, and explosives) in compliance with directives. (AFI 24-201 Chap 9) and DOD 4500.9-R, part II, Chap 205)</p> <p>2. Cargo section forwards outbound REPSHIP to destination no later than 2 hours after shipment's departure for all classified and sensitive material. (DOD 4500.9-R, part II, Chap 205, para L.)</p> <p>3. TMO forwards receipt of firearm shipments (REPSHIP) on all inbound firearms within required timeframe (within 24 hours of receipt). (AFI 24-201, para 9.8.2)</p>
M3	EMP	100	Percent	Process and report over, short, damaged, and astray shipments.

STANDARDS CRITERIA / MEASURES				
				<p>1. Shipments properly identified as over, short, or damaged and carriers representatives acknowledge discrepancies by signature. (AFI 24-201, para. 5.13)</p> <p>2. Disrep/request for information prepared and distributed within 7 days following discovery of a discrepancy. (DOD 4500.9-R part II chap 210 para E)</p> <p>3. Electronic message sent to all appropriate addressees (within 24 hours after the discrepancy is discovered) on all classified or protected shipments. (DOD 4500.9-R part II, Chap 210, para F.2)</p>
M4	EMP	100	Percent	<p>Customer satisfaction goal on all passenger movement requests.</p> <p>1. TMO makes official travel arrangements satisfying traveler's mission requirement. (AFI 24-101 para 1.2)</p>
M5	EMP	100	Percent	<p>Marshalling yard training requirements completed.</p> <p>1. Joint Inspection training.</p> <p>2. Marshalling setup training.</p> <p>3. Security training.</p> <p>4. Traffic flow training.</p> <p>5. Safety training.</p> <p>6. Automation training (if applicable).</p> <p>7. Explosive Holding area training.</p>
M6	NI	Yes	Yes/No	<p>Hazardous cargo prepared IAW AFI.</p> <p>1. Shipper's Declaration:</p> <p>a. Passenger or Cargo Aircraft Only limitations checked.</p> <p>b. "NonRadioactive/Radioactive" checked properly.</p> <p>c. Pen and Ink changes signed.</p> <p>d. Emergency response/24hours response number on form.</p> <p>e. Proper Shipping Name correctly reflected.</p> <p>f. Packing instruction number shown.</p> <p>g. Shipper signed the form.</p> <p>2. Packaging Outer:</p> <p>a. Container serviceable: No damage, leakage or loss of contents.</p> <p>b. Package permitted by package reference.</p> <p>3. Markings:</p> <p>a. Proper Shipping Name (and technical names(s) in parentheses for asterisked entries).</p> <p>b. UN or ID Number preceded by prefix "UN" or "ID".</p> <p>c. Other Markings as required.</p>

STANDARDS CRITERIA / MEASURES				
				4. Labeling: a. Correct primary risk label(s). Number indicated on bottom corner. b. Correct subsidiary risk label(s) if applicable. Number not indicated on bottom corner. c. Labels correctly applied and not obscured.
M7	NI	1	Hour	Cargo and passenger data drillable in GTN after aircraft takeoff.

### 2.32. 5.03 Provide Movement Management.

2.32.1. Prepare materiel and passengers for movement or arrange for their movement via any means, such as railways, highways, waterways, and airways. This task includes technical operations and moving and evacuating cargo, personnel, and equipment. (//HQ AMC-DON)

**Table 2.32. Movement Management.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	100	Percent	Of required reception and onward movement support available at time and place required.

### 2.33. 5.05 Provide Air Refueling.

2.33.1. Provide intertheater and intratheater air refueling resources to support Department of Defense, Allied, and Coalition Forces for peacetime, contingency and conventional operations. Air Refueling assets will support or extend the reach of military force capabilities during periods of increased activity. Operations may involve multi-aircraft formations; conduct in an emission controlled (EMCON); or a Nuclear, Biological, or Chemical (NBC) environment. (//HQ AMC-DOK, // AMCI 10-403//Supports: AFT 5.2)

**Table 2.33. Air Refueling.**

STANDARDS CRITERIA / MEASURES				
M1	IR	Yes	Yes/No	Provide full complement of aircraft to meet tasked operational requirements. (AMCI 10-403).
M2	IR	48	Hours	From time of notification, for active-duty tanker units tasked to deploy from home station to provide theater support (AMCI 10-403).
M3	IR	24	Hours	From time of notification, for AFRC tanker units to mobilize IAW AMCI 10-403.
M4	IR	72	Hours	From time of notification, for AFRC/ANG units ordered to active duty to support AMC mobility missions (response time includes 24 hours for mobilization IAW AMCI 10-403).
M5	EMP	Yes	Yes/No	Operate under adverse weather conditions IAW AMCI 10-403.



STANDARDS CRITERIA / MEASURES				
M6	IR	Yes	Yes/No	Establish a Tanker Task Force (TTF) and deploy in response to HHQ directives and AMCI 10-403.
M7	IR	100	Percent	Aircrews briefed on current special instructions (SPINS) and Area of Responsibility (AOR) procedures prior to operations in the threat environment.
M8	NI	90	Percent	Time spent at or above C2 level readiness rating IAW AMCI 10-403.
M9	EMP	Yes	Yes/No	Provide SOAF assets IAW JCS OPLAN (times classified).
M10	EMP	12	Hours	Provide crews with tactics information to avoid/defeat anticipated threats IAW HHQ taskings.
M11	EMP	12	Hours	To provide crews with written operational information (aircrew brochures) IAW HHQ tasking.
M12	EMP	12	Hours	Update aircrews on tactical scenarios IAW HHQ tasking.

#### 2.34. 5.05.01 Plan Aerial Refueling Support.

2.34.1. To plan for an adequate number of, and concept of operations for, tanker aircraft. This task must consider total fuel requirements, timing, and location for the refueling. Tanker aircraft must be forward deployed with sufficient time ahead of the attack in order to reconstitute tanker forces to meet these requirements. Mid-route rendezvous must be adequately planned to ensure proper join-up of forces within tactical and airspace constraints. (//HQ AMC-DOO//AMCI 10-403//Supports: AFT 5, AFT 5.2,)

**Table 2.34. Aerial Refueling Support.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	95	Percent	Tankers have scheduled offload available at ARCT.

#### 2.35. 5.06 Provide Aeromedical Evacuation.

2.35.1. Deploy a theater aeromedical evacuation system or any of its component unit type codes (UTC) to a theater of operation. This involves all actions associated with laying down infrastructure for or executing aeromedical evacuation (AE). The AE system provides command and control, equipment, and trained personnel for the execution/support of AE missions within/from the Area of Responsibility (AOR). Ensures ability to deploy AE assets to a theater of operations. Includes the ability to rapidly transport ill or injured personnel to a higher echelon of medical care from any area within the operating environment. Providing aeromedical-staging capabilities involves receiving casualties, providing supportive care and administrative support, and generating retrograde aircrews to provide in-flight care. AE crews and personnel are prepared to perform duties through training, equipping, and sourcing to defeat threats encountered in a dynamic operational environment. This includes pre-deployment and operational (i.e., during deployment) activities such as intelligence, force protection, anti-terrorism, and ATSO training. Aeromedical evacuation is provided to the sup-

porting user service(s), via fixed-wing aircraft. A capable AE system complements and supports theater medical infrastructure. (HQ AMC-SG)

**Table 2.35. Aeromedical Evacuation.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	DOC	Hours	Deploy AE UTCs to tasked location IAW DOC time frame.
M2	NI	1	Day	Employ UTC(s) at locations as directed by supported CINC.
M3	MS	5	Days	Supply of medications, special diets, and consumable supplies.
M4	MS	Yes	Yes/No	Provide and maintain authorized equipment IAW UTC Allowance Standard.
M5	MS	Yes	Yes/No	Request and prepare aircraft for patient evacuation. 1. Request airlift IAW theater policy. 2. Aeromedical Evacuation Crew Management. a. Effectively manage AE crews to meet scheduled and short-notice tasking. b. Initiate crew alert immediately upon receiving execution order. c. Crew arrives at aircraft within prescribed time limit to meet mission objective, with proper equipment and ready for extended austere conditions (survival equipment, chemical defense ensemble, flight gear, and personal protective equipment). d. Provide properly configured aircraft for AE mission. Aircraft ready for launch with preflighted operational equipment and cabin compartment configuration. e. Plan, coordinate, and manage mission accurately. 3. Generate required aircrews IAW higher headquarters tasking.
M6	NI	Yes	Yes/No	Provide trained and authorized personnel to fulfill AE tasking. 1. All substitutions must be IAW WMP Vol 1 Annex F and MISCAP.
M7	NI	Yes	Yes/No	Unit Deployment Managers (UDM) fill mobility positions IAW AFI 41-106.
M8	NI	100	Percent	Personnel maintain individual readiness requirements IAW AFI41-106.
M9	IR	100	Percent	WRM assets maintained in a mission ready state. 1. MEDLOG critical readiness items mission ready. 2. Demonstrate proper management of equipment and supplies to avoid waste (accountability, storage, and security). 3. Allowed transportation assets mission ready.
M10	NI	100	Percent	Implement deployment plan with documentation for LTI and JI process.
M11	MS	24	Hours	Safely set up facility in an appropriate site.
M12	MS	24	Hours	Establish liaison/interface with user service and airfield managers.
M13	MS	Yes	Yes/No	Adjust work schedules to met changing priorities.

STANDARDS CRITERIA / MEASURES				
M14	MS	Yes	Yes/No	Coordinate support services to maintain capabilities.
M15	NI	100	Percent	Provide AE personnel with training and resources outlined in instructions, pamphlets, and local directives.
M16	NI	100	Percent	Provide AE personnel annual block training on SERE, weapons, intelligence, and tactics as a baseline.
M17	NI	Yes	Yes/No	Provide AE personnel theater AE CONOPS, ATSO handbooks, and ISO-PREP cards on deployment.  1. Both ATSO Handbook and Airman's Manual deployed with personnel. 2. ISOPREP card secured and maintained.
M18	MS	Yes	Yes/No	Provide AE personnel additional intelligence information as required (in-theater, AFMIC, or semi-annual squadron briefing).
M19	NI	100	Percent	Provide life support equipment and training for AE crews.
M20	MS	Yes	Yes/No	AE coordinated and accomplished IAW theater policy.
M21	MS	Yes	Yes/No	Establish communication link with airlift, wing command and control centers, other AE elements, and supported theater/JTF medical components as required.  1. Establish links IAW Theater policy.
M22	MS	90	Percent	AE missions meet ATO schedule.  1. Required crews generated IAW higher headquarters taskings/DOC.
M23	MS	Yes	Yes/No	Employ qualified/certified AECMs to provide AE capability for user services(s) IAW AFI 11-2AE.
M24	EMP	100	Percent	Crews operate with CRM and ORM principles.
M25	MS	100	Percent	Mission documentation is accomplished appropriately.  1. Entire mission folder (events log, message traffic, patient care documentation) completed within 24-hr after mission completion.
M26	EMP	100	Percent	AE crews meet pre-flight, in-flight, and post-flight requirements according to existing checklists, instructions, and directives.  1. Aircraft/equipment/supplies ready for patient airlift. 2. Conduct triage/patient positioning and establish patient load/egress plan. 3. AE Crew coordinates with aircrew, and appropriate medical and non-medical ground support units to insure all aspects of planning are accomplished. 4. AE crew coordinates safe enplaning/deplaning with ground elements. 5. Provide patient care (infection control, general comfort, safety, counter Stresses Of Flight).
				6. Demonstrate proficiency in operation of mission ready medical equipment/supplies used in support of aeromedical missions.

STANDARDS CRITERIA / MEASURES				
				7. Recover mission in a timely manner to prepare AE crews and equipment for subsequent AE missions.
M27	MS	100	Percent	Patients provided care IAW published standards/theater directives and coordinated with appropriate agencies.
M28	MS	100	Percent	Intransit visibility of patient movement.
M29	MS	100	Percent	Control biohazardous waste IAW theater guidelines.
M30	MS	Yes	Yes/No	Coordinate additional medical support with local/host nation/allied facilities.

### 2.36. 6.00 Provide Agile Combat Support.

2.36.1. To provide highly responsive force support. A force that is poised to respond to global tasks within hours must also be able to support that force within hours. This includes all elements of a forward base structure: Maintenance, supply, transportation, communications, services, personnel, engineering, force protection, medical, and chaplain service. (HQ AMC/DOX)

**Table 2.36. Agile Combat Support.**

STANDARDS CRITERIA / MEASURES				
M1	NI	48	Hours	From notification for active-duty units tasked to deploy from home station to provide theater support (ready-to-load date at origin). (AMCI 10-403).
M2	NI	Yes	Yes/No	Provide all UTCs listed as parents in the AFWUS or ANG/AFRC database equivalents. (AMCI 10-403).
M3	NI	Yes	Yes/No	Provide headquarters element support to deployed locations when required. (AMCI 10-403).
M4	NI	Yes	Yes/No	Provide intelligence, aircrew life support, and tactician for mobility forces. (AMCI 10-403).
M5	NI	Yes	Yes/No	Provide stage crew management at designated en route or deployed locations. (AMCI 10-403).
M6	NI	Yes	Yes/No	Provide aircraft maintenance, supply, transportation, and contracting support at designated en route and deployed locations.

### 2.37. 6.01 Services Overseas Theater Support.

2.37.1. Services support includes food service, lodging, mortuary (search and recovery, shipment and/or temporary internment), laundry, fitness, recreation, and field exchange. Assumption: Operational commanders will accept a reduced level of service from mobilization (M-day) through M+30 to only that needed to ensure mission accomplishment and quality of life. After M+30, levels of service will be increased commensurate with quality of life programs where possible. Reference: WMP Annex GG. (USAFE considers bath and sewage as base operability functions.) (HQ AMC/SVS)

**Table 2.37. Services Overseas Theater Support.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	1	Day	To establish an effective Services Control Center (SVCC). 1. Receive and understand messages. 2. Maintain status boards-maintain events and message logs. 3. Coordinate activities with SRC. 4. Coordinate with other workcenters. 5. Appropriate control center actions accomplished.
M2	MS	1	Day	To establish ability to bag, tag and ship remains to CONUS Port Mortuary. 1. Conduct remains processing. 2. Ensure evacuation of remains. 3. Conduct emergency burial procedures.
M3	MS	3	Days	To establish search and recovery procedures for retrieving human remains.
M4	MS	1	Day	To establish one lodging desk operation. (Only one desk operations allowed at COBs, FOLs and BBs.)
M5	MS	1	Day	To produce a primary and alternate locator system to account for all transient members.
M6	MS	1	Day	To house initial personnel in available facilities (contract hotels, dormitories, K-Spans, or expandable shelters) until follow-on forces arrive to begin tent city construction.
M7	NI	1	Day	To determine mode of payment, i.e. IMPAC, individual government credit card or to coordinate with contracting personnel to establish contracts if tent city is not constructed and commercial lodging is used.
M8	MS	1	Day	To reconcile daily with PERSCO on accountability of deployed personnel and anticipated inbound/outbound personnel.
				1. Establish and maintain an accurate locator system, using AF SVA lodging software.
M9	MS	1	Day	To manage and distribute three MREs (or equivalent) daily per deployed member.
M10	MS	3 10 5	Days (AEF) Days (CENTAF) Days (All Others)	To plan/prepare for hot meal service, i.e. ordering, receiving, storing and issuing subsistence items to authorized users.

STANDARDS CRITERIA / MEASURES				
M11	MS	4 11 6	Days (AEF) Days (CENTAF) Days (All Others)	To provide two hot meals and one MRE (or equivalent) daily per deployed member. All meals away from the dining facility will be MREs. (Assumption: Food services equipment (IDK, bare base assets, or existing facilities) and rations are available) May expand to three hot meals daily. All meals away from dining facilities (including flight meals) will be MREs (or equivalent).
M1 2	MS	16 30 16	Days (AEF) Days (CENTAF) Days (All Others)	To provide three hot meals daily. May expand to four hot meals daily and ground support/flight meals.  1. Ensure proper use of field equipment. 2. Maintain field sanitation and hygiene. 3. Establish hours of operations. 4. Conduct menu planning.
M1 3	MS	90	Percent	Of patients in medical treatment facilities provided three hot meals daily.
M1 4	MS	100	Percent	Of convalescent and aeromedical staging facility patients provided three hot meals daily.
M1 5	MS	100	Percent	Aeromedical evacuation patients provided flight meals.
M1 6	MS	4	Days	To provide laundry support using one of following options:  Also provide organizational laundry support to third and fourth echelon field medical facilities. (Manpower to operate laundry units is not included in Prime RIBS UTCs) 1. Local contracted laundry services. 2. Self service washers and dryers (including supplies) or combination of self and contracted services. 3. Bare base assets.
M1 7	MS	4	Days	To provide self-directed recreation and fitness activities.
M1 8	MS	15	Days	To provide structured recreation and fitness activities in accordance with Environment Chart, Annex GG, Appendix 4.
M1 9	MS	30	Days	Establish operation of field exchange services with AAFES.  1. Maintain hours of operation. 2. Ensure proper stock assortment. 3. Maintain inventory and cash control.

**2.38. 6.01.01 Perform Family Support Programs and Activities.**

2.38.1. Provide support to service members/families and advise the commander on work/life issues. (//HQ AMC-DPX)

**Table 2.38. Family Support Programs and Activities.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	Yes	Yes/No	Provide services to non-deployed military personnel and their families.
M2	NI	100	Percent	Provide one-on-one pre-separation counseling to departing military members.
M3	NI	Yes	Yes/No	Provide support during mobilization and deployments.
M4	NI	100	Percent	Provide first duty station financial management training.
M5	NI	100	Percent	Provide financial counseling for high-risk PFMP customers (readiness, security, suitability, 1st Term).
M6	NI	Yes	Yes/No	Provide referral to meet immediate need, crisis, and impending crisis situation.
M7	NI	Yes	Yes/No	Provide emergency financial assistance through AFAS.
M8	NI	Yes	Yes/No	Provide Relocation Assistance Counseling.
M9	NI	Yes	Yes/No	Provide Leadership Consultation.
M10	NI	Yes	Yes/No	Coordinate the efforts of base and local agencies to meet the needs of military families.
M11	NI	Yes	Yes/No	Provide support to families during evacuations, emergencies, and disaster responses.

**2.39. 6.01.02 Services Sustaining Force Support.**

2.39.1. Ensure continued support of essential Services activities in the CONUS and other theater locations, not part of the operational plan, during contingencies and wartime. Reference: WMP Annex GG. (//HQ AMC-SVS)

**Table 2.39. Sustaining Force Support.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	1	Day	To activate the Services Control Center (SVCC).
M2	IR	3	Days	To reduce to a minimum or stop nonessential activities.
M3	MS	3	Days	To estimate transient population.
M4	EMP	3	Days	To determine the population to be supported with food service and prepare plans to accommodate.
M5	EMP	3	Days	To determine the population to be supported with transient lodging and prepare plans to accommodate.
M6	EMP	5	Days	To establish formal plans/contracts to phase sustaining force augmentation manpower into the organization by Days 30-60.

STANDARDS CRITERIA / MEASURES				
M7	MS	5	Days	To request IMA or ARC backfill from HQ AMC/SVXR.
M8	IR	5	Days	To ensure home station mortuary and search and recovery team members are trained and proficient.
M9	MS	30	Days	To continue or expand morale activities, i.e. sports and fitness, library services, youth programs.
M10	MS	1	Day	To provide comprehensive child development programs for dependents of military members at home station.

#### 2.40. 6.01.03 Provide Civilian Personnel Support.

2.40.1. Provide support to key and/or emergency civilian personnel. (/HQ AMC-DPX)

**Table 2.40. Civilian Personnel Support.**

STANDARDS CRITERIA / MEASURES				
M1	NI	100	Percent	Process civilian employees recalled to active duty in a reserve category.
M2	NI	100	Percent	Identify civilian employees occupying key and/or emergency essential positions.

#### 2.41. 6.02 Conduct Resource Management.

2.41.1. Perform resource management services consisting of planning, programming, budgeting, and execution support; budget analysis; and force management support. (/HQ AMC-FM)

**Table 2.41. Resource Management.**

STANDARDS CRITERIA / MEASURES				
M1	NI	100	Percent	Of appropriated funds, AMC Transportation Working Capital Funds (TWCF), and non-appropriated funds are used only for authorized purposes, as enacted by Congress and implemented under DoD, Air Force, and AMC directives and instructions. Establish and maintain financial management structures to determine funding priorities, to approve financial plans, and to ensure that funding resources are allocated and executed legally, effectively, and efficiently.

#### 2.42. 6.04 Preserve Historical Documentation of USAF Operations.

2.42.1. Collect documentation and historic artifacts to support lessons learned analysis, doctrine development, and public affairs efforts. Thoroughly document USAF operations or campaigns by collecting, preserving, and organizing detailed information. Prepare periodic historical reports to serve as the permanent record of the headquarters' units' mission, organization, significant events, and key documentation. Advise commander and staff on history of similar operations in the same or different area of operations. Provide timely background information relevant to current operations and issues. Support historical property collection teams in obtaining and processing US, allied, and enemy equip-



ment and artifacts for the USAF museum system. (/OP 5.1.6/ Campaigns (CJCSM 3500.04A, 13 Sep 96, pg. 2-122//HQ AMC-HO)

**Table 2.42. Historical Documentation of USAF Operations.**

STANDARDS CRITERIA / MEASURES				
M1	MS	IAW local recall procedures		Augment Unit Crisis Action Team (CAT).
M2	NI	IAW HQ AMT		Deploy with unit or to augment other unit.
M3	MS	72	Hours	Prepare/submit history status report.
M4	MS	72	Hours	Prepare/submit contingency historical reports.
M5	MS	90	Percent	Decision documents with pre-decisional material available.
M6	MS	90	Percent	Official documents preserved in historical reports.
M7	MS	Yes	Yes/No	Key personnel interviewed during event.
M8	MS	90	Percent	Key leaders interviewed after event.
M9	MS	75	Percent	Key staff members interviewed after event.
M10	MS	6	Weeks	From termination of major event until all key personnel are interviewed.
M11	MS	1	Month	Before documents are available for analysis/research.
M12	MS	75	Percent	Potential historical artifacts identified for recovery.
M13	MS	1	Month	Before identified artifacts are ready for shipment.
M14	MS	10	Days	Prepare/submit History Operations After-Action Report.

### 2.43. 6.05 Conduct and Maintain Security and Defensive Operations.

2.43.1. Provides the physical security and information security elements of Force Protection. Plans, programs for, and conducts air base defensive operations to include resource protection, law and order/police services, air base defense, anti-terrorism, combat arms, maintaining warfighting and contingency response capability, and managing information, industrial and personnel security programs. (/HQ AMC/SFO)

**Table 2.43. Security and Defensive Operations.**

STANDARDS CRITERIA / MEASURES				
M1	MS	Yes	Yes/No	Defensive operations are in place to meet mission needs.
M2	NI	Yes	Yes/No	Antiterrorism measures are in place to meet mission needs.
M3	NI	Yes	Yes/No	Information security, personnel security, and industrial security programs are in place to meet mission needs.
M4	NI	Yes	Yes/No	Combat arms operations are in place to meet mission needs.
M5	MS	Yes	Yes/No	Defense forces are equipped and trained for worldwide deployments and contingencies.

**2.44. 6.05.01 Employ Antiterrorism (AT) Measures.**

2.44.1. Commander's protective measures, both active and passive, taken to prevent, deter, and respond to terrorism, and recover from terrorist acts. This includes establishing plans and programs for risk assessment and response, training and exercising the force to maintain AT readiness, and fielding forces in support of the AF and DOD AT programs. The AT program seeks to deter or blunt terrorist acts by giving guidance on collecting and disseminating timely threat information, providing training as needed, allocating funds and personnel, and implementing defensive measures. This does not include active measures that fall into the counter-terrorism category. This task includes training, equipping, and fielding PHOENIX RAVEN security teams. Covered under this task are the functions of planning, programming, budgeting and training for antiterrorism programs. AT is a subset of Force Protection (FP), which is a multi-functional responsibility. (//HQ AMC-SFO) AFI 31-210, DODI 2000.12, DODI 2000.16H, AMCI 31-104.

**Table 2.44. Antiterrorism (AT) Measures.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	Yes	Yes/No	Commanders at all echelons develop a full working knowledge of AT/FP policies and standards.
M2	NI	Yes	Yes/No	Commanders, down to installation commander level, publish a supplement to AFI 31-210 implementing further prescriptive standards in AT/FP for their command and installation-unique requirements.
M3	MS	Yes	Yes/No	Operational AT/FP responsibility for all units and individuals, whether permanently or temporarily assigned is clearly established. 1. Antiterrorism/Force Protection requires every individual to maintain a level of awareness, to practice personal security measures, and to report suspicious activity. 2. Commanders at all echelons will develop procedures to ensure the immediate dissemination of threat changes to all personnel and, as appropriate, supporting law enforcement agencies.
M4	NI	Yes	Yes/No	Commanders, down to the installation commander, develop and implement comprehensive AT/FP plans within established DOD and AF standards.
M5	NI	Yes	Yes/No	A higher headquarters vulnerability assessment/review of AT/FP programs has been conducted within past three years.
M6	NI	Yes	Yes/No	Commanders use the standardized DOD Terrorism Threat Level classification system to quantify the terrorism threat level for travel to another country.
M7	NI	Yes	Yes/No	Commanders task the appropriate organizations under their command to gather, analyze, and disseminate terrorism threat information as appropriate.
M8	NI	Yes	Yes/No	A localized installation threat assessment plan is maintained to include a threat assessment of terrorism use of weapons of mass destruction.
M9	NI	Yes	Yes/No	Terrorism threat assessments are used as the basis and justification for recommendations on force protection enhancements, program/budget requests, and the establishment of THREATCONS.

STANDARDS CRITERIA / MEASURES				
M10	NI	Yes	Yes/No	Commanders at all levels forward throughout the chain of command all information pertaining to terrorist threats or acts of terrorism involving DOD personnel or assets in their AOR.
M11	NI	Yes	Yes/No	Commanders develop a process, tailored to the local mission and based on terrorism threat information and/or guidance from higher headquarters to raise and lower THREATCON levels.
M12	NI	Yes	Yes/No	Installation THREATCON measures are coordinated with other agencies as necessary.
M13	NI	Yes	Yes/No	Local terrorism threat response measures are established IAW applicable directives and guidance.
M14	NI	3	Years	Installations conduct a physical security vulnerability assessment, addressing the full spectrum of threats, for facilities, installations, and operating areas and resources under their control.
M15	NI	1	Year	Commanders review all AT/FP plans.
M16	NI	As	Needed	Commanders review all AT/FP plans when the terrorism threat level changes.
M17	NI	6	Months	Commanders ensure training and exercises are conducted IAW AT/FP plans to include all THREATCON measures, evacuation/notification plans and procedures, terrorist use of weapons of mass destruction, and other key areas outlined in their installation's security plans.
M18	NI	6	Months	Installation commanders review local THREATCON measures to ensure the installation's daily security procedures are appropriate.
M19	NI	Yes	Yes/No	All new construction projects and programs employ AT/FP features and meet minimum DOD AT/FP Construction Standards.
M20	NI	Yes	Yes/No	Installation commanders develop a prioritized list of AT/FP factors based on the current threat for site selection teams for determining suitability for use by DOD personnel.
M21	NI	As	Needed	Prior to deployment, the senior deploying commander ensures a pre-deployment vulnerability assessment has been conducted.
M22	MS	As	Needed	Prior to, during, and after deployment, commanders implement appropriate force protection measures to reduce vulnerability or risk.
				1. Prior to deployment, the senior deploying commander will ensure a pre-deployment vulnerability assessment has been conducted. These assessments will include a medical member qualified to evaluate the safety and vulnerability of local food and water sources, perform an epidemiological risk assessment, evaluate local medical capabilities, perform a vector/pest risk assessment, determine adequacy of hygiene of local billeting and public facilities, and perform an environmental risk assessment. Assessments will provide the necessary background data for sizing the force protection package required to reduce the threat to Air Force personnel and assets. MAJCOMs will determine the expertise level for persons conducting these assessments.

STANDARDS CRITERIA / MEASURES				
M23	NI	Yes	Yes/No	Installation commanders have appointed, in writing, an AT/FP officer/NCO.
M24	NI	Yes	Yes/No	Adequate numbers of AT/FP Level II trained personnel are available to ensure proper coverage of overseas deployments.
M25	NI	Yes	Yes/No	Personnel, to include family members, receive terrorism awareness training IAW established guidance and directives.
M26	NI	Yes	Yes/No	Commanders ensure all personnel who deploy, PCS, or travel on leave outside the CONUS receive AT/FP training with special emphasis on AOR-specific terrorist and medical threats.
M27	NI	As	Needed	Training and security for personnel assigned to high-risk billets is conducted according to established guidance and directives.
M28	NI	1	Year	Commanders ensure DOD personnel and dependents assigned to Medium and High Threat locations are given guidance on appropriate conduct in the event they are taken hostage or kidnapped.
M29	NI	As	Needed	Tasked organizations maintain trained and equipped PHOENIX RAVEN AT teams IAW established guidance and directives.
M30	NI	Yes	Yes/No	Standardization evaluation and quality control measures are established and maintained to evaluate and certify PHOENIX RAVEN members.
M31	NI	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.

#### 2.45. 6.05.02 Maintain Information, Personnel, and Industrial Security.

2.45.1. Includes programs to identify, classify, downgrade, declassify, mark, protect, and destroy classified materials and sensitive information. This extends to the DOD industrial security program and provisions. Includes personnel security management and personnel security investigations and clearance needs. This task includes owner-user security requirements and to ensure that everyone safeguards sensitive and classified information. This task includes planning, programming, budgeting and training for information, personnel, and industrial security operations. Information, personnel, and industrial security are subsets of Force Protection, which is a multi-functional responsibility. (// HQ AMC-SFI) AFI 31-401, 31-501, 31-601

**Table 2.45. Information, Personnel, and Industrial Security.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Information security, personnel security, and industrial security programs are established and executed IAW established guidance and directives.
M2	NI	Yes	Yes/No	Security program training is conducted as required in support of the info/personnel/industrial security programs.
M3	NI	Yes	Yes/No	Physical security processes and procedures are in place to meet requirements under the information, personnel, and industrial security programs.

STANDARDS CRITERIA / MEASURES				
M4	NI	Yes	Yes/No	Security clearance processing requirements, both administrative and operational, are met IAW established guidance and directives.
M5	NI	Yes	Yes/No	Continuing evaluations are completed IAW established guidance and directives.
M6	NI	Yes	Yes/No	Security Information File (SIF) program management meets established guidance and directives.
M7	NI	Yes	Yes/No	Contract Security Classification Specification (DD Fm 254) are accomplished according to established guidance and directives.
M8	NI	Yes	Yes/No	Visitor Group Security Agreements are prepared and implemented IAW established guidance and directives.
M9	NI	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.

#### 2.46. 6.05.03 Provide Training and Maintenance for Combat Arms.

2.46.1. Includes supporting Force Protection through the management, supervision, support and conduct of ground weapons training along with weapons maintenance and inspection. This task includes range operations and maintenance, scheduling for training and inspections, and the administration of programs to support small arms training and maintenance including the planning, programming, budgeting and training for combat arms operations. (//HQ AMC-SFX) AFI 36-2226, AFMANN 36-2227, Vols. 1,2,3

**Table 2.46. Training and Maintenance for Combat Arms.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Range operations are conducted to meet mission requirements within established guidance and directives.
M2	NI	Yes	Yes/No	Classroom instruction is conducted to meet mission requirements and is within established guidance and directives.
M3	NI	Yes	Yes/No	Weapons maintenance and inspections are conducted as appropriate to meet currency, documentation, accountability, and safety requirements as outlined within established guidance and directives.
M4	NI	Yes	Yes/No	Administrative requirements for combat arms and range operations are IAW established guidance and directives.
M5	NI	Yes	Yes/No	Operational, administrative, and explosives safety requirements are conducted IAW established guidance and directives.
M6	NI	Yes	Yes/No	Security Forces' armories are established and maintained IAW established guidance and directives.
M7	NI	Yes	Yes/No	Planning, programming, budgeting, and training processes are in place to meet current and projected mission requirements.

## 2.47. 6.05.04 Maintain Trained and Equipped Defense Forces and Equipment for World-Wide Deployment.

2.47.1. Includes the organizing, training, equipping, and fielding of base defense forces and security elements. Includes exercising employment of unit type codes (UTCs) and security elements. Requires maintenance of personnel, equipment, and training to meet required response times and/or mission requirements. This is a supporting function for unit, installation, Air Force, and joint Force Protection efforts. (//HQ AMC-SFX) AFI 36-2225

**Table 2.47. Trained and Equipped Defense Forces.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Training (ancillary, specialized, AOR-specific, etc.) completed for wartime and contingency operations.
M2	NI	Yes	Yes/No	LOGDET maintenance and accountability established for tasked UTCs.
M3	MS	Yes	Yes/No	Required individual equipment is on-hand for wartime and contingency mission requirements. (This includes daily issue equipment and maintenance of required A, B, C, D, and E bags.)
M4	MS	Yes	Yes/No	Required organizational equipment is on-hand for wartime and contingency mission requirements. (This may include equipment such as light-alls, riot control equipment, crash kits for aircraft mishaps, et. al.)
M5	NI	Yes	Yes/No	UTCs meet configuration requirements for personnel selected, weapons proficiencies, deployment requirements, and licensures.
M6	NI	Yes	Yes/No	Personnel are qualified or trained to operate specialized equipment and weapons systems dictated by the mission. (This may include specialized certifications, vehicle licenses, AT equipment, detection devices, et. al.)
M7	MS	Yes	Yes/No	Communication assets are functional and command/control procedures are in place for mission tasking. 1. Erect/install tactical antenna. 2. Operate switchboard and telephones. 3. Install/maintain communication wire lines.
				4. Setup/operate FM radio sets and establish a radio frequency net control station. 5. Use signal operation instruction/CEOI. 6. Each static position/reaction force will have a form of communication.
M8	IR	Yes	Yes/No	UTCs and security elements are exercised and evaluated according to established guidance and directives.
M9	IR	18	Months	Security Forces UTCs attend MAJCOM regional training center, JRTC, or CJCS exercise.
M10	IR	As	Needed	JULLS used to enhance planning and execution.

STANDARDS CRITERIA / MEASURES				
M11	IR	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.

#### 2.48. 6.05.05 Conduct Defensive Operations.

2.48.1. Provide defensive forces to counter enemy and criminal threats; includes resource protection, police services, and air base defense. All defensive operations' tactics, techniques, and procedures are tempered by the mission, enemy, time available, troops available, and terrain upon which the operation is conducted. This task includes planning, programming, budgeting and training for resource protection, police services, and air base defense operations. Military Working Dogs can support most defensive operations. Resource protection, police services, and air base defense are physical security and procedural subsets of Force Protection, which is a multi-functional responsibility. (//HQ AMC-SFO) AFI 31-101, AFI 31-201, AFI 31-301.

**Table 2.48. Defensive Operations.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Resource protection operations in place, according to applicable guidance, directives, and local requirements, to meet mission requirements.
M2	MS	Yes	Yes/No	Law and order/police services operations in place, according to applicable guidance, directives, and local requirements, to meet mission requirements.
M3	NI	Yes	Yes/No	Air base defense operations in place, according to applicable guidance, directives, and local requirements, to meet mission requirements.

#### 2.49. 6.05.05.01 Conduct Resource Protection Operations.

2.49.1. Resource Protection includes the programs and program management that provides the capability to detect, deter, and defeat hostile acts against USAF resources and property, including priority and nuclear weapons security. The capability to detect, deter, and defeat overt and covert attempts to destroy information and information systems. Includes safeguarding property to reduce the opportunity for terrorism and theft by making potential targets inaccessible or unattractive. This task includes the use of owner-user security to ensure that everyone safeguards government property and the promotion of crime prevention through environmental design. This task includes planning, programming, budgeting and training for resource protection operations. Resource protection is a physical security subset of Force Protection, which is a multi-functional responsibility. (//HQ AMC-SFO) AFI 31-101

**Table 2.49. Resource Protection Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	Yes	Yes/No	DoD protection level and non-protection level resources afforded security commensurate with governing orders, directives, and guidance. 1. Circulation controls in-place, e.g., restricted area and controlled area badges and EALs used, etc. 2. As required, warning signs are in-place, e.g., restricted area, controlled area, etc. 3. As described in Deployed Security Regulation.
M2	MS	Yes	Yes/No	Security for personnel, facilities, assets, and resources outlined IAW localized and comprehensive installation/site security plan. 1. As described in the Deployed Security Regulation.
M3	MS	Yes	Yes/No	Units establish and execute appropriate response actions commensurate with THREATCONS, MOPPs, Ground Defense Postures, and alarm conditions. 1. This pertains to personnel protecting resources.
M4	MS	Yes	Yes/No	Control center activities are established to meet requirements in localized installation security plan.
M5	NI	12	Months	The installation/site security plan is reviewed.
M6	MS	As	Needed	The installation/site security plan is reviewed once the installation or location's threat level increases.
M7	NI	12	Hours	To coordinate for additional forces and assets. (This can include coordination with lateral or higher headquarters organizations for support for personnel, equipment and resources, or coordination with local agencies, both military and civilian for support.)
M8	NI	Yes	Yes/No	Standardization evaluation and quality control measures are established and maintained to evaluate and certify guard force members.
M9	NI	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.

**2.50. 6.05.05.02 Maintain Law and Order/Conduct Police Services Operations.**

2.50.1. Enforce laws and regulations. Includes military support to civilian law enforcement agencies allowed by DOD guidance and executive orders. This task also includes law enforcement, circulation control, criminal investigation, pass and registration (to include identification card issue), access control, customs, other administrative law enforcement functions and military prisoner confinement. This also extends to confrontation management. This task includes planning, programming, budgeting and training for law and order operations. Law and order operations are a subset of and support Force Protection, which is a multi-functional responsibility. (//HQ AMC/SFO) AFI 31-201.



**Table 2.50. Police Services Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	Yes	Yes/No	Law and order/police service operations in place to meet commander's needs.
M2	NI	Yes	Yes/No	Installation patrol activities are established to meet requirements in localized installation security plan.
M3	NI	Yes	Yes/No	Control center activities are established to meet requirements in localized installation security plan.
M4	NI	Yes	Yes/No	Installation entry/circulation control activities are established and maintained to meet requirements in localized installation security plan.
M5	NI	Yes	Yes/No	Security Forces investigations activities are established and maintained to meet commander's requirements in support of local law and order/police services operations.
M6	NI	Yes	Yes/No	Confinement activities are established and maintained, or provided for through support agreements, to meet commander's requirements.
M7	NI	Yes	Yes/No	Administrative activities are established and maintained to meet directed and localized requirements for police service reports and analysis.
M8	NI	Yes	Yes/No	Pass and registration activities are established and maintained to meet directed and localized requirements.
M9	NI	Yes	Yes/No	Security badge re-issue accomplished as needed IAW applicable directives and guidance.
M10	NI	12	Hours	To coordinate for additional forces or assets. (This can include coordination with lateral or higher headquarters organizations for support for personnel, equipment and resources, or coordination with local agencies, both military and civilian for support.).
M11	NI	Yes	Yes	Standardization evaluation and quality control measures are established and maintained to evaluate and certify guard force members.
M12	NI	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.

**2.51. 6.05.05.03 Maintain Military Working Dog Capability.**

2.51.1. Includes maintaining the capability to, or support the capability to, enforce military laws and regulations, suppress the use of illegal drugs, detect explosives, and protect installations and resources during peacetime, wartime, and in support of operations other than war through the use of military working dogs (MWDs). Includes the training of, certification of, and maintenance of MWDs to support police services activities, resource protection activities, contingency activities, personnel and contraband detection, and apprehension of suspects. Includes MWD safety. (//HQ AMC-SFO) AFI 31-202

**Table 2.51. Military Working Dog Capability.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	Yes	Yes/No	Military Working Dog teams (MWDTs) trained and certified IAW established guidance and directives.
M2	NI	1	Certi- fied	Explosive Detector Dog MWD maintained on each installation at all times.
M3	NI	Yes	Yes/No	MWD support activities in place to support DoD, federal, and civilian law enforcement requests IAW established guidance and directives.
M4	NI	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.
M5	NI	100	Percent	Of MWD training aids, both explosive and narcotic, are properly stored and accounted for.
M6	NI	Yes	Yes/No	Kennelmaster and trainer are graduates of the MWD Supervisor Course or have they been scheduled to attend the course within 90 days of their assignment as kennelmaster/trainer.
M7	NI	Yes	Yes/No	Permanent administrative records for each assigned MWD contain the following: DD FM 1834, MWD Service Record; AF FM 321, MWD Training and Utilization Record; AF FM 323, MWD Training and Utilization for Drug/ Explosive Detector Dog.
M8	NI	Yes	Yes/No	MWD teams are not assigned operational duties until the handler validates through training/evaluation that the dog will stand-off upon command and obey the command OUT and HEEL.
M9	NI	Yes	Yes/No	Detailed operating instructions, including safety procedures, have been developed for Explosive Detector Dog (EDD) training.
M10	NI	Yes	Yes/No	All members associated with the EDD training receive an annual safety briefing from Explosive Ordnance Disposal (EOD) personnel or locally devised briefing approved by wing safety.
M11	NI	Yes	Yes/No	Unit is properly registered with the Drug Enforcement Agency (DEA) and has been issued a DEA License to possess narcotic training aids.
M12	NI	Yes	Yes/No	Narcotic training aids are properly stored and accounted for according to established directives.
M13	NI	Yes	Yes/No	Monthly and annual weight checks are conducted for all assigned narcotic training aids.
M14	NI	Yes	Yes/No	Kennel facilities meet minimum requirements to include the MWD fenced training area.
M15	NI	Yes	Yes/No	24-hour veterinarian support has been coordinated and approved through US Army Veterinary Services.
M16	NI	Yes	Yes/No	Kennel care and sanitation procedures are established and approved by the base veterinarian.

**2.52. 6.05.05.04 Provide for Air Base Defense (ABD).**

2.52.1. Deter, detect, and defeat hostile acts against DOD warfighting resources. This includes actions taken to defeat or blunt attacks from hostile ground elements and the establishment of an effective defensive posture to allow generation, launch, and sustainment of air operations. This includes physical security and resource protection for warfighting forces and other personnel, assets, and facilities assigned to the defense force for protection. Air base defense forces may perform military operations other than war (MOOTW) to include, but not limited to, support to US, state, and local governments, disaster relief, nation assistance, drug interdiction, peacekeeping, noncombatant evacuation, and peace enforcement. Actions covered under the Air Force confrontation management program may apply to air base defense operations. All air base defense operations are tempered by the mission, enemy, time available, troops available, and terrain upon which the operation is conducted. Air base defense is one physical security subset of Force Protection, which is a multi-functional responsibility. (//AMC-SFX) AFI 31-301, JP 3-10.1

**Table 2.52. Air Base Defense (ABD).**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	Yes	Yes/No	Establish air base ground defense posture to detect, delay and defeat Level I threats  1. Plan and conduct flight/sector operations: a. Coordinate security operations. b. Apply ABD doctrine and principles of defense. c. Establish routines in defense/priorities of work. d. Define areas of responsibility. e. Establish sector fire plans (i.e., site M-60s {FPL/PDF}, defense in-depth, interlocking fields of fire, etc.). f. Accomplish and use sector sketches, overlays, and range cards. g. Allocate resources and conduct re-supply. h. Conduct bivouac operations, including setting up shelters and establishing field hygiene procedures. i. Build suitable fighting positions.
M2	MS	Yes	Yes/No	1) Prepare individual fighting positions. 2) Clear fields of fire. 3) Camouflage defensive positions. 4) Use limited visibility fire techniques. 5) Prepare a weapons range card. 6) Establish a hasty defensive position j. Properly employ/control weapons to include 81mm, MK-19, and 50cal. k. Engage enemy targets to include calls-for-fire.

STANDARDS CRITERIA / MEASURES				
				<p>1. Utilize LPs and OPs if the situation warrants/lends their use.</p> <p>m. Respond to and control emergency situations, i.e., terrorists threats, OPFOR attacks, confrontation management, etc.</p> <p>n. Conduct escort and convoy operations.</p> <p>o. Ensure security and maintenance of weapons.</p> <p>p. Provide/establish AO entry and circulation control.</p> <p>2. Demonstrate command and control:</p> <p>a. Direct responding forces.</p> <p>b. Relay information to higher headquarters.</p> <p>c. Ascertain and disseminate local threat information.</p> <p>d. Establish/enforce "stand to" times and procedures.</p> <p>e. Solve security operational problems.</p> <p>f. Provide/conduct appropriate reports.</p> <p>g. Communicate with other agencies.</p> <p>h. Are plans in-place to recall off-duty SF personnel.</p> <p>3. Use appropriate tactics.</p> <p>a. Use cover/concealment.</p> <p>b. Use individual/fire team movement techniques.</p> <p>c. Operate, employ, and deploy from vehicles.</p> <p>d. Camouflage individual and personal equipment.</p> <p>e. Practice noise, light, and litter discipline.</p> <p>f. Use and react to visual signaling techniques.</p> <p>g. Challenge, search and apprehend personnel.</p> <p>h. Conduct searches of vehicles, buildings and areas.</p> <p>i. Employ physical security safeguards.</p> <p>Establish air base ground defense posture to detect and delay Level II threats.</p> <p>1. Plan and conduct flight/sector operations:</p> <p>a. Coordinate security operations.</p> <p>b. Apply ABD doctrine and principles of defense.</p> <p>c. Establish routines in defense/priorities of work.</p> <p>d. Define areas of responsibility.</p> <p>e. Establish sector fire plans (i.e., site M-60s {FPL/PDF}, defense in-depth, interlocking fields of fire, etc.).</p>

STANDARDS CRITERIA / MEASURES				
				<p>f. Accomplish and use sector sketches, overlays, and range cards.</p> <p>g. Allocate resources and conduct re-supply.</p> <p>h. Conduct bivouac operations, including setting up shelters and establishing field hygiene procedures.</p> <p>i. Build suitable fighting positions.</p> <p>1) Prepare individual fighting positions.</p> <p>2) Clear fields of fire.</p> <p>3) Camouflage defensive positions.</p> <p>4) Use limited visibility fire techniques.</p> <p>5) Prepare a weapons range card.</p> <p>6) Establish a hasty defensive position.</p> <p>j. Properly employ/control weapons to include 81mm, MK-19, and 50cal.</p> <p>k. Engage enemy targets to include calls-for-fire.</p> <p>l. Utilize LPs and OPs if the situation warrants/lends their use.</p> <p>m. Respond to and control emergency situations, i.e., terrorists threats, OPFOR attacks, confrontation management, etc.</p> <p>n. Conduct escort and convoy operations.</p> <p>o. Ensure security and maintenance of weapons.</p> <p>p. Provide/establish AO entry and circulation control.</p> <p>2. Demonstrate command and control:</p> <p>a. Coordinate and direct the response of a rear area Response or Tactical Combat Force.</p> <p>b. Relay information to higher headquarters.</p> <p>c. Ascertain and disseminate local threat information.</p> <p>d. Establish/enforce "stand to" times and procedures.</p> <p>e. Solve security operational problems.</p> <p>f. Provide/conduct appropriate reports.</p> <p>g. Communicate with other agencies.</p> <p>h. Are plans in-place to recall off-duty SF personnel.</p> <p>3. Use appropriate tactics.</p> <p>a. Use cover/concealment.</p> <p>b. Use individual/fire team movement techniques.</p> <p>c. Operate, employ, and deploy from vehicles.</p>

STANDARDS CRITERIA / MEASURES				
				d. Camouflage individual and personal equipment. e. Practice noise, light, and litter discipline. f. Use and react to visual signaling techniques. g. Challenge, search and apprehend personnel. h. Conduct searches of vehicles, buildings and areas. i. Employ physical security safeguards.
M3	MS	Yes	Yes/No	Establish air base ground defense posture to delay Level III threats. 1. Plan and conduct flight/sector operations: a. Coordinate security operations. b. Apply ABD doctrine and principles of defense. c. Establish routines in defense/priorities of work. d. Define areas of responsibility. e. Establish sector fire plans (i.e., site M-60s {FPL/PDF}, defense in-depth, interlocking fields of fire, etc.). f. Accomplish and use sector sketches, overlays, and range cards. g. Allocate resources and conduct re-supply. h. Conduct bivouac operations, including setting up shelters and establishing field hygiene procedures. i. Build suitable fighting positions. 1) Prepare individual fighting positions. 2) Clear fields of fire. 3) Camouflage defensive positions. 4) Use limited visibility fire techniques. 5) Prepare a weapons range card. 6) Establish a hasty defensive position j. Properly employ/control weapons to include 81mm, MK-19, and 50cal. k. Engage enemy targets to include calls-for-fire. l. Utilize LPs and OPs if the situation warrants/lends their use. m. Respond to and control emergency situations, i.e., terrorists threats, OPFOR attacks, confrontation management, etc. n. Conduct escort and convoy operations. o. Ensure security and maintenance of weapons. p. Provide/establish AO entry and circulation control.

STANDARDS CRITERIA / MEASURES				
				<p>2. Demonstrate command and control:</p> <ul style="list-style-type: none"> <li>a. Coordinate and direct the response of a rear area Response or Tactical Combat Force.</li> <li>b. Relay information to higher headquarters.</li> <li>c. Ascertain and disseminate local threat information.</li> <li>d. Establish/enforce “stand to” times and procedures.</li> <li>e. Solve security operational problems.</li> <li>f. Provide/conduct appropriate reports.</li> <li>g. Communicate with other agencies.</li> <li>h. Are plans in-place to recall off-duty SF personnel.</li> </ul> <p>3. Use appropriate tactics.</p> <ul style="list-style-type: none"> <li>a. Use cover/concealment.</li> <li>b. Use individual/fire team movement techniques.</li> <li>c. Operate, employ, and deploy from vehicles.</li> <li>d. Camouflage individual and personal equipment.</li> <li>e. Practice noise, light, and litter discipline.</li> <li>f. Use and react to visual signaling techniques.</li> <li>g. Challenge, search and apprehend personnel.</li> <li>h. Conduct searches of vehicles, buildings and areas.</li> <li>i. Employ physical security safeguards.</li> </ul>
M4	MS	12	Hours	To coordinate for additional security forces and assets. (This can include coordination with lateral or higher headquarters organizations for support for personnel, equipment and resources, or coordination with local agencies, both military and civilian for support.)
M5	IR	Yes	Yes/No	Planning, programming, budgeting and training processes are in place to meet current and projected mission needs.
M6	MS	4	Hours	<p>To establish initial air base ground defense physical security posture.</p> <ul style="list-style-type: none"> <li>1. Establish priorities for limited visibility operations.</li> <li>2. Define limits of independent action by GDFC (designate sectors and other responsibilities).</li> <li>3. Employ selectively armed personnel and augmentees to the maximum extent necessary.</li> <li>4. Ensure close defense is integrated into overall defense plan.</li> <li>5. Designate TRPs.</li> <li>6. Establish patrol sectors, routes, and routines.</li> </ul>

STANDARDS CRITERIA / MEASURES				
				7. Develop obstacle plan (to include sensors). 8. Establish control measures.
M7	MS	100	Percent	of EPWs detained and processed by friendly forces awaiting final disposition.

### 2.53. 6.05.06 Provide Personal Protective Means.

2.53.1. Inherent right to self-defense. Consists of methods and procedures ranging from passive action (seeking cover and concealment) to the return of small arms fire to suppress hostile action. Inherent to personal protection skills is the ability to report information essential to the air base ground defense effort. (//HQ AMC-SFX) AMCPAM 31-1, AFM 10-100, AFH 31-302, Soldier's Manual of Common Tasks (SMCT) — Skill Level 1.

**NOTE:** This is a common task applicable to all AMC personnel and should be incorporated into each unit's task list.

**Table 2.53. Personal Protective Means.**

STANDARDS CRITERIA / MEASURES				
M1	MS	100	Percent	Of deploying personnel have full issue of protective gear and clothing. 1. As required per person for A, B, C, D, and E Bags.
M2	MS	Yes	Yes/No	Personnel are issued appropriate weapons for deployment.
M3	MS	3	Hours	To issue personal weapons IAW the arming plan if the tactical situation requires. 1. Applies to only those personnel armed under the arming plan.
M4	MS	100	Percent	Of guard force/armed personnel are knowledgeable of ROEs, Law of Armed Conflict, Use of Force, Status of Forces Agreement, and localized instructions, directives, and guidance regarding their duties. Included are local conditions for arming and Use of Force, guidance on warning shots, and policy on use of deadly force. 1. Personnel use minimum forces necessary for situation. 2. Use known circulation and entry procedures. 3. Report unusual incidents to proper personnel.
M5	MS	Yes	Yes/No	Personnel complete personal protective tasks outlined in AMCPAM 31-1 to include individual movement techniques, knowledge of threat levels, and defensive fighting position construction and use, when needed.
M6	MS	Yes	Yes/No	Personnel complete tasks outlined in AFMAN 10-100, Section 4, to include challenge/password, THREATCONs, radio procedures, convoy procedures, SALUTE reporting, and actions during attack, when needed. 1. Use known sign/counter-sign, chemical codes, etc., at appropriate times.
M7	NI	12	Months	Personnel receive Use of Force training IAW AFI 31-207.



STANDARDS CRITERIA / MEASURES				
M8	MS	Yes	Yes/No	Personnel are currently qualified on the weapon they are armed with according to the applicable arming category. Personnel able to complete weapons handling skills to include weapons safety, loading and clearing procedures, clearing barrel procedures, weapon assembly and disassembly, function check, care and cleaning and visual inspection for weapons they are armed with and/or qualified with.  1. Personnel armed with 9mm and M16 weapons will be required show the skills IAW AFMAN 10-100, Section 4 (Fight), pages 80-94.
M9	MS	100	Percent	Deploying members possess the Airman's Manual.

**2.54. 6.05.07 Provide Specialized Criminal Investigative Counterintelligence Services to the installation.**

2.54.1. Identifies threats to AF resources with human, technical, electronic, and other sources of information. Actions to deter, detect, and defeat hostile acts against the AF. (AFOSI Region 3)

**Table 2.54. Specialized Criminal Investigative Counterintelligence.**

STANDARDS CRITERIA / MEASURES				
M1	MS	100	Percent	Of AFOSI services provided as needed to the installation.
M2	MS	As needed		Provides required force protection information.
M3	MS	100	Percent	Identification of law of armed conflict violations.
M4	MS	100	Percent	Of all pertinent counterintelligence information analyzed.
M5	MS	100	Percent	Of all pertinent counterintelligence information tailored to meet mission requirements.
M6	MS	100	Percent	Of all essential counterintelligence/threat assessments delivered to proper unit agencies.
M7	MS	100	Percent	Reporting of "SEVEN BRIDGES" situations.

**2.55. 6.08.01 Execute Pre-Attack/Disaster Actions.**

2.55.1. All actions taken prior to enemy action/disaster to lessen the impact of that action on continuity of the mission and the integrated proper actions taken while responding to hostile enemy actions/disaster. Ideal survival techniques are quick, inexpensive, and require minimal manpower and materials to implement. The unit must effectively determine the need for and proper application of specific passive defense techniques as well as develop a plan to protect critical resources at all levels. (HQ AMC-CEX)

Table 2.55. Pre-Attack/Disaster Actions.

STANDARDS CRITERIA / MEASURES				
M1	ATSO	Yes	Yes/No	<p>Develop an effective action plan. Plan must include actions for contamination control, shelter management, dispersal of critical assets, expedient hardening and UCC activation.</p> <ol style="list-style-type: none"> <li>1. Commanders ensure unit critical resources and shelter/bunker requirements are included in the base passive defense plan maintained at the SRC.</li> <li>2. UCC checklists should, at a minimum, include the following: <ol style="list-style-type: none"> <li>a. Locations of all unit workcenters and procedures to account for unit personnel, including those working away from their workcenters.</li> <li>b. Procedures for informing all unit personnel of changes to threats or conditions which could impact mission accomplishment.</li> <li>c. Procedures for pre-,trans, and post-attack reporting between UCC and unit's workcenters, workparties, and sweep teams.</li> <li>d. Unit's critical resources and actions required to protect them by hardening and dispersal, and contamination avoidance capability.</li> <li>e. UCC relocation procedures.</li> <li>f. Identify NBC defense actions to prevent or minimize the impact of contamination on mission accomplishment. Include: <ol style="list-style-type: none"> <li>1) Placement of M-8/M-9 liquid chemical agent detection paper/tape.</li> <li>2) Pre-attack contamination avoidance actions.</li> <li>3) Decontamination actions.</li> </ol> </li> </ol> </li> </ol>
M2	ATSO	Yes	Yes/No	<p>Complete contamination control actions to avoid, reduce, remove, or render harmless nuclear, biological, or chemical contamination.</p> <ol style="list-style-type: none"> <li>1. Cover all unsheltered critical resources/materials with protective coverings.</li> <li>2. Place glove and boot baths at entrances of facilities and fill with household bleach (simulate with water).</li> <li>3. Place M8 paper/M9 tape as directed by SRC.</li> <li>4. Report progress to SRC.</li> </ol>
M3	ATSO	Yes	Yes/No	<p>Establish a shelter program and commence shelter operations as required in response to attack/disaster actions.</p> <p><b>NOTE:</b> This is a peacetime/natural disaster process, which we may not be able to accurately access during a 2 day exercise).</p> <ol style="list-style-type: none"> <li>1. Identify number and types of bunkers needed for each facility and work area.</li> </ol>

STANDARDS CRITERIA / MEASURES				
				2. CEX provides just in time shelter management training (checklist/hand-out). 3. Report progress to SRC.
M4	ATSO	Yes	Yes/No	Complete critical resource dispersal actions. 1. Submit list of critical assets to SRC for inclusion in dispersal plan. 2. Disperse critical resources according to the plan. 3. Track status of resources. 4. Report progress to SRC.
M5	ATSO	Yes	Yes/No	Complete critical resource hardening actions 1. Submit list of critical assets to SRC for inclusion in hardening plan. 2. Harden resources according to the plan. 3. Track status of hardening. 4. Report progress to SRC.
M6	ATSO	Yes	Yes/No	Report all non-essential personnel to the base manpower pool. 1. Identify personnel available to support base level requirements. (All units) 2. Periodically review personnel availability.
M7	ATSO	Yes	Yes/No	Perform individual inspection/maintenance of personal protective equipment including protective masks and NBC defense equipment. 1. Have a completed and properly initialed form 1574. 2. Have a QNFT form for your mask. 3. Protective mask serviceable with no defects and head harness adjusted to fit individual. 4. Demonstrate inspection procedures using AFPAM 32-4014, Vol 4, when requested by IG.

## 2.56. 6.08.02 Trans Attack/Disaster Response Actions.

2.56.1. Implement appropriate actions for enemy attacks/disasters in a timely and effective manner. (/ /HQ AMC-CEX)

**Table 2.56. Trans Attack/Disaster Response Actions.**

STANDARDS CRITERIA / MEASURES				
M1	ATSO	90	Percent	Of personnel effectively employed protective cover upon sounding of the attack alarm/siren. 1. Individual takes immediate cover, safely with sense of urgency.
M2	ATSO	90	Percent	Of personnel were wearing appropriate individual protective equipment within three minutes of attack initiation.

STANDARDS CRITERIA / MEASURES				
				1. Appropriate protective equipment is serviceable and available to meet current MOPP level.
M3	ATSO	Yes	Yes/No	Report status of personnel, equipment, casualties, and damage to group/wing control centers. 1. Accountability of personnel maintained. 2. Identify DIMs (Dead, Injured and Missing). 3. Report damage of equipment and to facilities.

### 2.57. 6.08.03 Execute Post Attack/Disaster Response Actions.

2.57.1. Recover includes rapid and accurate post attack /disaster sweeps, timely reporting of this information to key control centers, prompt action to mitigate the hazards, identification of potential health hazards, implementation of procedures to reduce the risk of casualties, and employment of timely self aid/buddy care to casualties. Rapid assessment of the results of an enemy attack is imperative to mitigate hazardous situations and to prioritize reconstitution of mission critical resources. (// HQ AMC-CEX)

**Table 2.57. Post Attack/Disaster Response Actions.**

STANDARDS CRITERIA / MEASURES				
M1	ATSO	Yes	Yes/No	Deployed personnel were able to validate the presence or absence of contamination during post attack reconnaissance/monitoring activities. 1. Collect and analyze data from NBC detection devices, environmental indicators, sweep teams, facility managers RECON and M256 teams. 2. Run M256 or have two means of automated detection equipment to validate presents of contamination.
M2	ATSO	Yes	Yes/No	If NBC contamination was present, monitoring teams were able to determine the type of contaminants used. 1. Run M256 or have two means of automated detection equipment to identify type of contamination.
M3	ATSO	Yes	Yes/No	If NBC contamination was present, monitoring teams were able to determine the extent of contamination. 1. Use ATP 45 plotting and reporting procedures to identify extent of contamination. 2. Use automated NBC analysis or VLSTRACK computer software to determine extent. 3. Use persistency charts to determine hazard duration.
M4	ATSO	2	Hours	To implement Contamination Control Area/Toxic Free Area Plans after direction to activate CCA/TFA operations.

STANDARDS CRITERIA / MEASURES				
				1. This process should be set up and ready to be run 2 hours after hazard has been identified.
M5	ATSO	100	Percent	Of operationally relevant NBC attacks detected.
M6	ATSO	2	Hours	For life support personnel to construct a viable open-air ACCA, upon notification, at deployed location after selected site is determined suitable.
M7	ATSO	Yes	Yes/No	Injured personnel receive appropriate self-aid and buddy care following wound or injury. 1. Timely actions are taken to identify injured personnel. 2. Apply basic lifesaving steps. 3. Proper use of nerve agent antidote kit. 4. Proper use of personal decontamination kit. 5. Proper transport to competent medical care.
M8	ATSO	Yes	Yes/No	Perform all required wartime tasks in an NBCC environment. 1. Demonstrate operational decontamination of equipment/vehicle (All). 2. Demonstrate launching/recovery of aircraft (maintenance). 3. Operate material handling equipment (Supply/Transportation). 4. RRR operations (CE).

## 2.58. 6.08.04 Perform Recovery Operations.

2.58.1. Maintain capability to assess the damage and remaining capabilities of an air base, and make emergency repairs to return the base to operational status. (//HQ AMC-CEX)

**Table 2.58. Recovery Operations.**

STANDARDS CRITERIA / MEASURES				
M1	ATSO	1	Hour	To complete and report initial damage assessments after issue of Alarm Black/All Clear order. <b>NOTE:</b> The following applies only to CE Damage Assessment Teams: 1. Pre-plan routes and reporting procedures. 2. Ensure mission redundancy. 3. Manage and track progress.
M2	ATSO	2	Hours	To develop recovery strategy after completion of initial damage assessment. 1. Prepare resources for possible recovery operations (materials, manpower, funds).

STANDARDS				
CRITERIA / MEASURES				
				2. Properly apply the critical resource, facility, and activity priority list for recovery actions. 3. Make adjustments to recovery strategy to account for changes in the resource, facility, and activity priority list or mission requirements. 4. Manage and track resources (materials, manpower, funds). <b>NOTE:</b> The following applies only to CE Damage Assessment Teams:
M3	ATSO	30	Minutes	To plot airfield damage and Minimum Operating Strip upon SRC receipt of last airfield damage assessment report. 1. Properly report all damage. 2. Properly plot damage to airfield operating surfaces. 3. Ensure Wing Leadership is aware of status of all airfield operating surfaces. 4. Properly apply Repair Quality Criteria resources to all airfield operating surface repairs for assigned and transiting aircraft. <b>NOTE:</b> The following applies only to MOS Selection Teams:

## 2.59. 6.08.05 Conduct Explosive Ordnance Disposal (EOD) Operations.

2.59.1. Neutralize the hazards of unexploded ordnance/improvised explosive devices delivered or placed by enemy forces and US ordnance made dangerous by accidents or other circumstances. (//HQ AMC-CEX)

**Table 2.59. Explosive Ordnance Disposal (EOD) Operations.**

STANDARDS				
CRITERIA / MEASURES				
M1	ATSO	Yes	Yes/No	Establish UXO holding/disposal sites for chemical/conventional UXO. 1. Established IAW 60A-2-1-39. 2. Coordinated with other agencies for support. 3. Incorporated into base recovery/operations plan. 4. Downwind hazards considered, as required.
M2	ATSO	95	Percent	Of military operations not delayed or disrupted by explosive ordnance incidents.
M3	ATSO	Yes	Yes/No	Recommend UXO categories and direct prioritization/dispatch of EOD safing teams. 1. Consideration of critical resources. 2. Considerations of hidden hazards (underground gas lines, etc.). 3. Consideration of sweep team completion on critical areas prior to dispatch of UXO teams.

STANDARDS CRITERIA / MEASURES				
				4. SRC commander kept informed of EOD actions. 5. Prioritization suggested by EOD, approved by SRC commander.
M4	ATSO	4	Hours	Delay in schedule for operation, because of requirement to remove hazards (e.g., mines, unexploded ordnance, and obstacles).
M5	ATSO	Yes	Yes/No	Place proper emphasis on safety and risk management versus mission accomplishment. 1. Minimize time on target IAW category assigned (hot recon with tool, remote line, etc.). 2. Perform initial movements remotely. 3. Observe wait/soak times prior to and after applying EOD procedures. 4. Proper use of specialized personal protective gear. 5. Observe all applicable safeties/cautions/warnings IAW technical data. 6. Use appropriate safe distances. 7. All explosive operations conducted IAW technical data.
M6	ATSO	Yes	Yes/No	Perform EOD response actions to include identification of hazards, proper use of assigned equipment, and adherence to technical orders. 1. All tools, equipment, technical data on hand. 2. All tools prepared IAW technical data. 3. Use of appropriate detecting/monitoring equipment. 4. On-scene attempts to gain additional or updated info (description, testimony, actions taken prior to EOD arrival, etc). 5. Search for secondary devices, as required.
M7	ATSO	Yes	Yes/No	Consideration and use of protective measures to limit collateral damage from UXO.
M8	ATSO	Yes	Yes/No	Upchannels requirement for additional/replacement personnel and resources in a timely manner.
M9	ATSO	Yes	Yes/No	Maintain positive control of EOD resources at all times. 1. Maintain positive control of equipment and consumables
M10	ATSO	Yes	Yes/No	Intelligence channels/EOD incident reports effectively used for receiving/disseminating UXO/improvised explosive device information. 1. Ensure AFTO 3579/SIT-REP prepared at the end of each day. 2. Submit Intel reports, as required. 3. Proper dissemination of information previously received.

**2.60. 6.08.06 Provide Fire Fighting Capability.**

2.60.1. Provide personnel and equipment to protect mission assets, i.e., facilities, aircraft, and land areas from damage or destruction due to fire. (//HQ AMC-CEX)

**Table 2.60. Fire Fighting Capability.**

STANDARDS CRITERIA / MEASURES				
M1	MS	12	Hours	If assets are in place, set-up and provide limited firefighting capabilities.
M2	MS	12	Hours	Implement site tailored fire contingency response plans, SOPs, and emergency response plans (NFPA 1500). 1. Develop a written plan for pre-deployment, employment, and redeployment of fire personnel and equipment. 2. Establish a Fire Prevention Program; brief base populace on fire safety, pre-fire plan facilities, check portable and wheel extinguishers serviceability.
M3	MS	Yes	Yes/No	Continuously update all resources to show latest status.
M4	MS	12	Hours	Perform Fire Alarm Control Center Operations.
M5	NI	24	Hours	Ensure dispersal plans are developed, coordinated with base dispersal plan, and implemented.
M6	MS	Yes	Yes/No	Ensure fire responses are prioritized according to facility priority list.

**2.61. 6.08.07 Provide Crash Rescue Capabilities.**

2.61.1. Provide airfield crash/rescue and fire suppression capabilities for assets and facilities at operational locations. (//HQ AMC-CEX)

**Table 2.61. Crash Rescue Capabilities.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	As Directed	Required for follow-on vehicles/personnel to respond to an unannounced crash or incident. (AFI 32-2001, Para. 3.3.7)
M2	MS	1	Minute	Required for the first crash response vehicle to respond to any incident on the runways or overruns with-in one minute after pre-positioning for a pre-announced emergency. AFI 32-2001, para 3.3.7
M3	MS	3	Minutes	Required for at least one primary aircraft fire fighting vehicle to reach the furthest end of the runway during unannounced emergencies IAW AFI 32-2001.
M4	MS	3	Minutes	Required for the first crash response vehicle to respond from the flightline fire station to an unannounced crash or incident on the airfield. (AFI 32-2001, Para 3.3.7)
M5	MS	Yes	Yes/No	Perform defensive/offensive firefighting operations at the direction of the Senior Fire Officer (SFO) on scene.
M6	MS	Yes	Yes/No	Perform rescue and aircraft egress operations and at the direction of the SFO on scene.



STANDARDS CRITERIA / MEASURES				
M7	MS	Yes	Yes/No	If equipment is available, perform rapid reservicing operations of aircraft firefighting response vehicles.
M8	MS	Yes	Yes/No	Ensure safety awareness and firefighter accountability.

## 2.62. 6.09 Protect Against Nuclear, Biological, Chemical, and Conventional (NBCC) Hazards.

2.62.1. Includes planning, training and equipping personnel for conduct of operations in the shadow of NBCC weapons, or after the use of NBCC weapons. NBCC defense action includes avoidance (detection and warning), protection (individual and collective), and decontamination (personal, casualty, equipment, aircraft, and area). Use CE readiness and bioenvironmental engineering NBCC teams to conduct wartime NBC monitoring, risk assessment and to advise on threat impact, protective action posture and recovery activities. (//HQ AMC-CEX)

**Table 2.62. Nuclear, Biological, Chemical, and Conventional (NBCC) Hazards.**

STANDARDS CRITERIA / MEASURES				
M1	ATSO	100	Percent	Deployable personnel demonstrate proper NBC defense actions. 1. This Task applies solely to NBC personnel. 2. Don CDWE/IPE/JSLIST/JFIRE (as applicable) to appropriate MOPP level with sense of urgency. 3. Analyze threat and advise command element of appropriate actions. 4. Roll sweep teams/initiate use of shuffle boxes at all facilities. 5. Check all NBC detection devises (M-8/9 and alarms) in area of responsibility. 6. Up channel info to command element.
M2	ATSO	Yes	Yes/No	The deployed units were able to effectively continue mission operations in the presence of NBCC hazards. 1. This Task applies solely to NBC personnel. 2. Accomplish all recovery actions needed in the appropriate MOPP level. 3. Successfully site, man and operate a CCA/ACCA, to establish a rest and relief capability.
M3	ATSO	95	Percent	Of ATP 45 and NORAD plotting and reporting requirements met. 1. Manually able to meet ATP 45 and NORAD Plotting requirements. 2. Successfully accomplish all NBC reports as required within a reasonable amount of time.

## 2.63. 6.10 Perform Environmental Management.

2.63.1. Ensure protection of the base environment and its natural resources and compliance with applicable local, state, federal or host nation environmental laws. Manage collection, accountability

and disposal of hazardous waste, radioactive waste, infectious/medical waste, food/kitchen waste, refuse, garbage, sewage, and wastewater. (//HQ AMC-CEX)

**Table 2.63. Environmental Management.**

STANDARDS CRITERIA / MEASURES				
M1	NI	Yes	Yes/No	Are standards mandated by the Overseas Environmental Baseline Document (at non-CONUS locations) implemented? 1. <b>NOTE:</b> All comments and grades captured under 6.10 M2
M2	MS	Yes	Yes/No	Are operations being conducted in accordance with the USAF Environmental Handbook for Contingency Operations? 1. Personnel are acquainted with area environmental concerns. 2. Personnel are prepared to conduct operations to mitigate environmental hazards and damage. 3. Personnel apply the most stringent environmental standards when conflicts in guidance or requirements exist.
M3	NI	Yes	Yes/No	Are operations being conducted in accordance with host nation and/or host base requirements? 1. <b>NOTE:</b> All comments and grades captured under 6.10 M2

## **2.64. 6.11 Determine Impact of Threat, Climate, and Geography on Deployment.**

2.64.1. To examine the departure, en route and arrival area climate, geography, and threat (to include use or threat of use of NBC weapons). Based upon examination, to determine changes in deployment transportation systems, routing, or protection. Maintain capability to meet UTC tasking and mission requirements IAW DOC statement. (//HQ AMC-DOW)

**Table 2.64. Impact of Threat, Climate, and Geography on Deployment.**

STANDARDS CRITERIA / MEASURES				
M1	MS	< 2	Percent	Of airborne strategic airlift/tanker deployment missions, delayed, diverted, rerouted, or canceled due to inaccurate weather forecast or inadequate weather support.
M2	IR	Yes	Yes/No	Location and climatology considered during planning and execution.
M3	MS	60	Minutes	To verify OPLAN/CONPLAN transit times with respect to current and forecast weather.
M4	ATSO	< 1	Percent	Of strategic airlift/tanker assets lost, delayed, or diverted due to unpredicted threats.
M5	MS	Yes	Yes/No	Five (5) day projection of weather by METOC for Daily presentation to CAT.

## **2.65. 6.11.01 Provide Weather Support.**

2.65.1. Provide timely, tailored mission and staff weather support. Maintain mission capable weather personnel and equipment. (HQ AMC/DOW)

**Table 2.65. Weather Support.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	1	Hour	After notification provide aircrews a mission execution forecast or flight weather briefing. (IAW AFMAN 15-128, AFMAN 15-129 and AMCI 15-101)
M2	MS	100	Percent	Of all Pilot Reports requiring transmission must be transmitted. (IAW AFMAN 15-125)
M3	MS	1	Hour	After arrival in theater, be able to prepare and transmit weather observation and take special observation when required. (IAW AFMAN 15-111) 1. Forecaster and/or Observer must be able to take, encode, record and disseminate surface observations in a field environment. Given tactical meteorological equipment and tactical communications, they must be able to take a surface observation to include wind speed/direction, temperature, dew point, visibility/obstructions, sky condition, altimeter setting, precipitation amount/type, and any remarks. The observation must be taken, recorded and disseminated within 15 minutes with a maximum of one error.
M4	MS	6	Hours	After arrival in theater, prepare initial weather forecast support required. 1. Forecasters, using available climatologic and topographical data, satellite imagery, and other meteorological information that would be available at a deployed site, demonstrate the ability to make, and disseminate a mission execution forecast for the location; issue, amend, verify and cancel Weather Watches and Warnings; and be able to prepare and brief aircrews using all available meteorological products IAW AFMAN15-128, AFMAN15-129 and AMCI15-101.
M5	MS	2	Hours	After notification time, provide requested staff weather briefing. (IAW AFMAN 15-128 and AFMAN15-129)
M6	IR	6	Hours	After notification time, provide pre-deployment mass aircrew briefings. (IAW AFMAN 15-128 and AFMAN15-129)
M7	IR	100	Percent	Of all forecasters and observers complete formal training and certification. (IAW AMCI 15-101)
M8	NI	100	Percent	Of deployed personnel will be fully qualified to provide required weather services and operate required weather equipment. (IAW AMCI 15-102)
M9	NI	90	Percent	Of all weather equipment fully operational. (IAW appropriate Technical Orders)
M10	NI	3	Days	To deploy assets into theater of operations from time of initial notification by squadron unit deployment manager (UDM). (IAW DOC statement)
M11	EM P	6	Hours	For assets to become operationally ready after arrival at destination. (IAW AMCI 15-102)

STANDARDS CRITERIA / MEASURES				
M12	MS	6	Hours	Provide or arrange for resource protection weather support (weather warnings, advisories, and watches) when required. (IAW AFMAN 15-128 and AFMAN15-129)

## 2.66. 6.12 Provide planning for En Route Support and Clearances.

2.66.1. Arrange support, diplomatic clearances, and overflight rights with affected countries for forces in transit from one locality to another. Many strategic deployments need intermediate staging bases or areas for refueling, inspection, and concentration or redistribution of forces. Coordinate with TACC to ensure all missions meet the following requirements and/or restrictions: lodging, airfield restrictions, en route support, diplomatic clearances, global health and hostile environment considerations, crew duty day, aircraft configuration, and Jeppesen approach plates. (AMCI 11-208) (//HQ AMC-TACC/XOC)

**Table 2.66. Planning for En Route Support and Clearances.**

STANDARDS CRITERIA / MEASURES				
M1	NI	2	Hours	Manage and coordinate flying schedule in order to meet the TACC directed percentage of aircraft for TACC directed missions.
M2	NI	2	Days	Coordinate all missions to include lodging, airfield restrictions, en route support, diplomatic clearances, global health and hostile environment considerations, purser requirements, crew duty day and aircraft configuration in conjunction with TACC/XOO.
M3	NI	2	Days	Add wing specific frag remarks to missions planned at TACC, which use local wing assets.
M4	NI	3	Days	Plan and monitor all JA/ATT missions.
M5	NI	3	Hours	Schedule and control local air refueling tracks.
M6	NI	Yes	Yes/No	Maintain 1 sets of Jeppesen approach plates or Jepps View Software for worldwide reference and use.
M7	NI	3	Work-ing Days	Provide mission specific information to TACC/XOCZD no later than 3 working days prior to appropriate aircraft clearance lead times. (AMCI 11-208)

## 2.67. 6.15.01 Conduct Beddown Survey.

2.67.1. Evaluate facilities available to conduct air operations. Includes taxiway, runway, aircraft parking, operations support capability, lodging, physical plant support, navigational aids (NAVAIDS), communications equipment, and enroute support trafficability. (//HQ AMC-CEX)

**Table 2.67. Beddown Survey.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	95	Percent	Of unit OPLAN tasked locations surveyed and documented.
M2	MS	24	Hours	<p>To complete initial beddown assessment and identify shortfalls to responsible agency upon arrival.</p> <ol style="list-style-type: none"> <li>1. Develop initial beddown plans for facilities and personnel.               <ol style="list-style-type: none"> <li>a. Identify immediate need for facilities, vehicles, and resources.</li> <li>b. Analyze capability of base infrastructure and resources to support mission operations (including, but not limited to, taxiway, runway, aircraft parking, operations support capability, lodging, physical plant support, navigational aids (NAVAIDS), communications equipment, and enroute support trafficability).</li> </ol> </li> <li>2. Determine limiting factors and shortfalls of deployed location.</li> <li>3. Site-adapt existing plans upon deployment to location.</li> </ol>
M3	MS	2	Hours	To determine existing C4 infrastructure and identify additional requirements. (OCR: SC)
M4	MS	2	Hours	To pass on C4 requirements to responsible agency (i.e., theater CINC). (OCR: SC)

**2.68. 6.15.02 Perform Civil Engineering Beddown Tasks.**

2.68.1. Construct, maintain, repair, or renovate facilities and infrastructure. This task includes preparing sites, and providing troop housing, airfield pavements, fuel storage, utility distribution, and sanitation facilities. (//HQ AMC-CEX)

**Table 2.68. Civil Engineering Beddown Tasks.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	95	Percent	<p>Of assigned tasks completed within tasked timelines to successfully support initiation and sustainment of mission requirements.</p> <ol style="list-style-type: none"> <li>1. Conduct emergency recovery operations to meet mission taskings. Includes, but is not limited to rapid runway repair, emergency power generation, aircraft arrestment, airfield lighting, and expedient repairs to infrastructure (utilities, pavements, facilities, etc).</li> <li>2. Support mission with construction, maintenance, and repair of infrastructure in order to meet missions and improve quality of life and efficiency.</li> <li>3. Manage, control, and track resources (Manpower, funds, materials, equipment, vehicles, etc).</li> </ol>

**2.69. 6.16 Perform Contracting.**

2.69.1. Perform acquisition functions to support all units in mission accomplishment. This includes the acquisition of all supplies and services in support of a unit or base. This task also includes management of contracts and contracting personnel, monitoring contract performance, and properly adjusting required deliverables in light of changes in requirements and scope of effort. (//HQ AMC-LGC)

**Table 2.69. Contracting.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	100	Percent	<p>Of eligible military contracting specialists are fully qualified and ready to deploy as Contingency Contracting Officers.</p> <ol style="list-style-type: none"> <li>1. Members qualified to meet UTC MISCAP statements for deployment.</li> <li>2. Members issued appropriate warrant.</li> <li>3. Members trained IAW AFFARS Appendix CC.</li> <li>4. Members provide a copy of their current APDP level certification.</li> <li>5. Deployment kit is on hand and complete per AFFARS Appendix CC</li> </ol>
M2	MS	100	Percent	<p>Of on-scene, build-up purchase requirements fulfilled through timely and appropriate action to meet the priorities of the on-scene commander and mission requirements. Of home station existing contracts modified as required to meet deployed mission requirements.</p> <ol style="list-style-type: none"> <li>1. Determine timing and frequency of on-scene commander briefings.</li> <li>2. Interface with on-scene Comptroller personnel to establish funding procedures.</li> <li>3. Implement requisition and requirement controls.</li> <li>4. Develop source lists for supplies and services to include 24-hour contacts.</li> <li>5. Prioritize purchase requirements to meet on-scene commander mission needs.</li> </ol>
M3	MS	100	Percent	<p>Of sustainment contracts established to meet mission requirements using best value business practices, in accordance with local conditions and customs and host nation support agreements.</p> <ol style="list-style-type: none"> <li>1. Focus on file documentation.</li> <li>2. Develop a contingency contracting continuity book.</li> <li>3. Determine the availability of Host Nation Support Agreements.</li> <li>4. Tailor contracts to deployment mission and to minimize termination requirements.</li> </ol>
M4	MS	100	Percent	<p>Of on-scene contracts closed out through timely and appropriate action.</p> <ol style="list-style-type: none"> <li>1. Coordinate with contractors and customers to closeout contracts.</li> <li>2. Determine best method to terminate contracts and initiate termination settlement procedures with contractors.</li> <li>3. Ensure receiving reports and invoices for all purchases are processed.</li> </ol>

STANDARDS CRITERIA / MEASURES				
				4. Coordinate with Disbursing Agent to ensure final payments are made. 5. Settle all contractor claims prior to CCO redeployment. 6. Initiate After-Action report.

## 2.70. 6.20 Provide for Combat Camera in Theater.

2.70.1. To acquire, circulate, manage, process, and display strategic and operational visual information to assist the decision making process of the combatant commander and staff and provide them material as required which support their IW/C2W, PSYOP, PA, and CA objectives. (//HQ AMC-SCY)

**Table 2.70. Combat Camera in Theater.**

STANDARDS CRITERIA / MEASURES				
M1	NI	3	Hours	To size, source, and task Combat Camera for contingency operations upon notification from TACC/XOP. 1. Request for support validated. 2. AMC CSS/TACV sizes, sources, and tasks within AMC. 3. AMC CSS/TACV coordinates through AEF Center for support outside of AMC.
M2	MS	30	Minutes	To place unit stand-by personnel on alert, when necessary. 1. Standby personnel identified. 2. Alerting systems identified and in place. 3. Adequate procedures in place of alert personnel.
M3	NI	2	Hours	For AMT processing within HQ AMC/SCYOV. 1. Procedures in place for processing AMT. 2. Verbal tasking may be required to meet time constraints pending publication of written AMT.
M4	NI	90	Percent	Of contingency operation taskings filled. 1. Tasks identified and filled.
M5	NI	90	Percent	Of 2 MTW Oplan requirements sourced. 1. Requirements identified.

## 2.71. 6.22 Provide Airfield Operations.

2.71.1. Responsible for providing a Flight Service Section, Flight Planning Room/Area, and Aircrew Lounge. Responsible for the inspection, monitoring, and follow-up actions of runways, taxiways, and airfield lighting for the arrival, departure, and ground movement of aircraft. Provide aeronautical data for flight planning and orders/maintains/updates flight information publications (FLIP). Publishes notices-to-airmen (NOTAMS) and airfield advisories. Transmits military/civil flight plans to Air Traf-

fic Control Centers, Flight Service Stations, and Flight Service Sections (Base Operations) agencies worldwide. Receipts, issues, maintains, and stores COMSEC material. Researches, develops, and updates Operating Instructions and runs Quick Reaction Checklists (QRCs). Develops and monitors local flightline driver's familiarization program. Manages Base Operation's portion of the Bird Aircraft Strike Hazard (Bash) program. (//HQ AMC-DOA)

**Table 2.71. Airfield Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	100	Percent	Of aircraft supported per day in relation to MOG.
M2	MS	100	Percent	Of required operating hours airfield is open and fully functional.
M3	MS	2	Hours	To inspect runways, to include rubber deposits, overruns, taxiways, and parking aprons pavement conditions.
M4	MS	1	Hours	To identify lighting, marking, and sign discrepancies, to include wind cones.
M5	MS	1	Hour	To inspect construction areas to ensure they do not present a hazard to aircraft operations.
M6	MS	2	Hours	To research, transmit, post, and complete follow of NOTAM material.
M7	MS	24	Hours	To receive, process, input, and follow-up military and civilian flight plans.
M8	MS	24	Hours	To process inbound flight plan messages.
M9	MS	2	Hours	To order FLIP products.
M10	MS	2	Days	To receive and stock FLIP products.
M11	MS	4	Hours	To prepare FLIP products for issue.
M12	MS	1	Days	To post changes to DoD Foreign Clearance Guide and Classified Supplement.
M13	MS	4	Hours	To review and document each new FLIP document for accuracy and consistency.
M14	MS	2	Hours	To prepare and coordinate FLIP changes with appropriate local agencies.
M15	MS	1	Days	To post changes to FLIP planning documents.
M16	MS	4	Hours	To perform daily COMSEC inventory.
M17	MS	2	Days	To receive, inventory, document, and prepare COMSEC material for issue.
M18	MS	1	Day	To document and prepare COMSEC material for destruction.
M19	MS	2	Hours	To provide flightline drivers familiarization training and certification.
M20	MS	15	Minutes	To process one QRC.
M21	MS	1+	Hour(s)	To disperse birds utilizing, pyrotechnics and recorded devices.
M22	MS	3	Hours	To document daily activities on the section Events Log.
M23	MS	1.5	Hours	To maintain and update Flight Planning Room/Area.

## **2.72. 6.22.01 Provide Air Traffic Control.**

2.72.1. Provide air traffic control operations for the installation's flying units, transient, and civilian airfield and air traffic users. Oversees all control tower and radar facility operations. Trains and eval-



uates air traffic controllers. Directs and implements the terminal instrument procedures (TERPS) program. Deploys personnel in support of worldwide contingency operations. //HQ AMC-DOA)

**Table 2.72. Air Traffic Control.**

STANDARDS CRITERIA / MEASURES				
M1	MS	100	Percent	Of airfield operations services provided to the installations.
M2	NI	100	Percent	Of tasked personnel ready for deployment processing.

**2.73. 6.22.05 Operate a Forward Operating Base (FOB) During Contingency Operations.**

2.73.1. Provide mobility-centric command leadership to respond to operate a FOB providing operations, logistics, and support leadership. FOB leadership team must provide functional expertise in concert with AMC's rapid-response Global Reach Laydown (GRL) forces in support of FOB assessment and Initial Operating Capability (IOC). Contingency operations include Humanitarian Assistance/Disaster Relief (HA/DR) efforts and Noncombatant Evacuation Operations (NEO). (//HQ AMC-DOX)

**Table 2.73. Forward Operating Base (FOB) Contingency Operations.**

STANDARDS CRITERIA / MEASURES				
M1	IR	Yes	Yes/No	To deploy a Mobility Leadership Element and an Initial Response Team in support of Humanitarian Assistance/Disaster Relief missions and Noncombatant Evacuation Operations (NEO) with 5 days of sustainment.
M2	MS	Yes	Yes/No	Assess reception airfield capabilities and assist in determining follow-on force requirements.
M3	MS	Yes	Yes/No	Establish a mobility conduit for the flow of humanitarian relief supplies or the repatriation of noncombatants.
M4	MS	Yes	Yes/No	Ready to receive relief supplies and facilitate, if required, the transload to intratheater airlift assets.
M5	MS	Yes	Yes/No	Be prepared to operate a refugee camp in support of a humanitarian relief operation.

**2.74. 6.27 Provide Aircrew Life Support Combat Operations Capabilities.**

2.74.1. Combat configure all deploying aircraft with required Life Support Equipment (LSE) to support contingency operations. Refer to AFI 11-302 Vol. 1. Prepare all spare LSE to have a minimum of 60 days serviceability prior to deployment (i.e., survival kits, parachutes, life rafts, LPUs, etc.). Equip aircrews with individual LSE to support combat operations. Ensure crewmembers are trained in all combat related scenarios, i.e. Combat Survival, Aircrew Chemical Defense, etc. Maintain capability to meet UTC tasking and mission requirements IAW DOC Statement. Ensure all Aircrew Life Support deployment planning is based on worst-case (bare-base) operations/contingencies. Refer to AMCI 11-301, Chapter 6. (//HQ AMC-DOTL)

**Table 2.74. Aircrew Life Support Combat Operations Capabilities.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	IR	Yes	Yes/No	Ensure number of deploying aircrew life support personnel is based on number of aircrew, associate aircrews, and aircraft deploying with them. If tasked as Unit Type Code (UTC), the MANFOR document will state required number/grade of personnel needed to support the tasking.
M2	IR	10	Day	Minimum inspection serviceability for all 30-day cycle inspected equipment prior to deployment including aircraft-installed items.
M3	EMP	60	Day	After initial deployment, minimum serviceability required for deployed LSE (other than 30-day inspections).
M4	IR	Yes	Yes/No	Unit procedures established to install/replace filter elements into CRU-80/P filter packs for deploying aircrew.
M5	IR	30	Day	Minimum supply of parts and equipment contained in the War Readiness Support Package (WRSP).
M6	EMP	Yes	Yes/No	Maintain 24-hour Aircrew Contamination Control Area (ACCA) capability.
M7	IR	Yes	Yes/No	Mobility kits pre-assembled to support contingency plans and recurring deployments, as ready as possible to prevent unnecessary delays.
M8	IR	Yes	Yes/No	Required inspection cycle for equipment stored in mobility bins.
M9	EMP	Yes	Yes/No	Deployed personnel possess inspection records, or a current copy of Automated Life Support Management Systems/ALERTS.
M10	IR	25	Percent	Aircrew life support trained in certifying hazardous materials for shipment.
M11	IR	50	Percent	Aircrew life support personnel trained in cargo preparation.
M12	IR	1	Day	For aircrew life support personnel to have deployment packages ready for marshaling.
M13	IR	Yes	Yes/No	Ensure ALS mobility packages can support tasked UTCs and operations at deployed locations.
M14	EMP	Y	Yes/No	Life support equipment (LSE) available for deployment and en-route aircraft configuration.
M15	EMP	60	Days	Stock levels for life support equipment to sustain operations at deployed location
M16	EMP	1	Day	To determine and upchannel LSE shortfalls to higher headquarters.
M17	IR	100	Percent	UTC tasked aircrew life support technicians trained and available for immediate deployment to support contingencies.
M18	IR	80	Percent	Aircrew life support technicians qualified to configure unit assigned MDS with appropriate quantities of life support equipment.

**2.75. 6.27.01 Provide Aircrew Life Support Equipment.**

2.75.1. Provide required aircraft installed and individually issued aircrew life support, survival and aircrew chemical defense equipment (D-bags) for deploying aircraft and aircrews. Ensure account-

ability, serviceability, and transfer of deployed equipment, readiness spares packages, weapons, and ammunition. (//HQ AMC-DOTL)

**Table 2.75. Aircrew Life Support Equipment.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	IR	100	Percent	Required mobility D bags on hand or on order authorized in AMCI 10-403.
M2	IR	100	Percent	Inventory accuracy and serviceability of mobility bag assets, aircrew weapons, readiness spares package, and equipment (including shelf-life assets).
M3	EMP	100	Percent	Of required body armor/survival vests on-hand or on order.
M4	IR	100	Percent	Mobility tasked aircrews have required 9mm aircrew weapons on hand or on order.
M5	IR	100	Percent	Mobility tasked aircrews have required ammunition allocated.
M6	EMP	100	Percent	Aircrew life support technicians tasked to deploy are qualified to issue/receive weapons.
M7	IR	100	Percent	Deployable equipment supply custodians trained.
M8	NI	90	Percent	Have tasked equipment properly prepared (i.e., packed, marked with all appropriate documentation to include hazardous cargo forms, placards, etc.) prior to initial joint inspection IAW DSOE timelines.
M9	EMP	100	Percent	Provide aircrews and passengers with serviceable protective, emergency, survival, and rescue equipment.
M10	EMP	100	Percent	Possess deployment packages supporting 60 days of surge flying operations.
M11	EMP	100	Percent	Aircrews possess the proper knowledge and ability to effectively locate and use protective, emergency survival and rescue equipment. Brief passengers on the proper use of passenger emergency equipment.
M12	IR	100	Percent	Maintain proficient aircrew life support technicians who are tasked to deploy.
M13	IR	100	Percent	Aircrew life support technicians qualified to fit, maintain, and issue protective helmets.
M14	IR	80	Percent	Aircrew life support technicians qualified to fit, maintain, and issue oxygen masks.
M15	IR	80	Percent	Aircrew life support technicians qualified to maintain quick-don oxygen masks.
M16	IR	80	Percent	Aircrew life support technicians qualified to maintain AWACS oxygen masks.
M17	IR	80	Percent	Aircrew life support technicians qualified to maintain emergency escape breathing equipment.
M18	IR	80	Percent	Aircrew life support technicians qualified to maintain survival vests.
M19	IR	80	Percent	Aircrew life support technicians qualified to maintain survival kits.
M20	IR	80	Percent	Aircrew life support technicians qualified to maintain personnel parachutes.
M21	IR	80	Percent	Aircrew life support technicians qualified to maintain flotation equipment.

STANDARDS CRITERIA / MEASURES				
M22	IR	80	Percent	Aircrew life support technicians qualified to fit, maintain, and issue Aircrew Chemical Defense Equipment.
M23	IR	80	Percent	Aircrew life support technicians qualified to maintain and issue restraint harnesses.
M24	IR	80	Percent	Aircrew life support technicians qualified to maintain emergency signaling devices.
M25	IR	80	Percent	Aircrew life support technicians qualified to maintain passenger oxygen masks.
M26	IR	100	Percent	Of DOC statement tasked aircrews qualified to adjust and use night vision devices.
M27	EMP	80	Percent	Life support personnel trained in aircraft configuration.
M28	EMP	100	Percent	Scheduled life support equipment inspections accomplished.
M29	IR	Yes	Yes/No	Configure Unit Type Code (UTC) tasked aircraft with mandatory ALS equipment in support of contingency operations.

## 2.76. 6.27.02 Provide Pre-Deployment Aircrew Life Support Training.

2.76.1. Provide timely, theater tailored, pre-deployment aircrew life support and survival just in time training to all deploying aircrews (/HQ AMC-DOTL).

**Table 2.76. Pre-Deployment Aircrew Life Support Training.**

STANDARDS CRITERIA / MEASURES				
M1	IR	6	Hours	Of deployment tasking, identify aircrews deploying and ready their personal ALS equipment for deployment.
M2	IR	12	Hours	Review aircrew ACDE and ALS Continuation Training status.
M3	IR	12	Hours	After notification to deploy, formulate theater specific ALS and survival training requirements.
M4	IR	72	Hours	Of tasking, conduct just in time training tailored to theater threats and aircrew needs.
M5	IR	100	Percent	Aircrew current in Combat Survival and Aircrew Chemical Defense techniques/events.
M6	NI	100	Percent	Aircrew current in Aircrew Chemical Defense techniques/events.
M7	IR	100	Percent	Aircrew current in Aircraft Egress techniques/ events.

## 2.77. 6.29 Aircraft Generation.

2.77.1. Prepare, generate, configure, launch and recover aircraft to include applicable inspections, servicing, and maintenance actions to meet mission taskings. Accomplishing scheduled, non-scheduled, periodic, and special maintenance inspections on aircraft, to include Isochronal (ISO), Home

Station Checks (HSC), Preflight, Thru-flight, Basic Post Flight (BPO), One Time Inspection (OTI), Pre Launch Inspections (PLI), Panel integrity. (/HQ AMC-LGQ)

**Table 2.77. Aircraft Generation.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	EMP	100	Percent	Of tasked aircraft generated as per HHQ tasking order. 1. Aircraft crew ready prior to scheduled crew show. 2. Tools and test equipment used are serviceable, safe and accountable. 3. Practice sound DOPP/FOD prevention.
M2	EMP	Yes	Yes/No	Is aircraft status accurately reported and kept up to date with the MACC? 1. Aircraft forms are properly documented and reflect current status. 2. Effective debrief function established. 3. Production Superintendent/MACC status sheets match. 4. Information channeled to other controlling agencies in a timely manner. 5. Appropriate status reflected IAW AFI 21-103 and applicable aircraft MESL
M3	NI	Yes	Yes/No	Ensure safe working practices, adherence to directives, and quality maintenance practices are not compromised by aircraft generation efforts. 1. Maintenance supervision.
M4	EMP	Yes	Yes/No	Implement emergency action procedures including disaster control and severe weather IAW applicable directives and local policies. 1. Effectively use Quick Response checklists.
M5	EMP	Yes	Yes/No	Aircraft depart deployed location as per Air Tasking Order.
M6	EMP	Yes	Yes/No	All mission essential aircraft discrepancies are repaired (dependent upon parts reparability/availability). 1. Accurately identify and process supply requests. 2. Efficiently use maintenance resources and coordinate timely support of other functions.
M7	NI	Yes	Yes/No	All required aircraft are properly serviced and configured IAW tasked mission requirements.
M8	NI	Yes	Yes/No	All required aircraft have the appropriate inspection accomplished.
M9	EMP	Yes	Yes/No	Work schedules are aligned with qualified personnel to meet mission requirements.
M10	EMP	100	Percent	Ensure proper accountability and management of reparable assets (Due in from Maintenance (DIFM)).
M11	EMP	Yes	Yes/No	Personnel are trained to accomplish tasks associated with generating aircraft.
M12	EMP	Yes	Yes/No	Personnel properly use technical data and personal protective equipment, and comply with safety directives while performing maintenance.

STANDARDS CRITERIA / MEASURES				
M13	EMP	100	Percent	Provide on-equipment maintenance of aircraft systems and components.

### 2.78. 6.29.01 Provide for Backshop Aircraft Maintenance and Support Equipment in Theater of Operations.

2.78.1. Perform preventative maintenance to include inspecting, removing, repairing, re-installing and replacing aircraft/equipment IAW T.O. and higher headquarters directives (AFPD 21-1, AFI 21-101). (//HQ AMC-LGQ)

**Table 2.78. Backshop Aircraft Maintenance and Support Equipment.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	100	Percent	Of line replaceable units repaired to FMC/PMC status, or processed for shipment to depot repair facility within command directed timeframe.
M2	EMP	100	Percent	Of damaged off /AGE equipment salvaged or NRTS (IAW T.O.s or AFM 23-110).
M3	EMP	100	Percent	Of mission essential discrepancies repaired (dependent upon parts reparability/availability).
M4	EMP	Yes	Yes/No	Off/AGE equipment failures successfully repaired to meet mission requirements.
M5	EMP	100	Percent	Provide off-equipment maintenance of aircraft system and components.
M6	EMP	Yes	Yes/No	Provide non-destructive inspections of on- and off-equipment aircraft components with suspected damage.
M7	EMP	90	Percent	Monitor and maintain Aerospace Ground Equipment (AGE) according to War Time Readiness Minimum (WRM), and base level minimum.
M8	EMP	100	Percent	Prepare unserviceable engines for shipment to engine management depot.
M9	EMP	100	Percent	Update Engine History Records for assigned engines.
M10	EMP	48	Hours	Coordinate with Engine Shop to prepare engines and provide transportation of engines to depot.
M11	EMP	Yes	Yes/No	Ensure compliance of engine Time Compliance Technical Orders (TCTO) within specified time.
M12	EMP	48	Hours	Fix and return line repair unit (LRU) to supply.
M13	EMP	Yes	Yes/No	Provide safe storage areas for deployed munitions.
M14	EMP	Yes	Yes/No	All mission essential aircraft discrepancies are repaired IAW Air Force Standards (dependent upon parts reparability/availability).

### 2.79. 6.29.01.02 Provide flight line Sortie Support.

2.79.1. Maintain all squadron CTKs/special tools, test equipment, TOIs, bench stock, Dash 21 equipment, alternate mission equipment, and vehicles. (//HQ AMC-LGQ)

**Table 2.79. Flight Line Sortie Support.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	100	Percent	Of tools, equipment, TO's, and vehicles are accounted for.
M2	EMP	90	Percent	Of tools, equipment, TO's and vehicles are serviceable.

**2.80. 6.30.01 Stock, Store, Issue Supplies.**

2.80.1. Provide supply support during deployments. Ensure readiness spares package replenishment, MICAP, and retrograde shipment procedures are in place to support unit activities. (HQ AMC/LGS)

**Table 2.80. Stock, Store, Issue Supplies.**

STANDARDS CRITERIA / MEASURES				
M1	MS	95	Percent	Accountability of all transactions involving the readiness spares packages (MSI, TINs, SHPs, etc.). 1. Record all RSP transactions on a spreadsheet or automated system. 2. Deploy appropriate accountability listing with each spares package. 3. Update R43 with correct asset balance.
M2	MS	100	Percent	Serviceability of readiness spares parts with condition code 'A' on them. 1. Functional check required items are bench checked. 2. Shelf-life items are serviceable and expiration dates have not expired. 3. TCTO items are properly labeled.
				4. Assets are in correct packaging and reusable containers are properly tracked, if applicable. 5. Electrostatic discharge sensitive items are labeled correctly. 6. Magnetic items are stored and labeled correctly.
				7. Calibration accomplished for all required items. 8. Hazardous items are properly identified and segregated from non-hazardous items. 9. All non CIC-U items are stored using the correct level of security. 10. Assets are stored correctly (i.e.- tires are not stored on top of each other).
M3	MS	95	Percent	Accountability of DIFM assets and shipment of retrograde material to the appropriate repair facility within command timeline standards. 1. Segregate unserviceable DIFM items from serviceable RSP items and affix appropriate condition tags and AFTO Form 350 tag, if required.
M4	MS	Yes	Yes/No	Meet command standard of 3.1 days for NMCS conditions for applicable aircraft. 1. Perform thorough research prior to backordering MICAP requests to ensure spare asset is not available on station prior to backorder.

STANDARDS CRITERIA / MEASURES				
				2. Aggressively track all MICAP requests until receipt of serviceable asset. 3. Validate MICAP due-outs and aircraft status with MOCC daily.
M5	MS	5	Days	Establish connectivity with the supporting regional supply squadron (or designated transfer agency) for supply support, if applicable. 1. Process transactions on-line.
M6	MS	Yes	Yes/No	When applicable, DMAS assessments meet command standards. 1. Update DMAS daily. 2. Provide assessment to LG as directed. 3. Request spares replenishment. 4. Submit LOGSTAT inputs.

### 2.81. 6.30.03 Provide Fuel/Cryogenics.

2.81.1. Receive, store, and issue fuel/cryogenic products to meet mission requirements. Maintain fixed and mobile refueling assets to ensure mission accomplishments. Ensure proficiency and availability of personnel to meet mission tasking. (HQ AMC/LGS)

**Table 2.81. Fuel/Cryogenics.**

STANDARDS CRITERIA / MEASURES				
M1	MS	100	Percent	Of the time maintain positive control over all assets.
				1. Ensure UTC JFDES kit is deployment ready. 2. Maintain accurate record of all fuel and cryogenic movement. 3. Utilize personnel and equipment effectively to ensure mission accomplishment.
				4. Establish an effective alternate working location, vehicle dispersal plan, and operational workarounds to maintain mission support. 5. Demonstrate an understanding of current Operational Plans and their requirements. 6. Ensure a Fuel Support Plan (FSP) been developed and is current to meet fuels support objectives. 7. Maintain accurate records of facilities, equipment, and vehicle status. 8. Establish an effective Lockout/Tagout program and ensure a manager has been designated to maintain the Danger Tag program. 9. Ensure checklists/operating instructions are current and provided for the required equipment/operations. 10. Maintain the required backup copies of automated and paper products.
M2	MS	100	Percent	Of fuels operations are completed in a safe and effective manner.



STANDARDS CRITERIA / MEASURES				
				<ol style="list-style-type: none"> <li>1. Properly train, qualify, and document personnel to perform required operations.</li> <li>2. Adhere to all required directives during fueling and cryogenic operations.</li> <li>3. Meet all safety distance criteria for fuel and cryogenic operations.</li> <li>4. Perform all equipment, facility, and vehicle inspections prior to use and within the required time.</li> <li>5. Utilize checklists and operating procedures when required.</li> <li>6. Ensure safety gear is serviceable and utilized as required.</li> <li>7. Establish an effective Weather Notification System as required.</li> <li>8. Utilize two-person policy when required.</li> <li>9. Establish and effectively utilize the Operations Expediter.</li> </ol>
M3	MS	100	Percent	<p>Of the time establish accurate and complete accountability of all fuel/cryogenic products.</p> <ol style="list-style-type: none"> <li>1. Assign the required SEI (Special Experience Identifier) qualified personnel to the RCC.</li> <li>2. Document and maintain all fuel and cryogenic transactions as required.</li> <li>3. Establish a clear audit trail of all fuel and cryogenic transactions.</li> <li>4. Process all fuel and cryogenic transactions correctly and timely.</li> <li>5. Designate an accountable Fuels Officer.</li> </ol>
				<ol style="list-style-type: none"> <li>6. Conduct daily, weekly, and monthly reconciliation. Research discrepancies and properly document all findings and variances.</li> <li>7. Maintain accurate inventory requirements and report deviations to the appropriate agencies.</li> </ol>
M4	MS	100	Percent	<p>Of the time ensure fuel quality is maintained and an accurate record of laboratory analysis are established.</p> <ol style="list-style-type: none"> <li>1. Assign the required SEI qualified person to the laboratory.</li> <li>2. Ensure an effective sampling program is established.</li> <li>3. Document and perform all required samples.</li> <li>4. Effectively maintain a Caution Tag program.</li> <li>5. Establish and maintain an aircraft crash sampling kit.</li> <li>6. Effectively manage contaminated and off-specification fuel/cryogenic products.</li> <li>7. Perform the required daily, monthly, and annual safety inspections.</li> </ol>
M5	MS	100	Percent	<p>Of the time provide accurate and timely reports to higher headquarters.</p> <ol style="list-style-type: none"> <li>1. Establish adequate procedures for ensuring vital information flows up, down, and laterally throughout the Chain of Command.</li> </ol>

STANDARDS CRITERIA / MEASURES				
				<p>2. Report personnel and resource status to the appropriate office and/or agency.</p> <p>3. Report limiting factors timely and accurately to the appropriate agencies.</p> <p>4. Prepare REPOL reports at the required time.</p> <p>5. Safeguard and report classified information under the required guidelines for its classification.</p>
M6	MS	100	Percent	<p>Of the fixed fuel/cryogenic facilities deemed minimum essential are available to meet mission requirements.</p> <p>1. Establish coordination between the Base Civil Engineers (BCE) and Fuels Management Team to identify minimum facility requirements and workarounds.</p> <p>2. Ensure the Resource Control Center (RCC) and Laboratory functions meet minimum facility standards and requirements. If not, obtain an approved waiver.</p> <p>3. Report limiting factors through the Chain of Command and establish adequate workarounds to maintain mission requirements.</p> <p>4. Establish effective communication between BCE personnel when facilities are removed/returned to service.</p> <p>5. Maintain accurate status of all facilities to include generator backup, In/Out of Service, Estimated Time In Commission (ETIC)'s, and Quality Control (QC) Dates.</p>
				<p>6. Report all maintenance actions to the fuels laboratory function that may affect fuel quality.</p> <p>7. Establish an effective Emergency Generator program.</p>
				<p>8. Establish an alternate re-supply/receipt capability and ensure it has been tested/utilized at least semi-annually.</p> <p>9. Properly mark all facilities and equipment.</p>
M7	MS	100	Percent	<p>Of the fuels/cryogenic equipment and vehicles deemed minimum essential are available to meet mission requirements.</p> <p>1. Ensure minimum vehicle requirements and workarounds for lost assets have been coordinated with the appropriate agencies.</p> <p>2. Report all limiting factors through the Chain of Command.</p> <p>3. Establish effective workarounds to sustain mission requirements.</p> <p>4. Ensure Transportation personnel notify fuels when equipment/vehicles are removed and/or returned to service.</p> <p>5. Maintain accurate status of all equipment/vehicles to include In/Out of Service, ETICs, and QC Dates.</p> <p>6. Notify the Fuels Laboratory function when performing maintenance that may affect fuel quality.</p>

STANDARDS CRITERIA / MEASURES				
				<p>7. Maintain cryogenic tanks/equipment according to applicable procedures and instructions.</p> <p>8. Mark vehicles and equipment in accordance with applicable procedures and instructions.</p>
M8	MS	100	Percent	<p>Of the time establish the capability to deploy, set-up, and use Fuels Mobility Support Equipment.</p> <p>1. Formally train the required number of personnel to meet tasking.</p> <p>2. Properly outfit personnel with the required safety gear.</p> <p>3. Ensure all tasked personnel have completed required refresher training.</p> <p>4. Perform equipment inspections at required intervals and properly tag as serviceable or unserviceable.</p> <p>5. Properly store, mark, and maintain equipment for its intended use.</p> <p>6. Effectively manage and mark WRM equipment.</p> <p>7. Perform and position operations safely and correctly.</p> <p>8. Maintain applicable Technical Orders and Instructions for operation, upkeep, and maintenance.</p>
M9	MS	100	Percent	<p>Of the time establish the capability to deploy, set-up, and perform Forward Area Refueling Point operations.</p> <p>1. Formally train the required number of personnel to meet taskings.</p>
				<p>2. Provide team personnel with the required safety and flight gear.</p> <p>3. Complete all required refresher training for assigned team personnel.</p>
				<p>4. Perform required equipment inspections and maintenance at the designated intervals.</p> <p>5. Ensure equipment is properly stored and marked for its intended use.</p> <p>6. Perform all refueling operations correctly and follow all safety requirements.</p> <p>7. Maintain a qualified certifier appointed by the FMT in writing.</p> <p>8. Maintain the minimum of 20 serviceable hoses on hand at all times.</p> <p>9. Ensure qualified operators have performed a mission within the past 12 months.</p> <p>10. Forward all mission, monthly, semi-annual, and annual reports to HQ AFSOC/LGSF as required.</p> <p>11. When tasked to deploy for more than 24 continuous hours from home station, notify HQ AFSOC/LGSF within 24 hours of receipt of tasking.</p>
M10	MS	Yes	Yes/No	Identified all aviation and ground fuel requirements by product code.
M11	MS	Yes	Yes/No	Are into-plane and into-truck contracts utilized to meet mission requirements?

## 2.82. 6.30.04 Ensure WRM (Consumables and Equipment) is Ready.

2.82.1. Maintain/Track serviceable WRM. Provide lists of shortfalls as required. (//HQ AMC-LGS)

**Table 2.82. WRM (Consumables and Equipment).**

STANDARDS CRITERIA / MEASURES				
M1	MS	100	Percent	Of WRM authorizations (per applicable tasking documents) are on-hand or on-order.

**2.83. 6.30.05 Maintain Munitions.**

2.83.1. This includes bombs, mines, and demolition munitions. It also includes stockpiling and operation of weapons storage areas and depot port teams. Receive, inspect, store, maintain, issue, assemble, deliver, deploy, turn-in, account for, transport and dispose of non-nuclear and nuclear munitions. Maintain and store nuclear munitions, shapes, and storage capacity for Safe-haven or PNAF air divert operations. (//HQ AMC-LGB)

**Table 2.83. Munitions.**

STANDARDS CRITERIA / MEASURES				
M1	MS	100	Percent	Accountability of all stored munitions and accountables including M-9 and M-16.
M2	NI	100	Percent	On time delivery of aircraft flares to the flightline.
M3	MS	Yes	Yes/No	Identify whenever all categories of munitions, including stored and custody, fall below acceptable standards IAW AFI 21-201.
M4	MS	Yes	Yes/No	Perform quarterly reviews of munitions account.
M5	NI	Yes	Yes/No	Provide safe on-base storage areas for munitions.
M6	NI	100	Percent	Provide aircraft time change items.
M7	NI	Yes	Yes/No	Supply munitions to all forward supply accounts.

**2.84. 6.30.06 Provide Ground Transportation.**

2.84.1. Provide the support vehicles and equipment to facilitate deployment as well as establish and execute capability to support ground forces at deployed locations. Maintain accountability of resources while providing the capability to support movement of personnel and cargo at forward operating locations. Provide unit leadership, direction, and coordination to support deployed forces during contingency/wartime operations. (//HQ AMC-LGT)

**Table 2.84. Ground Transportation.**

STANDARDS CRITERIA / MEASURES				
M1	IR	Yes	Yes/No	Establish sub-motor pool to manage and respond to deployed tasking. 1. Obtain facility(s) to accommodate mission requirements. Are they adequate? 2. Have secure storage areas been established for tools, equipment and supplies?

STANDARDS CRITERIA / MEASURES				
				<p>3. Management assigns sufficient number and mix of personnel to support deployed operations (Deployed).</p> <p>4. Establish reporting channels to pass information to MAJCOM. Unit complying with MAJCOM minimum reporting requirements. Shortfalls identified and upchannelled.</p> <p>5. Unit meets objectives IAW AFIs contingency checklist item(s).</p>
M2	MS	100	Percent	<p>Provide maintenance repair actions on deployed vehicles/equipment.</p> <p>1. Deploy with skilled personnel and resources to satisfy deployed mission requirements.</p> <p>2. Unit personnel familiar with MAJCOM guidance on requisitioning parts, materials, and vehicles/equipment.</p> <p>3. Identify and up-channel critical information immediately to MAJCOM on issues that cannot be resolve locally.</p>
				<p>4. Ensure required publications, forms, and OLVIMS are available and utilized. Repair actions being documented IAW established AFIs.</p> <p>5. RSK, TMSK, and tools on hand to meet mission requirements. Is a material control function established?</p>
				<p>6. Inventory control of tools, equipment and supplies. Accountability procedures established.</p>
M3	MS	100	Percent	<p>Support and provide ground transportation movement of deployed personnel, and plan, develop, and implement shuttle routes for troop movement.</p> <p>1. Plan, develop, and implement shuttle routes to support troop movement. Post and disseminate information on pick-up and departure times.</p> <p>2. Units collecting passenger utilization data to support route changes pick-up and departure times, and manpower requirements.</p> <p>3. Aircrew transportation requirements being supported IAW AFI 24-301. Develop plan of action to support Air Base Operability taskings which may include mass personnel movements, material movements, and convoy movement.</p>
M4	NI	Yes	Yes/No	<p>Establish, maintain, and demonstrate vehicle/equipment decontamination capability at deployed locations.</p> <p>1. Unit checklists and procedural guidance in-place to support the decontamination process at the operational level.</p>
M5	MS	100	Percent	<p>Maintain accountability of deployed vehicles and equipment.</p> <p>1. Accountability, to include all assets being processed in and out of the deployed location(s).</p> <p>2. Unit VCOs identified, briefed on their responsibilities and receipted for assigned assets.</p>

STANDARDS CRITERIA / MEASURES				
M6	NI	Yes	Yes/No	<p>Plan, develop, and implement vehicle and equipment dispersal and concealment actions.</p> <ol style="list-style-type: none"> <li>1. Unit post information within the workcenter of dispersed assets and locations.</li> <li>2. Transportation assets dispersed IAW wing plans.</li> <li>3. Assets been reasonably dispersed based on operating location limitations.</li> <li>4. Unit plan approved prior to implementation.</li> </ol>
M7	MS	Yes	Yes/No	<p>Plan, develop, and establish infrastructure to support deployment operations.</p> <ol style="list-style-type: none"> <li>1. Personnel are trained and proficient in providing support to the deployed wing.</li> <li>2. Managers are familiar with DOC statement, OPLANS, MISCAP, and base support requirements.</li> <li>3. Transportation managers are collecting information/data and forwarding it to LGTR to substantiate and identify needed changes, requirements, and shortfalls.</li> </ol>
M8	MS	Yes	Yes/No	<p>Obtain and assign a sufficient number of resources to support the base mobility process.</p> <ol style="list-style-type: none"> <li>1. Managers have identified sufficient personnel to support its mobility process.</li> </ol>
				<ol style="list-style-type: none"> <li>2. Augmentees are qualified on flightline driving procedures (if applicable) and have the proper licensing credentials required for the types of equipment they are operating.</li> <li>3. All personnel and cargo movements being met IAW SOEs.</li> <li>4. Personnel have the necessary safety equipment required to perform their duties.</li> </ol>
M9	MS	2	Hours	<p>For unit to execute vehicle/equipment recall actions to support wing requirements and deployment objectives.</p> <ol style="list-style-type: none"> <li>1. Transportation managers have an approved vehicle/equipment recall plan.</li> <li>2. Does recall plan provide for sufficient resources to cover deployments/redeployments. Alternate plans on hand to acquire additional vehicles and equipment to support shortfalls.</li> <li>3. Once executed, units respond according to transportation recall notification procedures and meet recall response times as established in recall plan.</li> </ol>
M10	MS	100	Percent	<p>Up-channel all cargo/passenger-related problems/delays to TCC/DCC/DCG.</p>
				<ol style="list-style-type: none"> <li>1. Operators are meeting response time requirements IAW DSOEs. Notify appropriate control center of delays or events that would impact DSOEs.</li> <li>2. Unit is assigned the appropriate communications equipment to effectively communicate with their respective control center.</li> </ol>
M11	NI	2	Hours	<p>Required to activate temporary control centers.</p>

STANDARDS CRITERIA / MEASURES				
				1. Upon notification of wing recall, transportation managers have their respective control centers up and running within two hours. 2. The unit identifies personnel to attend the initial concept briefing. 3. Unit personnel recall actions accomplished immediately. 4. Temporary control centers at deployed locations are activated within two hours upon arrival at location(s).
M12	MS	2	Days	Required to activate permanent control centers. 1. The PCC up and running within 2 days of initial activation of the TCC. 2. Alternate operating location(s) is/are identified in case relocation is required. 3. Wing leadership and other functions assigned are notified of operating location(s). 4. Assigned transportation personnel are aware of their primary and alternate control center. 5. All required support equipment, tools, and materials available and on hand to support mission requirements.
M13	NI	75	Percent	Of required personnel on hand.
				1. At least 75% of squadron personnel are available on hand to meet deployment requirements. Augmentees/backfill(s) if utilized, do they meet training/safety requirements.
M14	IR	100	Percent	Initiate plan and prepare vehicles and equipment for deployment IAW established guidance. 1. Comply with all guidance and provisions of TO 36-1-191 and AFMAN 24-307. 2. Determine which vehicles are best suited for deployment based on parts availability, age, and ease of maintenance. 3. Units prepared to provide immediate maintenance capability at deployed location(s). LTIs accomplished. Applicable TOIs, and TMSK accompanying deploying/redeploying assets.
M15	IR	Yes	Yes/No	Establish maintenance priorities to support contingency operations.
				1. Have alternate procedures for communicating PAVO been identified? Are vehicle maintainers familiar with PAVO assessments and conduct triage priorities? 2. Recall, minimum essential, and maintenance priority listing being developed. Critical assets identified. 3. Deployed maintainers prepared to provide expanded mobile maintenance capability. TMSK and tools available to meet mission requirements.

**2.85. 6.31.01 Prepare Units for Deployment (Installation).**

2.85.1. To assemble, inspect, and load personnel, equipment, and supplies in preparation for a deployment. It includes staging/marshaling forces, estimating throughput, and time-phasing force movement. (//HQ AMC-LGX)

**Table 2.85. Deployment (Installation).**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	IR	100	Percent	<p>Of personnel and equipment identified to deploy in support of all AFWUS identified UTC's maintained for deployment.</p> <ol style="list-style-type: none"> <li>1. All units with a deployment commitment are using and maintaining LOGMOD for assigning personnel to positions and preparing cargo.</li> <li>2. All installation OPlan tasked UTCs are identified in the LOGMOD and MANPER-B modules of the base-level Contingency Operations/Mobility Planning and Execution System (COMPES).</li> </ol>
M2	IR	100	Percent	<p>Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all wing level actions to include ensuring sufficient airlift (through coordination with TACC), tailoring, prioritization, etc., required to accurately assess and manage the deployment tasking.</p> <ol style="list-style-type: none"> <li>1. The DCC serves as the installation focal point for identifying, validating and distributing tasking and information at execution.</li> <li>2. All information essential to deployment operations passed through the DCC.</li> <li>3. All available automated systems used to identify additional deployment data at execution (to include LOGBOOK for AMTs).</li> <li>4. The wing IDO, XP, XPL, or equivalent office as the wing/unit commander's representative is the central receiving and focal point for all of the wing's deployment tasking.</li> <li>5. Identify resources available for use at the forward operating location(s).</li> <li>6. Pare and tailor tasked UTCs based on available planning information.</li> <li>7. Review aircraft load plans to ensure maximum usage of aircraft allowable cabin load (ACL).</li> </ol>
M3	IR	Yes	Yes/No	<p>Establish a deployment organization and deployment training program that is capable of managing the installations worst case deployment tasking.</p> <ol style="list-style-type: none"> <li>1. Establish a Deployment Control Center (DCC) to serve as the installation focal point for deployment operations and all command and control requirements.</li> <li>2. Establish a Cargo Deployment Function (CDF) to serve as the installation focal point for monitoring all cargo processing activities.</li> <li>3. Establish a Deployment Processing Unit (DPU) to serve as the installation focal point for monitoring all personnel processing activities.</li> </ol>



STANDARDS CRITERIA / MEASURES				
				<p>4. Establish deployment workcenter augmentation requirements IAW the installation READY Program. <b>EXCEPTION:</b> This requirement does not apply to ANG/AFRC units.</p> <p>5. Training program ensures all military or civilian personnel subject to or identified to deploy receive appropriate deployment training.</p> <p>6. Training program ensures unit personnel and deployment operations augmentees meet locally pertinent training requirements (i.e. cargo prep/pallet buildup, MHE operations, hazardous cargo certification, etc.).</p>
M4	IR	90	Percent	<p>Of tasked equipment is properly prepared (i.e., packed, marked with all appropriate documentation to include hazardous cargo forms, placards, etc.) prior to established DSOE timelines.</p> <p>1. Comply with deployment schedule of events.</p>
				<p>2. Marshal deployment cargo IAW AFI 10-403 and all other appropriate Defense Transportation System directives.</p> <p>3. All LOGDET items available and packed.</p> <p>4. Deployment package inventoried and inspected IAW applicable AMCIs.</p> <p>5. Bins/pallets properly packed and configured.</p> <p>6. All hazardous materials are properly packaged, placed in a readily accessible location on the pallet, compatible with other items and shipper's declarations completed.</p> <p>7. Deployable items properly supply coded and reported to appropriate supply agencies.</p> <p>8. MEDLOG critical readiness items mission ready.</p> <p>9. Demonstrate proper management of equipment and supplies to avoid waste (accountability, storage, and security). (MED GRP)</p> <p>10. Allowed transportation assets mission ready. (MED GRP)</p>
M5	IR	85	Percent	<p>Of tasked personnel properly prepared (i.e., trained, medically, legally prepared, equipped, briefed and provided appropriate documentation) prior to initial processing at the PDF.</p> <p>1. Personnel preparedness is tracked using AF Form 4005, Individual Deployment Requirements, or LOGMOD/UDM module.</p> <p>2. Personnel selected for deployment meet eligibility requirements.</p> <p>3. Personnel selected for deployment meet requirements identified in the tasking.</p> <p>4. Member prepared for deployment IAW with AFI 10-403, AFMAN 10-401 and AFI 36-507.</p> <p>5. Immunizations (AFJI 48-110) and unique immunization/disease prevention Requirements as identified by the Medical Group.</p>

STANDARDS CRITERIA / MEASURES				
				6. ID tags and ID card. 7. Current DD Form 93, Record of Emergency Data. 8. Two pair of prescription eye glasses, back up eye glasses and gas mask inserts issued for individuals requiring these items. 9. Properly filed wills, power of attorney, family care plan, and family readiness matters, as determined by the deploying member and applicable instructions. 10. Up to 60 days supply of prescription medicines. 11. Supply of personnel items to cover the duration of the deployment. 12. AF Form 623, On-the-Job Training Record, taken, as required. 13. Training requirements met IAW AFI 10-403.
				14. All substitutions must be IAW WMP Vol 1 Annex F and MISCAP. (MED GRP)
M6	IR	95	Percent	Of equipment/personnel processed and loaded IAW DSOE timelines to support airlift departure timing.
M7	IR	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to HQ AMC/XOP and the appropriate functional manager. (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported within 6 hours of receipt of tasking.)

### 2.86. 6.31.01.01 Prepare Units for Deployment (Unit).

2.86.1. To assemble, inspect, and load personnel, equipment, and supplies in preparation for a deployment. (//HQ AMC-LGX)

**Table 2.86. Unit Deployments.**

STANDARDS CRITERIA / MEASURES				
M1	IR	100	Percent	Of personnel and equipment identified to deploy in support of all AFWUS identified UTC's maintained for deployment. 1. All units with a deployment commitment are using and maintaining LOG-MOD for assigning personnel to positions and preparing cargo.
M2	IR	100	Percent	Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all Group/Unit level actions to include, paring & tailoring, prioritization, etc., required to accurately assess and manage the deployment tasking. 1. All available automated systems used to identify additional deployment data at execution. 2. Pare and tailor tasked UTCs based on available planning information.

STANDARDS CRITERIA / MEASURES				
M3	IR	100	Percent	<p>Of tasked equipment properly prepared (i.e., packed, marked with all appropriate documentation to include hazardous cargo forms, placards, etc.) prior to initial joint inspection IAW DSOE timelines.</p> <ol style="list-style-type: none"> <li>1. Comply with deployment schedule of events.</li> <li>2. Prepare and marshal deployment cargo IAW AFI 10-403 and all other appropriate Defense Transportation System directives.</li> <li>3. All LOGDET items available and packed.</li> <li>4. Deployment package inventoried and inspected IAW applicable AMCIs.</li> <li>5. Bins/pallets properly packed and configured.</li> <li>6. All hazardous materials are properly packaged, placed in a readily accessible location on the pallet, compatible with other items and shipper's declarations completed.</li> </ol>
				<ol style="list-style-type: none"> <li>7. Deployable items properly supply coded and reported to appropriate supply agencies.</li> </ol>
M4	IR	100	Percent	<p>Of tasked personnel properly prepared (i.e., trained, medically, legally prepared, equipped, briefed and provided appropriate documentation) prior to initial processing at the PDF.</p> <ol style="list-style-type: none"> <li>1. Personnel preparedness is tracked using AF Form 4005, <b>Individual Deployment Requirements</b>, or LOGMOD/UDM module.</li> <li>2. Personnel selected for deployment meet eligibility requirements.</li> <li>3. Personnel selected for deployment meet requirements identified in the tasking.</li> <li>4. Member prepared for deployment IAW with AFI 10-403, AFMAN 10-401 and AFI 36-507.</li> <li>5. Immunizations (AFJI 48-110) and unique immunization/disease prevention Requirements as identified by the Medical Group.</li> </ol>
				<ol style="list-style-type: none"> <li>6. ID tags and ID card.</li> <li>7. Current DD Form 93, Record of Emergency Data.</li> <li>8. Two pair of prescription eye glasses, back up eye glasses and gas mask inserts issued for individuals requiring these items.</li> <li>9. Properly filed wills, power of attorney, family care plan, and family readiness matters, as determined by the deploying member.</li> <li>10. Up to 60 days supply of prescription medicines.</li> <li>11. Supply of personnel items to cover the duration of the deployment.</li> <li>12. AF Form 623, On-the-Job Training Record, taken, as required.</li> <li>13. Training requirements met IAW AFI 10-403.</li> </ol>

STANDARDS CRITERIA / MEASURES				
M5	IR	100	Percent	Of equipment/personnel processed and loaded IAW DSOE timelines to support airlift departure timing.
M6	IR	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to Wing XP for forwarding to the appropriate HQ functional manager (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported within 6 hours of receipt of tasking).

## 2.87. 6.31.02 Establish an Effective Deployment Control Center.

2.87.1. Center provides overall control, direction, and supervision of deployment operations.  
(//HQ AMC-LGX)

**Table 2.87. Deployment Control Center.**

STANDARDS CRITERIA / MEASURES				
M1	IR	100	Percent	Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all wing level actions to include ensuring sufficient airlift (through coordination with TACC), tailoring, prioritization, etc. required to accurately assess and manage the deployment tasking.  1. The DCC serves as the installation focal point for identifying, validating and distributing tasking and information at execution. 2. All information essential to deployment operations passes through the DCC. 3. All available automated systems are used to identify additional deployment data at execution (to include LOGBOOK for AMTs). 4. The wing IDO, XP, XPL, or equivalent office as the wing/unit commander's representative is the central receiving and focal point for all of the wing's deployment taskings. 5. Review aircraft load plans to ensure maximum usage of aircraft allowable cabin load (ACL).
M2	IR	Yes	Yes/No	Deployment Schedule of Events published, to include changes, in sufficient time to allow for all required processing actions to be completed in order to meet airlift departure timing.
M3	IR	100	Percent	Of all deployment work-centers (PDF, CDF, unit deployment work-centers, HHQ, etc.) have established communication lines with the DCC.
M4	IR	Yes	Yes/No	All appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.
				1. Establish communication with all workcenters and the DCC.

STANDARDS CRITERIA / MEASURES				
				2. Use all components of IDS to automate sharing of time sensitive data between deployment work centers and provide visibility over tasked personnel and equipment.
M5	IR	98	Percent	Of all appropriate documentation including: passenger manifests, equipment listings, hazardous cargo waivers, load plans, cargo manifests, LOGMOD or DeMS load and packing lists, shippers declarations for dangerous goods, DD Forms 2133 and Joint Airlift Inspections Records are IAW respective directives and are collected and maintained.
M6	NI	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to HQ AMC TACC/XOP and the appropriate functional manager (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported within 6 hours of receipt of tasking).
M7	IR	100	Percent	Of equipment and personnel departure messages sent (IAW AMC Sup 1 to AFI 10-403 and AFI 10-215). 1. Equipment departure messages transmitted within 6 hours of departure.
				2. If any deviations from the tasking occurred, the equipment departure message identifies additions and deletions by transportation control number (TCN), unit type code, deployment echelon code and item name. 3. Personnel messages must contain the correct address of the gaining PERSCO, supporting and supported command, and other offices as required by the tasking.
M8	NI	Yes	Yes/No	Classified material handled and protected IAW current directives.

## 2.88. 6.31.02.01 Establish an Effective Unit Deployment Control Center (UCC).

2.88.1. Center provides control, direction, and supervision of unit personnel deployment operations. (HQ AMC/LGX)

**Table 2.88. Unit Deployment Control Center (UCC).**

STANDARDS CRITERIA / MEASURES				
M1	IR	Yes	Yes/No	Deployment information (AMT, SOEs, etc.) is received, validated, and distributed. This validation includes all squadron level actions to include ensuring the tailoring, prioritization, etc., required to accurately assess and execute the deployment tasking. 1. The UCC serves as the unit focal point for identifying, validating and distributing tasking and information at execution. 2. All information essential to deployment operations passed through the UCC. 3. Battlestaff directives passed through UCC.

STANDARDS CRITERIA / MEASURES				
M2	NI	100	Percent	Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all Group/Unit level actions to include personnel/equipment paring & tailoring, prioritization, etc. required to accurately assess and manage the deployment tasking.
M3	IR	Yes	Yes/No	Deployment Schedule of Events received, to include changes, in sufficient time to allow for all required processing actions to be completed in order to meet airlift departure timing. 1. DSOE portion of IDS is operational. 2. System in place to receive information from DCC if automated systems fail.
M4	IR	Yes	Yes/No	All appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.
M5	IR	100	Percent	Of all appropriate documentation including: equipment listings, hazardous cargo waivers, LOGMOD or DeMS load and packing lists, shippers declarations for dangerous goods, DD Forms 2133 and Joint Airlift Inspections Records are IAW respective directives and are accomplished and submitted.
				1. Comply with deployment schedule of events.
M6	IR	Yes	Yes/No	All appropriate documentation including: personnel and equipment listings, hazardous cargo waivers, LOGMOD or DeMS load and packing lists, shippers declarations for dangerous goods, DD Forms 2133 and Joint Airlift Inspections Records are prepared and maintained IAW respective directives.
M7	IR	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to the DCC in a timely manner. (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported to Wing XPL within 6 hours of receipt of tasking).
M8	NI	Yes	Yes/No	Classified material handled and protected IAW current directives.

### 2.89. 6.31.03 Personnel Deployment.

2.89.1. Ensure deploying personnel are identified and processed to meet deployment requirements IAW the Installation Deployment Plan (IDP) and AFIs 10-403 and 10-215. (HQ AMC/LGX)

**Table 2.89. Personnel Deployment.**

STANDARDS CRITERIA / MEASURES				
M1	IR	Yes	Yes/No	Unit identifies replacement personnel and PRF flows mini record upon identification IAW required timelines (Contingency Planning). 1 Replacements must be updated on the deployment plan.
M2	IR	14	Days	Unit identifies replacement personnel and PRF flows mini record upon identification (Deliberate Planning).

STANDARDS CRITERIA / MEASURES				
				1 Replacements must be updated on the deployment plan.
M3	IR	100	Percent	MANPER-B requirements managed IAW published guidance.
M4	IR	100	Percent	Personnel strengths accounted for and reported as required. 1 All personnel should be accounted for by units including personnel TDY, leave, or hospitalized.
M5	IR	100	Percent	Of MANPER-B equipment accounts, risk analysis, current release, system inventory and supplies, outage/virus reporting and other training is current IAW JQS/STS.  1. Latest MANPER release is available on the AFPC web site.  2. Training records should reflect completion of deployment tasks.
M6	IR	2	Hours	From time levy is received from AMC to process the levy, ensure appropriate units are tasked (vice the wing PAS code) and distribute deployment requirements to Installation Deployment Officer (IDO). 1. PRF must compare levy to the AMT.
				2. Conflicts between the levy and the AMT should be resolved before distributing requirements to the IDO. 3. Changes to the deployment levy may not be made without MAJCOM approval.
M7	IR	2	Hours	From receipt of AMT to build (when authorized in AMT) deployment requirements based on the AMT, ensuring appropriate units are tasked and distributed to the IDO. 1. PRF must compare levy to the AMT once plan is built. 2. Changes to the deployment plan may not be made without MAJCOM approval.
M8	NI	6	Hours	After receipt of tasking to report personnel shortfalls to HQ AMC/XOP and the appropriate functional managers.  1. All shortfalls must be reported IAW AFIs 10-215 and 10-403, and AMC guidance.
M9	NI	85	Percent	Of tasked personnel properly prepared (i.e., trained, medically, legally prepared, equipped trained and briefed, provided appropriate documentation) prior to initial processing at the PDF. 1. Deploying members will receive a medical threat briefing.

STANDARDS CRITERIA / MEASURES				
				<p>2. Deploying members will carry a current AF Form 1480A, <b>Summary of Care</b>, a copy of DD Form 2766, a copy of SF 88, <b>Report of Medical Examination</b>, and a copy of AF Form 1042, <b>Medical Recommendation for Flying or Special Operational Duty</b> if on flying status.</p> <p><b>NOTE:</b> Only personnel selected as replacements on very short notice should need some just-in-time training.</p>
M10	IR	98	Percent	<p>Deployment orders (and amendments) have been completed.</p> <p>1. Orders must be completed prior to personnel deployment.</p> <p>2. Deployments by verbal order of the commander should be the exception, and an order must be produced and provided to the deploying member(s) as quickly as possible.</p> <p>3. No orders should be produced without tasking from the MAJCOM.</p> <p>4. When possible, orders should reflect the designation of the troop commander.</p>
M11	IR	100	Percent	<p>Personnel accountability kits and medical records have been completed and provided to the troop commander.</p> <p>1. Must be provided before that chalk processing is complete.</p>
M12	IR	100	Percent	<p>Of personnel properly processed for deployment prior to departure.</p>
				<p>1. Processing by exception is authorized; however, personnel must be prepared to provide any item requested by an inspector (i.e., identification tags, shot records, training records).</p>
M13	IR	Yes	Yes/No	<p>Appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.</p>

## 2.90. 6.31.04 Provide Equipment.

2.90.1. Provide required individual mobility equipment (A, B, C, and E mobility bags) to deploying personnel. Ensure accountability, serviceability, and transfer of deployed equipment, readiness spares packages, weapons, and ammunition. (//HQ AMC-LGX).

**Table 2.90. Equipment.**

STANDARDS CRITERIA / MEASURES				
M1	IR	100	Percent	<p>Of required mobility bags on hand or on order (10 % additive authorized in AMCI 10-403).</p> <p>1. Mobility bag authorizations are equal to DOC tasking.</p> <p>2. Life Support will maintain aircrew D-bags IAW AMCI 10-403.</p> <p>3. Excesses/shortages are properly reported to MAJCOM on a monthly basis.</p>



STANDARDS CRITERIA / MEASURES				
M2	IR	95	Percent	Inventory accuracy and serviceability of mobility bag assets. 1. Mobility bag contents match inventory lists. 2. Assets are serviceable and shelf-life items have not expired.
M3	IR	100	Percent	Inventory accuracy and serviceability of weapons. 1. Pre-embarkation inspection is performed on all deployed weapons. 2. Weapons are correctly coded as deployed in SBSS. 3. Weapons custodians conduct inventory of deployed weapons.
M4	IR	95	Percent	Inventory accuracy and serviceability of readiness spares packages. 1. Functional check required items are bench checked. 2. Shelf-life items are serviceable and expiration dates have not expired. 3. TCTO items are properly labeled. 4. Assets are in correct packaging and reusable containers are properly tracked, if applicable. 5. Electrostatic discharge sensitive items are labeled correctly. 6. Magnetic items are stored and labeled correctly. 7. Calibration accomplished for all required items.
				8. Hazardous items are properly identified and segregated from non-hazardous items. 9. All non CIC-U items are stored using the correct level of security. 10. Assets are stored correctly (i.e.- tires are not stored on top of each other)
M5	IR	95	Percent	Inventory accuracy and serviceability of equipment. 1. Only Use Code ĖÁ assets are deployed.
M6	IR	100	Percent	Deployable equipment custodians trained.
M7	IR	100	Percent	Accountability of mobility bags assets in command approved inventory tracking program.
M8	IR	100	Percent	Deployed equipment reported and deployed in SBSS.
M9	IR	100	Percent	Of required flak vests are on hand or on order.
M10	IR	100	Percent	Of required weapons are on hand or on order.
M11	IR	100	Percent	Of required ammunition is on hand or on order.

## 2.91. 6.31.05 Equipment Deployment.

2.91.1. Ensure deploying equipment is identified and processed to meet deployment requirements IAW the base deployment plan, AFI 10-403, DoD 4500.32R, DoD 4500.9R, AFI 24-201, AFJMAN 24-204 and 49 Code of federal regulation. (/HQ AMC-LGX)

**Table 2.91. Equipment Deployment.**

STANDARDS CRITERIA / MEASURES				
M1	IR	6	Hours	After receipt of tasking to report equipment shortfalls to HQ AMC/XOP and the appropriate functional managers.
M2	IR	90	Percent	Of tasked equipment properly prepared (i.e. packed, marked with all appropriate documentation to include hazardous cargo forms, placards, etc) prior to initial joint inspection IAW DSOE timelines. 1. Comply with deployment schedule of events. 2. Prepare and marshal deployment cargo IAW AFI 10-403 and all other appropriate DEFENSE TRANSPORTATION SYSTEM directives. 3. All LOGDET items available and packed. 4. Deployment package inventoried and inspected IAW applicable AMCI's. 5. Bins/pallets properly packed and configured. 6. All hazardous materials properly packaged, placed in a readily accessible locations on the pallet, are compatible with other items and shipper's declarations completed.
				7. Deployable items properly supply coded and reported to appropriate supply agencies.
M3	NI	100	Percent	Classified material handled and protected IAW current directives.
M4	IR	Yes	Yes/No	All appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.

**2.92. 6.31.06 Deploy Meteorological/Navigational Aid/Flight Facility Systems (MET/NAV).**

2.92.1. Provide Engineering and Installation personnel qualified to install, relocate, remove, reconstitute/restore, and operate in-place meteorological/navigational aid/flight facility systems.  
(//HQ AMC-DOW)

**Table 2.92. Meteorological/Navigational Aid/Flight Facility Systems (MET/NAV).**

STANDARDS CRITERIA / MEASURES				
M1	EMP	3	Days	To deploy assets into theater of operations from time of initial notification by squadron Unit Deployment Manager (UDM).
M2	EMP	6	Hours	For assets, including meteorological, to become operationally ready after arrival at destination.
M3	EMP	24	Hours	To establish operational systems.
M4	EMP	100	Percent	Of deployed personnel will be fully qualified to deploy and operate equipment

**2.93. 6.31.07 Personnel Accountability at Deployed Location.**

2.93.1. Ensure deployed commander accomplishes 100% accountability on deployed troops, and ensure all personnel actions, to include casualty reporting, are accomplished IAW AFIs 10-215, 10-403, and 36-3002. (//HQ AMC-DPX)

**Table 2.93. Personnel Accountability at Deployed Location.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	EMP	1	Hours	Conduct site survey to determine best location.
M2	EMP	2	Hours	Establish in-processing/out-processing/redeployment procedures/locations. 1. Set up PERSCO operations center and establish procedures/methods to in-process ALL arriving personnel. 2. Coordinate in-processing procedures with other support agencies (services and/or finance) to ensure 100% accountability. 3. Identify where personnel will be in-processed upon arrival at deployed location.
				4. Establish arrangements with support agencies to account for any personnel arriving via commercial aircraft.
M3	EMP	2	Hours	Collect Personnel Accountability Kit (PAK) from troop commanders, and an AF Form 245, and CED Order with SSAN on arriving military and civilian persons.
M4	EMP	2	Hours	Establish daily events log to aid in preparing the PERSCO after action report.
M5	EMP	2	Hours	Set-up MANPER-B system.
M6	EMP	2	Hours	Establish computer and manual files (CED orders and AF Forms 245) on all personnel, deployment plan, and projected arrival. 1. Import personnel records into MANPER-B. 2. Conduct name verifications against CED orders. Establish filing system to include: 1) CED orders (by ULN by POSN), 2) AF Form 245 (by alpha), 3) 31 day suspense system, and 4) Manual files to account for transient personnel. 3. PT supplies and MANPER-B equipment per AFI 10-215.
M7	EMP	2	Hours	Establish Personnel Arrival/Departure Briefings with appropriate agencies who will brief on current/local conditions to include medical and safety information.
				1. Ensure newly arriving personnel receive briefings on: current threatcons, duress words, sign counter sign, MOPP levels, threats, safety, medical etc., and any local procedures deemed appropriate by deployed commander. 2. Brief newly arriving personnel on location of key personnel and functions.
M8	EMP	4	Hours	For deployed commander to transmit required casualty report. 1. Report casualties as hostile or non-hostile, deceased, DUSTWUN, VSI, SI, III, or NSI.

STANDARDS CRITERIA / MEASURES				
				<p>2. Reports must include an accurate, explicit account of the circumstances surrounding the casualty.</p> <p>3. Immediately telephone AFPC upon learning of a casualty.</p> <p>4. Transmits or delivers the appropriate casualty message to the telecommunications center within five hours of learning of a casualty.</p>
M9	EMP	4	Hours	<p>Establish liaison with both Medical (CCP) and Services (Mortuary) personnel, the primary source of casualty information.</p> <p>1. Establish POC with the MTF and mortuary affairs.</p> <p>2. Establish reporting procedures for casualties.</p> <p>3. Set up a casualty reporting program according to AFI 36-3002.</p>
M10	EMP	12	Hours	<p>Locate communications center and set-up requirements to include Red Mini connection, telephones (to include STU-III), and a PT message address element.</p>
				<p>1. Establish communication requirements for Red-Mini access.</p> <p>2. Obtain message address element and narrative route for PT.</p> <p>3. Submit MANPER login request sheet for access to the Red-Mini system, if not done prior to departure from home station.</p> <p>4. Follow criteria outlined in AFI 10-215 for password establishment for Red-Mini system.</p> <p>5. Establish Red-Mini connectivity and successfully receive/transmit data.</p> <p>6. If Red-Mini connectivity cannot be established, use alternate means for data transfer/retrieval.</p>
M11	EMP	12	Hours	<p>To produce first status report on deploying forces.</p> <p>1. Submit PT status report.</p> <p>2. Submit MANPER-B initial report if not included with the PT status report.</p> <p>3. If DPT not available, submit duty status change reports.</p>
M12	EMP	12	Hours	<p>Obtain DSN, commercial, datafax phone numbers, and mailing address.</p>
M13	EMP	12	Hours	<p>Establish procedures to process incoming/outgoing DPT, run daily tape back-ups, conduct periodic manning studies and track personnel filler/replacement requests.</p>
M14	EMP	24	Hours	<p>For deployed commander to establish 100% accountability of deployed forces, to include geographically separated units.</p> <p>1. Set up procedures to account for deployed personnel until arrival of a PT.</p> <p>2. Ensure a smooth transition of personnel strength information and reporting upon arrival of a PT.</p> <p>3. In the absence of a PT, oversee all personnel accountability and reporting requirements.</p>

STANDARDS CRITERIA / MEASURES				
				4. Report duty status and casualty information as required by AFI 10-215.
M15	EMP	24	Hours	Complete duty status change messages upon arrival /departure of all forces.
M16	EMP	24	Hours	Brief deployed commander and staff on PERSCO capabilities and responsibilities and identify support requirements. 1. Personnel in and out processing. 2. Accountability of ALL personnel within a defined area. 3. Casualty reporting actions. 4. Limited personnel actions. 5. Maintain key personnel (POC) book. 6. Determine support requirements for deployed commander (computer products/reports).
M17	EMP	24	Hours	Provide memorandum to deployed commander and key personnel outlining PERSCO Team responsibilities and capabilities.
M18	EMP	24	Hours	Conduct daily virus checks.
				1. Follow MANPER-B outage and virus reporting requirements.
M19	EMP	24	Hours	Submit follow-up casualty reports to AFPC on casualties and supplement "unconfirmed" information provided on initial casualty message.

#### 2.94. 6.33 Provide for Safe Operations.

2.94.1. Maintain mission effectiveness by assisting commanders at all levels in areas of flight, ground, and weapons safety requirements. Provide support to Air Force personnel to ensure a safe and healthful work environment in which recognized hazards have been eliminated or controlled. Recommend implementation of controls to reduce loss of Air Force resources due to injuries and/or damage as a result of mishaps. (/HQ AMC-SEO)

**Table 2.94. Safe Operations.**

				<b>STANDARDS CRITERIA / MEASURES</b>
M1	ALL	100	Percent	<p>Of units maintain an effective Flight, Ground and Weapons Safety program at home base and when deployed.</p> <ol style="list-style-type: none"> <li>1. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments.</li> <li>2. Follow normal regulations and safety precautions, such as seat belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures.</li> <li>3. Monitor personnel for signs of carelessness and inattentiveness.</li> <li>4. Institute procedures to prevent dehydration.</li> <li>5. Institute a work/rest cycle which allows adequate rest (including supervisors).</li> <li>6. Weapons issue, turn-in and use are IAW with Air Force and MAJCOM guidance.</li> <li>7. Flightline and flying safety practices, IAW AFOSH and 91 series directives, are in use.</li> <li>8. Explosives operations comply with AFMAN 91-201 standards.</li> </ol>
M2	ALL	100	Percent	<p>Of units use the Operational Risk Management process to enhance mission effectiveness by minimizing risks in order to reduce mishaps, preserve assets, and safeguard the health and welfare of people.</p> <ol style="list-style-type: none"> <li>1. GENERAL <ol style="list-style-type: none"> <li>a. Place proper emphasis on safety and risk management versus mission accomplishment.</li> <li>b. Elevate decision-making for known, unpreventable risks to appropriate level.</li> <li>c. Safety briefings presented to personnel for deployment and employment operations.</li> </ol> </li> <li>2. AIRCREWS <ol style="list-style-type: none"> <li>a. Emphasize situational awareness and proper Crew Resource Management (CRM) procedures.</li> <li>b. Plan flight routes, departures, and destinations to avoid bird hazards. Take appropriate actions to reduce bird hazards when necessary.</li> </ol> </li> </ol>
M3	ALL	Yes	Yes/No	A Safety compliance assessment, for management, is accomplished at home base and within five workdays after arriving at the deployed location.
M4	ALL	Yes	Yes/No	<p>Mishaps are investigated and reported according to Air Force and command standards.</p> <p><b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.</p>

STANDARDS CRITERIA / MEASURES				
M5	ALL	Yes	Yes/No	Base resources can respond effectively to a major mishap at home base. Deployed locations can provide the same support to wing aircraft.
M6	ALL	95	Percent	Of the planning processes for operational plans, including mobility operations, address safety requirements. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M7	ALL	100	Percent	Of base explosives requirements for supporting contingencies, peacetime deployments, or exercises simulating contingencies, are included in explosives safety site plans. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M8	ALL	100	Percent	Of explosives safety quantity-distance exceptions are submitted for strategic and compelling reasons. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M9	ALL	95	Percent	Of deployment tasking for the wing Safety function are supported. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M10	ALL	95	Percent	Of people comply with flight, ground, and weapons safety standards, as appropriate, when accomplishing their job.
M11	NI	100	Percent	Of people are qualified to perform assigned task.
M12	ALL	Yes	Yes/No	Functional area safety considerations are addressed when a site survey is completed at a deployed location.
M13	ALL	100	Percent	Of units have written procedures for all phases of munitions operations at a deployed location.
M14	ALL	Yes	Yes/No	Airfield conditions (ramp, runway, lighting system, obstructions, clear zones, FOD, markings, signs, vehicle traffic control and parking, wildlife hazards, etc.) are monitored continuously for situations impacting aircraft flight and ground operations.

## 2.95. 6.35 Provide Medical Services.

2.95.1. At any tasked location, perform, provide, or arrange services, designed to, assess, promote, improve, conserve, or restore the mental or physical well being of individuals or groups. This task includes providing medical treatment, advising commanders on health issues, preparing personnel to protect themselves from injury or disease, evacuating casualties, practicing preventive medicine, and reviewing environmental health issues. Provide occupational and community health surveillance to ensure healthful and safe working and living conditions. Includes sampling, analysis, monitoring, and training to ensure survivability. Recommend engineering controls, procedural controls, or personal

protection equipment if warranted by exposure levels. In accomplishing these tasks, medical groups are typically tasked with the following responsibilities:

2.95.1.1. Providing personnel, equipment, and supplies to support assigned UTCs as described in the Designed Operational Capability (DOC) statement.

2.95.1.2. Maintaining a robust physical exam, health promotions, and immunization program to ensure active duty personnel are medically qualified for deployment at all times.

2.95.1.3. Supporting the mobility processing line to ensure personnel are prepared for deployment.

2.95.1.4. Supporting the CONUS medical wartime/peacetime contingency mission requirements.

2.95.2. Different medical groups will accomplish these functions with respect to their DOC statement, size, and scope of service. (HQ AMC-SG)

**Table 2.95. Medical Services.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	90	Percent	Individual positions within each UTC are manned with qualified personnel.
M2	IR	100	Percent	Critical WRM assets are available 1. MEDLOG critical readiness items mission ready. 2. Demonstrate proper management of equipment and supplies to avoid waste (accountability, storage, and security). 3. Allowed transportation assets mission ready for deployment.
M3	NI	100	Percent	Personnel are medically cleared prior to deployment.
M4	IR	100	Percent	Personnel are provided an area-specific medical intelligence briefing prior to deployment.
M5	NI	100	Percent	Medical records, OJT records, and appropriate antidote and prophylactic agents accompany deploying personnel.
M6	NI	100	Percent	Worldwide qualification statement (IAW AFI 48-123 Atch 2) is posted in medical record.
M7	NI	88	Percent	Periodic Dental Examination (PDE) is current and member is in dental readiness classification 1 or 2.
M8	NI	Yes	Yes/No	Operate Blood Donor Center (BDC) in support of required contingency blood product requirements.
M9	MS	Yes	Yes/No	Operate an Aeromedical Staging Facility (ASF) to support wartime mission requirements. 1. Accomplish casualty tracking and reporting. 2. Report operational status IAW theater guidance. 3. PRP reporting as required. 4. Maintain medical equipment and supplies. 5. Establish effective triage.



STANDARDS CRITERIA / MEASURES				
				6. Provide medical care to stabilize patients. 7. Coordinate with host nation for medical support. 8. Establish procedures for casualty disposition. 9. Request AE as needed. 10. Safely load/offload casualties and transport to medical facility and or evacuation vehicles. 11. Proficient in use of equipment. 12. Accomplish objectives, prompt cross-functional coordination occurs among command leadership, resource management, and organizational control. 13. Select appropriate site for patient treatment. 14. Set up equipment and facilitator for effective/efficient patient flow. 15. Exercise effective infection control measures and body substance isolation. 16. Triage, prioritize, and reassess patients addressing ABCDs of trauma care. 17. Coordinate decontamination services as needed. 18. Effectively and safely conduct BLS and wound management. 19. Interface with receiving medical treatment facilities and/or AE elements.
M10	NI	Yes	Yes/No	Coordinate with the National Disaster Medical System (NDMS) when activated.
M11	NI	Yes	Yes/No	Initiate Casualty Receiving Hospital (CRH) expansion plan when tasked.
M12	NI	Yes	Yes/No	Ensure continued local medical services for beneficiaries while supporting deployment taskings.
M13	NI	Yes	Yes/No	Ensure pre-deployment Health Assessment, DD Form 2795 is completed.
M14	MS	Yes	Yes/No	Deploy Bioenvironmental/Public Health to support deployed units IAW applicable AFI(s).
M15	MS	100	Percent	Patients provided care IAW published standards/theater directives and coordinated with appropriate agencies.

## **2.96. 6.35.01 Perform Health Service Support and conduct Occupational and Community Health Programs.**

2.96.1. At any location, execute the tasks associated with performing, providing, or arranging services, designed to assess, promote, improve, conserve, or restore the mental or physical well being of individuals or groups. These activities include providing medical treatment, advising commanders on health issues, preparing personnel to protect themselves from injury or disease, evacuating casualties, practicing preventive medicine, and reviewing environmental health issues. Perform occupational and community health surveillance to ensure healthful and safe working and living conditions, to include sampling, analysis, monitoring, training to ensure survivability, and recommend engineering controls, procedural controls, or personal protection equipment if warranted by exposure levels.

2.96.2. Personnel in medical squadrons, which comprise medical groups, execute medical tasks. There are at most 6 types of medical squadrons: aerospace medicine (AMDS); medical operations (MDOS); surgical operations (MSGs); Diagnostics and Therapeutics (MDTS); dental (DS); and medical support (MDSS). The squadrons have the following general responsibilities:

**Table 2.96. Health Service Support and Community Health Programs.**

AMDS Responsibilities (Aerospace Medicine tasks):				
Assign qualified personnel to directed UTC positions.				
Provide medical intelligence briefing to deploying personnel.				
Conduct Preventive Health Assessment (PHA) and post results in medical record.				
Administer AD immunizations on an ongoing basis IAW deployment requirements.				
Operate an Aeromedical Staging Facility (ASF) to support wartime mission requirements.				
Conduct Bioenvironmental/Public Health in theaters of operation IAW applicable AFI(s).				
MDOS Responsibilities (Medical Operations Squadron):				
Process medical records for personnel identified for deployment.				
Package medical records for deploying personnel during deployment processing.				
MDTS Responsibilities (Diagnostics and Therapeutics Squadron):				
Operate Blood Donor Center (BDC) in support of required contingency blood product requirements.				
DS Responsibilities (Dental Squadron):				
Perform Periodic Dental Examination (PDE) and post results in dental record.				
Screen dental records of personnel identified for deployment processing. For members in Dental Class 3 or 4, if time permits, take action to convert member to Dental Class 1 or 2. If rapid conversion not possible, notify OPR member not dentally qualified to deploy.				
MDSS Responsibilities (Medical Support Squadron):				
Account for required equipment and supplies (WRM) per UTC identification.				
Provides logistical support to medical personnel manning the deployment processing line.				
Supports/maintains local medical services mission for AD and non-active duty beneficiaries during wartime, and supports deployment processing line as needed				
<b>In medium and small medical groups, two or more of these squadrons are combined into one squadron (for example, an Aeromedical-Dental Squadron, ADOS) which accomplishes all tasks associated with the components. (HQ AMC-SG)</b>				
<b>STANDARDS CRITERIA / MEASURES</b>				
M1	NI	Yes	Yes/No	Screen database for vacant UTC positions monthly.
M2	NI	90	Percent	Fill vacant UTC positions with qualified personnel.
M3	NI	Yes	Yes/No	Update medical intelligence database semi-annually.
M4	IR	100	Percent	Brief deploying personnel upon request using current location-specific information.

M5	IR	100	Percent	Review/update Military Immunization Tracking System (MITS) data on deploying personnel. 1. Most current information system, such as CHCS II Immunization Tracking Application System (CITAS)
M6	IR	100	Percent	Administer immunizations as needed/required on the deployment line.
M7	NI	90	Percent	Mandatory annual PHA test results are posted in medical record.
M8	IR	90	Percent	Current profile accurately reflects deployment status.
M9	NI	Yes	Yes/No	Review monthly MITS report for immunization status.
M10	NI	Yes	Yes/No	Initiate immunization notification process to applicable personnel.
M11	NI	4	Hours	Initiate standup of UTC to support ASF mission.
M12	MS	24	Hours	Designated alternate facility configured to ASF.
M13	NI	Yes	Yes/No	Inventory ASF in-place assets annually.
M14	NI	Yes	Yes/No	Review of ASF support agreements annually.
M15	NI	Yes	Yes/No	Medical Control Center (MCC) makes NDMS activation notifications to participating NDMS treatment facilities IAW Medical Contingency Response Plan (MCRP).
M16	NI	Yes	Yes/No	MCC obtains/forwards NDMS bed status report.
M17	NI	4	Hours	Activate Casualty Receiving Hospital (CRH) expansion plan.
M18	NI	Yes	Yes/No	Inventory of CRH supplies and equipment annually.
M19	NI	Yes	Yes/No	Review and exercise expansion plan annually.
M20	NI	100	Percent	Pull records on deploying personnel identified by Personnel Readiness Unit (PRU) for review and clearance.
M21	IR	100	Percent	Provide a current AF Form 1480A/2766 and AF Form 1042 as applicable for all deploying personnel IAW AFI 10-403.
M22	NI	100	Percent	Transport deploying personnel copy of AF Form 1480a/2766 taken from medical records to Personnel Readiness Unit (PRU).
M23	NI	Yes	Yes/No	Staff Blood Donor Center BDC with trained team to support operations.
M24	NI	Yes	Yes/No	Obtain donor blood and manufacture into components IAW DOC tasking
M25	NI	Yes	Yes/No	Ship blood components to Armed Services Whole Blood Processing Laboratory.
M26	NI	100	Percent	Pull records on deploying personnel identified by Personnel Readiness Unit (PRU) for review and clearance by Dental Clinic staff.
M27	NI	100	Percent	PDE results are posted in dental record.
M28	NI	Yes	Yes/No	Conduct annual inventory of specified WRM project codes and supported UTCs.
M29	MS	100	Percent	Perform preventative maintenance and quality assurance inspections according to MEDLOG timetables and/or instructions/regulations. 1. Stickers/documentation indicate mission readiness.

M30	NI	Yes	Yes/No	Annually review the WRM Medical Stock Status Report.
M31	IR	100	Percent	Provide antidote kits according to instruction/regulation based on deployment destination to designated deploying personnel.
M32	NI	48	Hours	Notify civilian network provider of military wartime/contingency status to allow service expansion per contract agreement.
M33	NI	4	Days	Identify critically impacted work centers by specialty to civilian network provider with an unclassified time estimate on duration of support requirement.
M34	MS	1	Days	Ensure food and water safety IAW applicable AFI(s).
				1. Conduct field sanitation checks.
				2. Establish inspection schedule for food service facilities including internal and external supply chains.
				3. Establish inspection schedule for water supply source including internal and external supply.
				4. Evaluate waste (biological, refuse, human) disposal effectiveness.
M35	MS	1	Days	Assess health hazards, including NBC threat IAW applicable AFI(s). 1. Conduct environmental work impact evaluations and vector surveillance. 2. Correctly dispose of bio-hazardous waste. 3. Report casualty trends and disposition to PERSCO and wing leadership.
M36	MS	3	Days	Coordinate preventive medicine procedures with allied forces and/or host nation. 1. Knowledge of specific health concerns within encampment (medications, allergies, gender specific needs, moral etc). 2. Knowledgeable of local medical capabilities and health hazards.

## 2.97. 6.42 Perform Chaplain Service Activities.

2.97.1. As visible reminders of the Holy, provide religious support to service members and their dependents, and provide advice to commanders on religious, moral, and morale issues. (//HQ AMC-HC)

**Table 2.97. Chaplain Service Activities.**

STANDARDS CRITERIA / MEASURES				
M1	IR	100	Percent	Provide religious briefing guidance to deploying commanders and military personnel. 1. Coordinate with commander, concerning briefings on religious and cultural sensitivities, both before deploying, and at the deployed location.
M2	IR	100	Percent	Provide pastoral care for deploying military members and their families. 1. Respond during pre-deployment phase to requested need within 12 hours. 2. Provide, when necessary, spiritual/fellowship opportunities and support groups to enhance unit and personal morale.

STANDARDS CRITERIA / MEASURES				
M3	MS	70	Percent	<p>Provide religious observances and pastoral care of all major faith groups in AOR.</p> <ol style="list-style-type: none"> <li>1. Conduct or arrange for regularly scheduled liturgies, ceremonies, and major faith group services as required to assist deployed personnel in fulfilling their religious requirements.</li> <li>2. Provide visible and acceptable location for worship services.</li> <li>3. Provide for seasonal and other requested observances.</li> <li>4. Provide, when necessary, spiritual/fellowship opportunities and support groups to enhance unit morale.</li> <li>5. Assess the morale of the unit and prioritize those in need of pastoral care.</li> <li>6. Provide for the pastoral care of non-military personal in AOR who have not been evacuated.</li> </ol>
M4	MS	70	Percent	<p>Provide religious rites of major faith groups for deployed personnel within 48 hours in AOR.</p> <ol style="list-style-type: none"> <li>1. Provide for rites, funerals, memorial services, baptisms, and sacramental needs.</li> </ol>
M5	MS	100	Percent	<p>Provide chaplain counseling for deployed personnel available within 24 hours in AOR.</p> <ol style="list-style-type: none"> <li>1. Secure a private location for counseling.</li> <li>2. Respond within two (2) hours to requested crisis needs.</li> <li>3. Provide grief, crisis, personal, spiritual, and other needed pastoral counseling.</li> </ol>
M6	MS	100	Percent	<p>Provide trained, armed Chaplain Service Support Personnel to provide security for the unarmed, noncombatant chaplains in the AOR.</p> <ol style="list-style-type: none"> <li>1. Survive and protect the life of the chaplain in order to provide ministry.</li> </ol>
M7	MS	70	Percent	<p>Provide religious observances and pastoral care of all faith groups within enemy prisoners of war (EPWs).</p> <ol style="list-style-type: none"> <li>1. Conduct or arrange for regularly scheduled major faith group worship services as possible.</li> <li>2. Provide rites and sacramental needs.</li> <li>3. Respond within 24 hours to requested need.</li> </ol>
M8	MS	100	Percent	<p>Provide chaplain advice to commanders on religious, moral and ethical issues.</p> <ol style="list-style-type: none"> <li>1. Advise on issues which effect unit morale or are detrimental to the morality and integrity of the unit.</li> <li>2. Advise on religious accommodation issues.</li> </ol>
M9	MS	100	Percent	<p>Provide chaplain counseling for dependents in AOR including support of Non-combatant Evacuation Operations (NEOs) involving more than just dependents.</p>

STANDARDS CRITERIA / MEASURES				
M10	MS	70	Percent	Provide religious rites of major faith groups for individuals injured or killed in the AOR. 1. Provide sacraments and ceremonies. 2. Provide comfort to sick and wounded and honor the dead.
M11	MS	100	Percent	Provide religious observances, of all major faith groups, and pastoral care for dependents of military members injured or killed in the AOR within 48 hours.
M12	MS	100	Percent	Provide funeral services for military members with grief ministry for their dependents.
M13	MS	100	Percent	Provide bi-weekly, or as-needed, visits to wounded military members.
M14	MS	100	Percent	Provide pastoral care and counseling for family members of deployed personnel.
M15	MS	100	Percent	Provide around-the-clock ministry of presence during surge generations.
M16	MS	100	Percent	Provide pastoral care ministry to non-deployed military personnel and their dependents.
M17	MS	100	Percent	Provide crisis response ministry to wounded, caregivers, and family members of mass casualty or terrorism event.
M18	MS	100	Percent	Provide ministry during humanitarian operations (HUMROs) including liaison with relief agencies and other Non-governmental organizations (NGOs). 1. Provided at direction of Commander to fulfill mission requirements.
M19	MS	100	Percent	Provide ministry to evacuated and repatriated military members and dependents.
M20	MS	100	Percent	Provide Chaplain Service Support Personnel available to provide support for the above. 1. To support successful ministry of chaplain.
M21	MS	100	Percent	Provide transportation, communications, and supply acquired for chaplain service personnel in support of the chaplain's ministry. 1. Secure vehicle in a timely manner, to allow chaplain access to unit personnel as appropriate. 2. Arrange transportation for Chaplain Service team visit to geographically separated units as needed. 3. Secure within 24-hours, beeper/Land Mobile Radio (LMR)/ or cell phone to maintain contact between Chaplain Service Teams and Commander/SRC. 4. Ensure access to dedicated computer system as required. 5. Ensure connectivity to LAN system, as appropriate.
				6. Obtain supplies from Unit Commander, MWR, AOR Command Chaplain, HQ AMC/HC, or home base as required.

**2.98. 6.43 Provide Legal Support Capabilities.**

2.98.1. To provide, and plan for the use of legal forces to support Air Force forces with legal advice as required. (//HQ AMC-JA)

**Table 2.98. Legal Support Capabilities.**

STANDARDS CRITERIA / MEASURES				
M1	NI	90	Percent	Of assigned mobility eligible personnel trained to perform legal support at the deployed location.

**2.99. 6.43.01 Perform Legal Support.**

2.99.1. To render legal advice to Air Force forces as required. Provide command and staff legal guidance, advice, representation and services regarding discipline, claims, international law, fiscal and acquisitions law, operations law, environmental law, administrative law, labor law, personal legal assistance, and other legal matters as required. Deliver legal services by providing legal advice and assistance on all matters concerning military, domestic, and international law. (//HQ AMC-JA)

**Table 2.99. Legal Support.**

STANDARDS CRITERIA / MEASURES				
M1	MS	1	Day	To establish legal services at deployed location.
M2	MS	85	Percent	Of deployed personnel briefed on ROE, host nation law, and general orders in the AOR within one week of arrival.
M3	MS	1	Day	To establish liaison with deployed operations personnel to ensure consultation on operations and ROE.
M4	MS	1	Week	To establish liaison with deployed CE personnel to ensure compliance with applicable US and host-nation environmental requirements.
M5	MS	1	Week	To establish liaison with deployed contracting and finance personnel to ensure compliance with contingency contracting, claims, and fiscal laws.
M6	MS	3	Days	To research and provide advice at deployed site regarding routine legal matters ranging from Status of Forces Agreements (SOFA), to Host Nation Support (HNS), fiscal and acquisition law matters, and miscellaneous legal issues.
M7	MS	3	Days	To schedule and perform routine personal legal assistance at deployed location.
M8	MS	6	Hours	To report suspected LOAC violations through the chain of command to higher headquarters.
M9	MS	90	Percent	Of Article 15 actions initiated within 10 days of case ready date.
M10	MS	80	Percent	Of Article 15 actions processed within 20 days from date of offer to completion of SJA review.
M11	MS	30	Days	To process general courts-martial (GCM) from case ready date to date of referral.

STANDARDS CRITERIA / MEASURES				
M12	MS	80	Percent	Of GCMs completed within 160 days from preferral to convening authority action.
M13	MS	80	Percent	Of Bad Conduct Discharge (BCD) Special Courts-Martial (SPCM) completed within 75 days from preferral to convening authority action.
M14	MS	80	Percent	Of Non-BCD SPCMS completed within 55 days from preferral to convening authority action.
M15	MS	80	Percent	Of personnel ("P") claims processed within 10 days of receipt.
M16	MS	85	Percent	Of unit deployment eligible personnel received mobility readiness training within the last full calendar year.
M17	NI	85	Percent	Of unit personnel trained to comply with the Law of Armed Conflict (LOAC) within the last full calendar year.
M18	MS	14	Days	To submit after action report with lessons learned to HQ USAF/JAO, with informational copy to HQ AMC/JAO, following end of deployment.

#### 2.100. 6.44 Provide Comptroller Support.

2.100.1. Provide financial and budgetary support for deployed commanders, and limited financial support for the active duty and Air Reserve personnel, civilians, and foreign nationals deployed to the site. Interfaces with local embassy personnel and local banking establishments. Obtain a foreign currency checking account, if needed, and provide pay support to the deployed contracting officer. (/HQ AMC-FM)

**Table 2.100. Comptroller Support.**

STANDARDS CRITERIA / MEASURES				
M1	NI	100	Percent	Of eligible finance personnel assigned to mobility status are fully qualified and prepared to deploy. Authorized personnel will be issued red official passport.
M2	NI	4	Hours	After receipt of initial deployment tasking, all finance personnel and equipment shortfalls identified and requests up-channeled to HQ AMC.
M3	NI	100	Percent	Of equipment UTC checked and ready for marshaling area.
M4	MS	2	Hours	To set up the finance station at the mobility processing line.
M5	MS	100	Percent	Ensure adequate funding is taken to the deployment to support deployed commander (cash, checks, and funding document). 1. Safeguard funds. a. Identify funds storage facilities
				b. Prepare and store SF 700 in commander's safe c. Coordinate anti-robbery procedures including duress alarm response, radio frequency, and authorization code procedures with force protection. d. Establish procedures for escort and transport of funds both on and off site.



STANDARDS CRITERIA / MEASURES				
				<p>e. Demonstrate funds destruction plan and procedures</p> <p>2. Provide deploying commander with necessary fund cite authorizations to meet mission requirements/contingencies.</p> <p>3. Reconcile cashier accountability on a daily basis.</p> <p>4. Determine cash requirements for anticipated next day's business activities.</p> <p>5. Accurately prepare for funds and voucher turn-in at home station per disbursing office instructions.</p> <p>6. Perform personal check cashing and foreign currency exchange.</p>
M6	MS	100	Percent	<p>Finance personnel are on the first plane or paying/disbursing agent with the ADVON team.</p> <p>1. Respond to key information provided in the exercise/contingency tasking messages.</p> <p>a. Determine ADVON and follow-up financial support requirements.</p> <p>b. Assess the threat in the deployed location.</p> <p>c. Establish immediate contact with MAJCOM contingency counterparts.</p> <p>2. Apply resource protection methods IAW applicable AFIs.</p> <p>a. Coordinate escort and transport of funds to and from disbursing sites with security forces personnel.</p> <p>b. Ensure anti-robbery procedures are clearly communicated and understood by personnel working in close proximity to disbursing stations.</p> <p>c. Understand and apply proper arming procedures.</p>
M7	MS	Yes	Yes/No	<p>Ensure familiar with and comply with the Anti-Deficiency Act.</p> <p>1. Deploy with all necessary forms and regulations to adequately provide financial services.</p> <p>2. Brief appropriate personnel on the status of funding.</p>
M8	MS	Yes	Yes/No	<p>Interpret funding guidance.</p> <p>1. Deploy with all necessary forms and regulations to adequately provide financial services.</p> <p>2. Brief appropriate personnel on the status of funding.</p>
M9	MS	Yes	Yes/No	<p>Determine propriety of funding.</p> <p>1. Establish an FM workcenter to respond to deployed commander comptroller issues.</p>
				<p>a. Determine timing and frequency of fund status briefings, authorizations for purchases and payments, act as primary advisor on propriety of purchases, and obtain required signatures on correspondence. (1b)</p>

STANDARDS CRITERIA / MEASURES				
				b. Coordinate procedures for procurement and payment of goods and services with contracting officer. (1c)
M10	MS	Yes	Yes/No	Know the stages of accounting. 1. Reconcile accounting records with procurement records daily (3c)
M11	MS	Yes	Yes/No	Determine elements of accounting classification. 1. Use appropriate guidance to determine proper accounting classifications for goods and services.
M12	MS	Yes	Yes/No	Able to determine proper funds certifications. 1. Use appropriate documents to determine fund availability prior to certifying document.
M13	MS	Yes	Yes/No	Interpret Leave and Earning Statements (LES) 1. Using LES, analyze data, answer customer inquiry, and prepare appropriate documents, if necessary. 2. Deploy with all necessary forms and regulations to adequately provide financial. 3. Determine entitlements and process military payments. 4. Process military pay actions for deployed forces. 5. Prepare appropriate supporting documentation for all pay disbursing actions.
M14	MS	Yes	Yes/No	Compute travel and transportation options and allowances. 1. Deploy with all necessary forms and regulations to adequately provide financial services. 2. Calculate and process travel payments to Air Force and other members as required. 3. Prepare appropriate supporting documentation for all travel disbursing actions.
M15	MS	Yes	Yes/No	Able to compute per diem and brief on accruals. 1. Calculate and process travel payments to Air Force and other members as required. 2. Prepare appropriate supporting documentation for all travel disbursing actions.
M16	MS	Yes	Yes/No	Completed computer based contingency training course prior to deploying.

### 2.101. 7.01 Conduct Command and Control Operations.

2.101.1. Provide positive direction and coordination to all functional areas and control centers that affect the entire unit's ability to transition from peacetime to contingency/wartime, mitigate detrimental effects of hostile enemy actions, natural disasters and major accidents/incidents. The unit's decision-making, direction, coordination, and reporting are crucial for successful mission

accomplishment. C2 encompasses fixed and mobile air mobility forces including fixed command posts, Air Mobility Control Centers, Tanker Airlift Control Elements, Wing Operations Centers, Air Mobility Elements, Mission Support Teams, Tanker Task Forces, Mobility Task Forces etc. (//HQ AMC-DOO)

**Table 2.101. Command and Control Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>				
M1	MS	Yes	Yes/No	Receive/understand tasking message.
M2	MS	100	Percent	<p>Disseminate mission support requirements to appropriate agencies.</p> <ol style="list-style-type: none"> <li>1. Direct load sequences, maintenance activities, parking locations and tail swaps based on JCS priority codes, ground times and down-line station factors such as weather and airfield status.</li> </ol> <p>Maintenance Aircraft Coordination Center (MACC).</p> <ol style="list-style-type: none"> <li>2. Pass accurate, appropriate, and timely information to other controlling agencies and maintenance personnel. Production Superintendent/MACC status sheets match.</li> <li>a. Maintain accurate status of aircraft and critical support equipment.</li> <li>b. Maintain and manage MIS (CAMS, G081,C2IPS, etc.).</li> <li>c. Coordinate requirements to meet generation taskings.               <ol style="list-style-type: none"> <li>1) Coordinate and track aircraft parking location.</li> <li>2) Compliance with all applicable TOs, instructions, and local OIs.</li> <li>3) Implement emergency actions plans.</li> </ol> </li> </ol>
M3	MS	100	Percent	<p>Control air flow to meet mission tasking.</p> <ol style="list-style-type: none"> <li>1. Maintain positive C2 of all inbound, outbound and on-station aircraft.</li> <li>2. Monitor and manage mission arrival and departure Sequence of Events (SOEs).</li> <li>3. Coordinate ground support activities to include aerial port services, maintenance and aircrew support.</li> <li>4. Coordinate and report deviations.</li> </ol>
M4	NI	Yes	Yes/No	<p>Establish organizational control with subordinate functional control centers-integrate them into overall C2 structure.</p> <ol style="list-style-type: none"> <li>1. Establish line of communications and information coordination responsibilities with logistics, aerial port, weather, airfield management, current operations, transportation, squadron operations, communications and services.</li> </ol>
M5	MS	8	Hours	<p>Establish redundant warning and notification systems ensuring all personnel receive timely notice of Threat changes.</p> <ol style="list-style-type: none"> <li>1. Ensure warning devices such as GIANT VOICE, UHF radio, LMR, and base siren system are available and operational.</li> </ol>
M6	NI	Yes	Yes/No	Establish reporting channels with HHQ.

STANDARDS CRITERIA / MEASURES				
M7	NI	Yes	Yes/No	Establish frequency and type reporting with HHQ.
M8	MS	Yes	Yes/No	Establish information flow with lateral and subordinate agencies. 1. Ensure a process is implemented to consistently disseminate mission and other critical information to outside agencies such as transportation, logistics, aerial port, etc.
M9	MS	Yes	Yes/No	Establish communication capability with HHQ.
M10	MS	100	Percent	Input data into available C2 systems within time constraints IAW AMCI 10-202 Vol 6. 1. Voice reporting will be directed if automated C2 system is not available.
M11	MS	Yes	Yes/No	Establish procedures for processing required EAM traffic.
M12	MS	100	Percent	EA traffic disseminated and required actions accomplished.
M13	MS	100	Percent	Compile information, prepare and transmit reports to HHQ IAW AFI 10-201, AFMAN 10-206 and HHQ Directives.
M14	MS	Yes	Yes/No	Establish procedures to obtain and transmit Oprep-3 reports.
M15	MS	Yes	Yes/No	Establish information flow with lateral and subordinate agencies for the Commander's Situational Report.
M16	MS	24	Hours	Report change in C-Level or more frequently if directed during crisis.
M17	MS	100	Percent	Training data current at execution. 1. Ensure all training and certification documentation is current.
M18	MS	4	Hours	Establish command and control on arrival at FOB. 1. Establish positive C2 of all inbound, outbound and on-station aircraft. 2. Establish procedures to mission monitor aircraft IAW AMCIs 10-206 Volumes I, II and VI. 3. Establish mission arrival and departure Sequence of Events (SOEs). 4. Establish procedures to coordinate ground support activities to include aerial port services, maintenance and aircrew support. 5. Establish line of communications and information coordination responsibilities with logistics, aerial port, weather, airfield management, current operations, transportation, squadron operations, communications and services. 6. Establish procedures to compile information, prepare and transmit reports to HHQ IAW AFI 10-201, AFMAN 10-206 and HHQ Directives.
				7. Establish mission monitoring and OPREP reporting channels with HHQ. 8. Establish procedures to disseminate changes in, Mission Oriented Protective Postures, Threat Conditions, Information Conditions and Readiness Conditions. 9. Establish procedures to track the status and location of key leadership.

STANDARDS CRITERIA / MEASURES				
M19	MS	100	Percent	Disseminate changes in, Mission Oriented Protective Postures, Threat Conditions, Information Conditions and Readiness Conditions.
M20	MS	100	Percent	Of status and location of key leadership tracked and available.

### 2.102. 7.01.03 Activate Unit Control Centers.

2.102.1. Upon activation in a contingency situation, functional leadership must create a cohesive structure to protect personnel and resources from the effects of hostile enemy actions and ensure continuity of operations. (/HQ AMC-CEX)

**Table 2.102. Unit Control Centers.**

STANDARDS CRITERIA / MEASURES				
M1	EMP	2	Hours	To establish a UCC to serve as the installation's focal point for deployment operations after all required equipment and personnel have arrived.
M2	EMP	1	Hour	To disseminate and implement attack/disaster response procedures in accordance with installation plan upon UCC activation.
M3	EMP	4	Hours	To obtain, coordinate, and implement security/defense plan responsibilities in accordance with installation plan upon UCC activation.
M4	NI	12	Hours	To develop, coordinate, and implement contamination control/avoidance measures in accordance with installation plan upon UCC activation.
M5	EMP	12	Hours	To develop, coordinate, and establish relocation responsibilities and procedures, including an operational alternate location upon UCC activation.
M6	NI	36	Hours	To develop, coordinate, and implement personnel and equipment dispersal measures in accordance with installation plan upon UCC activation.
M7	NI	72	Hours	To develop, coordinate, and implement critical unit resource expedient hardening measures in accordance with installation plan upon UCC activation.

### 2.103. 7.01.06 Survival Recovery Center.

2.103.1. Develops pre, post, and trans contingency strategy for WOC approval. Implements and directs pre, post and trans attack/disaster activity. Monitors pre, post, and trans attack/disaster progress to ensure continuity of operations. (/HQ AMC-CEX)

**Table 2.103. Survival Recovery Center.**

STANDARDS CRITERIA / MEASURES				
M1	NI	1	Hour	To establish and disseminate attack/disaster warning procedures upon arrival at contingency location. 1. Determine threat and warning information sources. 2. Establish decision-making process.

STANDARDS CRITERIA / MEASURES				
				3. Establish warning procedures. 4. Disseminate warning procedures.
M2	EMP	5	Hours	To establish Survival Recovery Center (SRC) operations upon arrival at contingency location. 1. Obtain direction from installation commander. 2. Determine initial location of SRC. 3. Establish and disseminate procedures for field units to contact SRC. 4. Man SRC according to mission, threat, and as directed by the commander.
M3	EMP	2	Hours	To develop, coordinate, and disseminate installation critical resource priority lists upon SRC activation. To include facilities, infrastructure, communications/computer systems, vehicles, and AGE. 1. Develop a list using input from across the entire unit. 2. Use list as base document to develop/modify all other applicable plans. 3. Update list as required and change plans as a result of any mission or condition changes as necessary. 4. Disseminate plans and follow-on changes to personnel for implementation in a timely manner.
M4	EMP	4	Hours	To develop, coordinate, and complete installation base defense plan and initiate implementation upon SRC activation. 1. Develop a plan to meet specific immediate needs and provide outline for future requirements. Plan should include, but not be limited to, base defense procedures, owner user/security procedures, deployed member responsibilities, integration of Security and Augmentee Forces. 2. Adjust plan to meet changes in priorities and procedures. 3. Control implementation of plan and application of resources (manpower, equipment, materials, vehicles, etc). 4. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.
M5	EMP	4	Hours	To develop, coordinate, and complete installation NBCC detection and control plan and initiate implementation upon SRC activation. 1. Develop a plan to meet specific immediate needs and provide outline for future requirements.
				a. Plan should include, but not be limited to, Contamination Control Area operations/locations, post-attack sweep routes and procedures, placement of M8 paper/M9 tape and detection equipment. 2. Adjust plan to meet changes in priorities and procedures.

STANDARDS CRITERIA / MEASURES				
				<p>3. Control implementation of plan and application of resources (manpower, equipment, materials, vehicles, etc).</p> <p>4. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.</p>
M6	EMP	12	Hours	<p>To develop, coordinate, and complete installation dispersal plan and initiate implementation upon SRC activation.</p> <p>1. Develop a plan to meet specific immediate needs and provide outline for future requirements.</p> <p>Plan should include, but not be limited to, vehicle locations and identification of owners and users.</p> <p>2. Adjust plan to meet changes in priorities and procedures.</p> <p>3. Control implementation of plan and application of resources (manpower, equipment, materials, vehicles, etc).</p> <p>4. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.</p>
M7	EMP	24	Hours	<p>To develop, coordinate, and complete installation hardening plan and initiate implementation upon SRC activation.</p> <p>1. Develop a plan to meet specific immediate needs and provide outline for future requirements.</p> <p>Plan should include, but not be limited to, a prioritized listing, plans/diagrams of hardening, resource and manpower requirements.</p> <p>2. Adjust plan to meet changes in priorities and procedures.</p> <p>3. Control implementation of plan and application of resources (manpower, equipment, materials, vehicles, etc).</p> <p>4. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.</p>
M8	EMP	24	Hours	<p>To initiate development of Natural Disaster/Major Accident Response OPLAN 32-1 upon arrival at contingency location.</p> <p>1. Develop a plan to meet specific immediate needs and provide outline for future requirements.</p> <p>2. Adjust plan to meet changes in priorities and procedures.</p> <p>3. Control implementation of plan and application of resources (manpower, equipment, materials, vehicles, etc).</p>
				<p>4. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.</p>
M9	EMP	48	Hours	<p>To develop, coordinate, and complete installation camouflage, concealment, and deception (CCD) plan and initiate implementation upon SRC activation.</p>

STANDARDS CRITERIA / MEASURES				
				<p>1. Develop a plan to meet specific immediate needs and provide outline for future requirements.</p> <p>Plan should include, but not be limited to, definition of threat being countered and CCd methods to be implemented, a prioritized listing, plans/diagrams of CCD, resource and manpower requirements.</p> <p>2. Adjust plan to meet changes in priorities and procedures.</p> <p>3. Control implementation of plan and application of resources (manpower, equipment, materials, vehicles, etc).</p> <p>4. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.</p>
M10	EMP	100	Percent	<p>Of defense and recovery plans reviewed and updated daily to reflect changes in enemy capability, mission changes, changes in resource availability, and work completed upon completion of plan.</p> <p>1. Plans analyzed based on changes to threat or response capability.</p> <p>2. Adjust plan to meet changes in priorities or procedures.</p> <p>3. Disseminate plan and follow-on changes to personnel for implementation in a timely manner.</p>
M11	EMP	95	Percent	<p>Establish and maintain personnel accountability during pre, trans, and post attack/disaster operations upon activation of SRC.</p> <p>1. Maintain and track numbers of Killed In Action and Wounded.</p> <p>2. Establish procedures to replace lost personnel.</p> <p>3. Keep Commander informed of personnel strength and status.</p> <p>4. Track and account for all personnel on base and in geographically separated areas under the unit's control.</p>
M12	EMP	2	Hours	<p>To develop, coordinate, and implement installation recovery strategy to mitigate hazards, save lives, and restore mission capability following a major accident or enemy action upon issue of Alarm Black/All Clear order.</p>



### Chapter 3

#### SINGLE INTEGRATED OPERATIONAL PLAN INSPECTIONS

**3.1.** The following tasks are used to grade Single Integrated Operational Plan (SIOP) inspections.

3.1.1. Subordinate subareas and tasks are graded using the estoplightí grading (i.e. GREEN, LIGHT GREEN, RED, OR BLUE) criteria.

3.1.2. Grades for the Major Graded Areas (MGA) are based on the five-tier grading system (Out-standing, Excellent, Satisfactory, Marginal and Unsatisfactory) as detailed in AFI 90-201 and will be based on the grades received in the subareas.

3.1.3. The wingís overall five-tier grade will be based on grades received from the three Major Graded Areas. Refer to AMCI 90-201, volume 3 for specific grading information.

**NOTE:** Applicable standards are listed in numerical order in each subarea.

**Table 3.1. Inspection Summary Sheet.**

INSPECTION SUMMARY SHEET		SIOP	
STANDARD: Safely generate USSTRATCOM taskings for SIOP operations.			
MAJOR GRADED AREAS	G (Subareas)	R (Subareas)	ADJECTIVAL GRADE
1. Initial Response			
2. Employment			
3. Mission Support			
OVERALL			

**NOTE:** This inspection grade sheet includes a Green and Red column to provide a summary of total amount of subareas/tasks that were assigned Green and Red ratings. Only a five-tier grade will be given in the Major Graded Areas.

**Table 3.2. Initial Response**

SIOP		INITIAL RESPONSE			
<b>STANDARD:</b> Generate to the appropriate alert posture, conduct alert operations, and respond to SIOP WARNING/ALERT orders. The tasks cover all operations of the Wingís aircraft and aircrews leading to their generation to alert status.					
RATED SUBAREAS		G	LG	R	ADJ
1. Command and Control (C2)					
7.01 Conduct Command and Control Operations					
2. Command Post Controller Testing					
Graded IAW AMCI 90-201 Vol. 3					
3. TSART					

6.05.06	Provide Personal Protective Means				
6.31.01	Prepare Units for Deployment (Installation)				
6.31.01.01	Prepare Units for Deployment (Unit)				
6.31.02	Establish an Effective Deployment Control Center				
6.31.02.01	Establish an Effective Unit Deployment Control Center (UCC)				
6.31.03	Personnel Deployment				
6.31.04	Provide Equipment				
6.31.05	Equipment Deployment				
7.01.03	Activate Unit Control Centers				
<b>4. Transportation</b>					
6.30.06	Provide Ground Transportation				
<b>5. Aircraft Generation</b>					
6.29	Aircraft Generation				
6.29.01	Provide for Backshop Aircraft Maintenance and Support Equipment in Theater of Operations				
6.29.01.02	Provide flight line Sortie Support				
<b>6. Aircrew Generation</b>					
3.05.01	Provide Fused, Analyzed, All-Source, Intelligence Support to Leadership, Mission Planners, Flying Squadrons, and Base Operating Support Functions Through All Phases Of Unit Operations				
5.01.03	Enhance Aircrew Combat Capabilities				
5.05.01	Plan Aerial Refueling Support				
5.05.02	Conduct Air Refueling for Strategic Attack				
6.05.06	Provide Personal Protective Means				
6.27	Provide Aircrew Life Support Combat Operations Capabilities				
6.27.01	Provide Aircrew Life Support Equipment				
6.27.02	Provide Pre-Deployment Aircrew Life Support Training				
6.31.04	Provide Equipment				
<b>7. Defensive Counterinformation</b>					
3.03.01.02.03	Assure Communications and Information Security				
3.08.02	Provide OPSEC				
<b>8. Safety</b>					
6.33	Provide for Safe Operations				
<b>TOTALS</b>					
<b>OVERALL</b>					

### 3.2. 3.03.01.02.03 Assure Communications and Information Security.

3.2.1. Take all measures to deny unauthorized persons national security information derived from telecommunications of the US Government and ensures the authenticity of such telecommunications. COMSEC measures include cryptographic security, transmission security, emission security, and physical security of COMSEC material and information. (//HQ AMC-SCY)

**Table 3.3. Communications and Information Security.**

STANDARDS CRITERIA / MEASURES			
M1	99	Percent	Of known information system vulnerabilities rectified. 1. Plans in place to reduce effects of communication intrusions/interference.
M2	95	Percent	Of personnel receive SATE training. 1. WMs certified by NCC to provide required training. 2. Unit members trained through/by WM. 3. Maintain proper documentation to certify training. 4. Promote user awareness concerning unauthorized or illegal use of computer hardware/software. 5. Report official mail security incidents. 6. Identify/evaluate potential official mail security problems. 7. Provide document security for official communications and electronic messages.
M3	100	Percent	Of classified systems afforded appropriate physical security measures.
M4	100	Percent	Of AFCERT Messages applied to protect Information and Information Systems and within timelines tasked.
M5	100	Percent	Reporting of known security incidents to appropriate authorities within AFCERT guidelines.

### **3.3. 3.05.01 Provide Fused, Analyzed, All-Source, Intelligence Support to Leadership, Mission Planners, Flying Squadrons, and Base Operating Support Functions Through All Phases Of Unit Operations.**

3.3.1. Provide fused, all-source analysis and dissemination of military-political situations impacting current and planned unit operations. Provide near-real-time analysis and dissemination of adversary force disposition, capabilities, and intentions impacting employment operations. Provide intelligence input to mission planning and aircrew preparation for combat employment missions, to include route threat assessment, evasion and recovery planning support, pre-mission intelligence briefing, and post-mission debriefing and reporting. Conduct battle-space analysis, develop unit-level intelligence estimate of the situation, and disseminate estimates/updates to unit leadership and lateral/subordinate units and personnel (including Base Operating Support personnel, transient aircrews/personnel/units, and CRAF/Contractual carriers). (HQ AMC-INX)

**Table 3.4. Fused, Analyzed, All-Source Intelligence Support.**

STANDARDS CRITERIA / MEASURES			
M3	100	Percent	Intelligence equipment and personnel accounted for through all phases of operations.

STANDARDS CRITERIA / MEASURES			
M4	100	Percent	Of available, pertinent intelligence information acquired, analyzed, tailored to unit/mission needs, and disseminated to appropriate audience through all phases of operations.
M6	100	Percent	Of deployment mission aircrews provided with Deployment Mission Intelligence Briefing per command guidance/theater direction prior to departure.
M8	100	Percent	Of tasked employment missions provided with combat intelligence support to employment mission planning and aircrew preparation (mission threat analysis and pre-mission briefing). 1. Analyze and disseminate local threat information. 2. Include accurate intelligence information in CMFs. 3. Aircrew briefing is accurate and pertinent to the SIOP.

### 3.4. 3.08.02 Provide OPSEC.

3.4.1. To employ Operations Security (OPSEC) measures to deny critical information necessary by an adversary commander to accurately estimate the military situation. To employ the five actions of OPSEC during planning and conducting campaigns and major operations to protect friendly forces and system capabilities from exploitation by an adversary. This task includes identifying critical information and analyzing friendly actions attendant to military operations and other activities to: identify those actions that can be observed by potential adversaries, determine indicators that could be interpreted or pieced together to derive critical information in time to be useful to an adversary, select and execute measures that eliminate or reduce to an acceptable level the vulnerabilities of friendly actions to adversary exploitation, and finally monitoring OPSEC actions and comparing the results with desired results. This task also includes educating and communicating this information both vertically and laterally across the chain of command. (//HQ AMC-DOKI)

**Table 3.5. OPSEC.**

STANDARDS CRITERIA / MEASURES			
M2	90	Percent	Of routine actions of commander, staff, or communications and how these actions change during a crisis/sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M3	100	Percent	Of personnel familiar with wing policies on OPSEC. 1. Is the Unit OPSEC policy briefed/posted so all members are familiar with OPSEC goals.
M4	90	Percent	Of routine actions of commander, staff, or communications (including courier), and how these actions change during a crisis / sensitive operation.

STANDARDS CRITERIA / MEASURES			
			1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M5	100	Percent	Of personnel familiar with command policies on OPSEC. 1. OPSEC reminders briefed to unit personnel. 2. Critical information list that is tailored to deployment/contingency that unit personnel are familiar with. 3. Personnel familiar and in compliance with OPSEC directives; AFI 10-1101, AMCP 10-1101, and OPSEC related HHQ messages. 4. Classified Material handled and protected IAW current directives.

### 3.5. 5.01.03 Enhance Aircrew Combat Capabilities.

3.5.1. Provide aircrews trained in tactical scenarios and joint operations. Crews should be familiar with techniques to avoid and defeat threats, ATO/SPINS deciphering, tactical communications, and safe passage instructions. Crews should also be capable of using defensive system equipment aboard their aircraft. (HQ AMC/DOK)

**Table 3.6. Aircrew Combat Capabilities.**

STANDARDS CRITERIA / MEASURES			
M3	100	Percent	Maintain equipment/personal items ready for deployment IAW wing or HHQ tasking.
M4	Yes	Yes/No	Provide timely threat assessment and recommend proper evasive or lethality degrading maneuvering or routing.
M6	12	Hours	Provide crews with aircrew brochures for operation from receipt of HHQ tasking. 1. Plan missions and maintain Combat Mission Folders (CMF) IAW AMCI 10-450 Vol II, EAP-STRAT Vol 6 KC-135 SIOP Planning, and Tanker Extract Vol II. a. Flight plans checked and validated b. Charts accurately reflect flight plan data. c. CMF validation includes change documentation. d. Departure and other procedures are clear and comprehensive. e. Aircrew Quick Reaction Checklists (QRC) prepared IAW directives. 2. Assumption of alert process is coordinated and efficient. a. Aircrews are notified and report for duty in a timely manner. b. Consolidate aircrew briefings to include weather, intelligence, tactics, and any other specific information necessary to prepare crews for alert duty.

STANDARDS CRITERIA / MEASURES			
			c. Calculate aircraft takeoff data based on SIOP takeoff gross weights. d. Crew communications materials issued to aircrews. 3. Aircrew Certification. a. Certification procedures established/documented. b. Crewmembers certified/SIOP training conducted IAW regulations.
M7	95	Percent	Provide recurring training to aircrews on threats, their lethality, and avoidance techniques. 1. Crewmembers proficient on use of flashblindness equipment and thermal curtains.
M8	12	Hours	To provide crews with tactics information to avoid/counter perceived threats from receipt of HHQ tasking. 1. Ensure mission planning is thorough. 2. Identify threats and complete analysis in a timely manner and on a recurring basis. 3. Provide SIOP specific information on enemy threats, doctrine, weapons capabilities, tactics, countermeasures, evasion procedures, and SAR procedures pertinent to the aircrews mission.

### 3.6. 5.05.01 Plan Aerial Refueling Support.

3.6.1. To plan for an adequate number of, and concept of operations for, tanker aircraft. This task must consider total fuel requirements, timing, and location for the refueling. Tanker aircraft must be forward deployed with sufficient time ahead of the attack in order to reconstitute tanker forces to meet these requirements. Mid-route rendezvous must be adequately planned to ensure proper join-up of forces within tactical and airspace constraints. (//HQ AMC-DOO//AMCI 10-403//Supports: AFT 5, AFT 5.2,)

**Table 3.7. Aerial Refueling Support.**

STANDARDS CRITERIA / MEASURES			
M1	95	Percent	Tankers have scheduled offload available at ARCT. 1. FLAG/TNO/DPO and other plans completed as required. 2. Comprehensive AARP and host/civilian airfield authority agreements as required.

### 3.7. 5.05.02 Conduct Air Refueling for Strategic Attack.

3.7.1. Air refueling tankers support the SIOP with air refueling for bomber force execution, employment, and subsequent bomber survival, recovery and reconstitution. SIOP-committed tankers also refuel United States Strategic Command (USSTRATCOM) command and control aircraft. These mis-

sions may be conducted in a nuclear detonation environment, leading to electromagnetic pulse, flash blindness, and routing problems. (//HQ AMC-DOX)

**Table 3.8. Air Refueling for Strategic Attack.**

STANDARDS CRITERIA / MEASURES			
M1	95	Percent	<p>Of all required aircraft and aircrew generation timing met.</p> <ol style="list-style-type: none"> <li>1. Aircraft generated to alert status IAW USSTRATCOM JMETLS and AMC specified timeline.</li> <li>2. Ensure aircrews have necessary equipment for SIOP. <ol style="list-style-type: none"> <li>a. Mobility bags contain required items.</li> <li>b. Required publications/documents aboard aircraft; CMF and documents properly secured.</li> </ol> </li> <li>3. Aircraft properly configured and equipment secured IAW AFI 11-2KC-135 Addenda A or locally devised configuration. <ol style="list-style-type: none"> <li>a. Preflight checklists and required alert preparations completed.</li> <li>b. Weight and balance computations reflect SIOP fuel loads are accurate and within required tolerance.</li> </ol> </li> </ol>

### 3.8. 6.05.06 Provide Personal Protective Means.

3.8.1. Inherent right to self-defense. Consists of methods and procedures ranging from passive action (seeking cover and concealment) to the return of small arms fire to suppress hostile action. Inherent to personal protection skills is the ability to report information essential to the air base ground defense effort. (//HQ AMC-SFX) AMCPAM 31-1, AFM 10-100, AFH 31-302, Soldier's Manual of Common Tasks (SMCT) — Skill Level 1

**NOTE:** This is a common task applicable to all AMC personnel and should be incorporated into each unit's task list.

**Table 3.9. Personal Protective Means.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	<p>Of deploying personnel have full issue of protective gear and clothing.</p> <ol style="list-style-type: none"> <li>1. As required per person for A, B, C, D, and E Bags.</li> </ol>
M2	Yes	Yes/No	Personnel are issued appropriate weapons for deployment.
M3	3	Hours	<p>To issue personal weapons IAW the arming plan if the tactical situation requires.</p> <ol style="list-style-type: none"> <li>1. Applies to only those personnel armed under the arming plan.</li> </ol>
M4	100	Percent	<p>Of guard force/armed personnel are knowledgeable of ROEs, Law of Armed Conflict, Use of Force, Status of Forces Agreement, and localized instructions, directives, and guidance regarding their duties. Included are local conditions for arming and Use of Force, guidance on warning shots, and policy on use of deadly force.</p> <ol style="list-style-type: none"> <li>1. Do personnel use minimum forces necessary for the situation.</li> <li>2. Do they know circulation and entry procedures.</li> <li>3. Do they know who to report to when an unusual incident occurs.</li> </ol>

STANDARDS CRITERIA / MEASURES			
M5	Yes	Yes/No	Personnel complete personal protective tasks outlined in AMCPAM 31-1 to include individual movement techniques, knowledge of threat levels, and defensive fighting position construction and use, when needed.
M6	Yes	Yes/No	Personnel complete tasks outlined in AFMAN 10-100, Section 4, to include challenge/password, THREATCONs, radio procedures, convoy procedures, SALUTE reporting, and actions during attack, when needed. 1. Do they know sign/counter-sign, chemical codes, etc., and how and when to use them.
M7	12	Months	Personnel receive Use of Force training IAW AFI 31-207.
M8	Yes	Yes/No	Personnel are currently qualified on the weapon they are armed with according to the applicable arming category. Personnel able to complete weapons handling skills to include weapons safety, loading and clearing procedures, clearing barrel procedures, weapon assembly and disassembly, function check, care and cleaning and visual inspection for weapons they are armed with and/or qualified with. 1. Personnel armed with 9mm and M16 weapons will be required show the skills IAW AFMAN 10-100, Section 4 (Fight), pages 80-94.
M9	100	Percent	Deploying members possess the Airman's Manual.

### 3.9. 6.27 Provide Aircrew Life Support Combat Operations Capabilities.

3.9.1. Combat configure all deploying aircraft with required Life Support Equipment (LSE) to support contingency operations. Refer to AFI 11-302 Vol. 1. Prepare all spare LSE to have a minimum of 60 days serviceability prior to deployment (i.e., survival kits, parachutes, life rafts, LPUs, etc.). Equip aircrews with individual LSE to support combat operations. Ensure crewmembers are trained in all combat related scenarios, i.e. Combat Survival, Aircrew Chemical Defense, etc. Maintain capability to meet UTC tasking and mission requirements IAW DOC Statement. Ensure all Aircrew Life Support deployment planning is based on worst-case (bare-base) operations/contingencies. Refer to AMCI 11-301, Chapter 6. (/HQA AMC-DOTL)

**Table 3.10. Aircrew Life support Combat Operations Capabilities.**

STANDARDS CRITERIA / MEASURES			
M2	10	Day	Minimum inspection serviceability for all 30-day cycle inspected equipment prior to deployment including aircraft-installed items.
M4	Yes	Yes/No	Unit procedures established to install/replace filter elements into CRU-80/P filter packs for deploying aircrew.
M8	Yes	Yes/No	Required inspection cycle for equipment stored in mobility bins.
M18	80	Percent	Aircrew life support technicians qualified to configure unit assigned MDS with appropriate quantities of life support equipment. 1. Aircraft life support SIOP equipment properly installed and in serviceable condition.



**3.10. 6.27.01 Provide Aircrew Life Support Equipment.**

3.10.1. Provide required aircraft installed and individually issued aircrew life support, survival and aircrew chemical defense equipment (D-bags) for deploying aircraft and aircrews. Ensure accountability, serviceability, and transfer of deployed equipment, readiness spares packages, weapons, and ammunition. (//HQ AMC-DOTL)

**Table 3.11. Aircrew Life Support Equipment.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Required mobility D bags on hand or on order authorized in AMCI 10-403.
M2	100	Percent	Inventory accuracy and serviceability of mobility bag assets, aircrew weapons, readiness spares package, and equipment (including shelf-life assets).

**3.11. 6.27.02 Provide Pre-Deployment Aircrew Life Support Training.**

3.11.1. Provide timely, theater tailored, pre-deployment aircrew life support and survival just in time training to all deploying aircrews (//HQ AMC-DOTL)

**Table 3.12. Pre-Deployment Aircrew Lift Support Training.**

STANDARDS CRITERIA / MEASURES			
M1	6	Hours	Of deployment tasking, identify aircrews deploying and ready their personal ALS equipment for deployment.
M2	12	Hours	Review aircrew ACDE and ALS Continuation Training status.
M5	100	Percent	Aircrew current in Combat Survival and Aircrew Chemical Defense techniques/ events.
M6	100	Percent	Aircrew current in Aircrew Chemical Defense techniques/events.
M7	100	Percent	Aircrew current in Aircraft Egress techniques/ events.

**3.12. 6.29 Aircraft Generation.**

3.12.1. Prepare, generate, configure, launch and recover aircraft to include applicable inspections, servicing, and maintenance actions to meet mission taskings. Accomplishing scheduled, non-scheduled, periodic, and special maintenance inspections on aircraft, to include Isochronal (ISO), Home Station Checks (HSC), Preflight, Thru-flight, Basic Post Flight (BPO), One Time Inspection (OTI), Pre Launch Inspections (PLI), Panel integrity. (//HQ AMC-LGQ)

**Table 3.13. Aircraft Generation.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of tasked aircraft generated as per HHQ tasking order. 1. Aircraft maintenance generation actions completed IAW USSTRATCOM and AMC time constraints.

STANDARDS CRITERIA / MEASURES			
			<ul style="list-style-type: none"> <li>a. Aircraft properly configured and equipment secured IAW AFI 11-2KC-135 Addenda A or locally devised configuration.</li> <li>b. Preflight checklists and required alert preparations completed.</li> <li>c. Required maintenance publications/documents aboard aircraft.</li> </ul>
M2	Yes	Yes/No	<p>Is aircraft status accurately reported and kept up to date with the MACC?</p> <ul style="list-style-type: none"> <li>1. Aircraft forms are properly documented and reflect current status IAW TO 00-20-5.</li> <li>2. Appropriate aircraft status reflected IAW AFI 21-103 and applicable aircraft MESL.</li> <li>3. Information channeled to other controlling agencies in a timely manner.               <ul style="list-style-type: none"> <li>a. Compliance with all applicable TOs, instructions, and local OIs.</li> <li>b. Implement emergency actions plans.</li> </ul> </li> <li>4. Meet generation taskings.               <ul style="list-style-type: none"> <li>a. Logically sequence and plan adjustments.</li> <li>b. Efficiently use maintenance resources.</li> <li>c. Coordinate timely support by other functions.</li> </ul> </li> <li>5. Effective use of Quick Response checklists.               <ul style="list-style-type: none"> <li>a. Establish and maintain work priorities.                   <ul style="list-style-type: none"> <li>1. Identify potential problems and limiting factors.</li> <li>2. Participate in both resolution and execution of corrective actions.</li> </ul> </li> <li>b. Accurately identify and process supply requests.</li> <li>c. Comply with all directives: TOs, instructions, and local OIs.</li> </ul> </li> </ul>
M3	Yes	Yes/No	<p>Ensure safe working practices, adherence to directives, and quality maintenance practices are not compromised by aircraft generation efforts.</p> <ul style="list-style-type: none"> <li>1. Maintenance supervision.               <ul style="list-style-type: none"> <li>a. Maintain currency of locally established OIs.</li> <li>b. Implement a sound FOD prevention program.</li> <li>c. Implement and manage DOPP.</li> </ul> </li> </ul>
M4	Yes	Yes/No	<p>Implement emergency action procedures including disaster control and severe weather IAW applicable directives and local policies.</p> <ul style="list-style-type: none"> <li>1. Effectively use Quick Response checklists.</li> </ul>
M6	Yes	Yes/No	<p>All mission essential aircraft discrepancies are repaired (dependent upon parts reparability/availability).</p> <ul style="list-style-type: none"> <li>1. Accurately identify and process supply requests.</li> </ul>

STANDARDS CRITERIA / MEASURES			
			2. Efficiently use maintenance resources and coordinate timely support of other functions.
M7	Yes	Yes/No	All required aircraft are properly serviced and configured IAW tasked mission requirements.
M8	Yes	Yes/No	All required aircraft have the appropriate inspection accomplished.
M9	Yes	Yes/No	Work schedules are aligned with qualified personnel to meet mission requirements. 1. Establish effective work schedules to achieve maximum capability with assigned personnel. 2. Provide adequate supervision and assign personnel tasks commensurate with their skill level and training. 3. Effectively cross-utilize skills to handle surges and priority requirements.
M10	100	Percent	Ensure proper accountability and management of reparable assets (Due in from Maintenance (DIFM)).
M11	Yes	Yes/No	Personnel are trained to accomplish tasks associated with generating aircraft.
M12	Yes	Yes/No	Personnel properly use technical data and personal protective equipment, and comply with safety directives while performing maintenance.
M13	100	Percent	Provide on-equipment maintenance of aircraft systems and components.

### 3.13. 6.29.01 Provide for Backshop Aircraft Maintenance and Support Equipment in Theater of Operations.

3.13.1. Perform preventative maintenance to include inspecting, removing, repairing, re-installing and replacing aircraft/equipment IAW T.O. and higher headquarters directives (AFPD 21-1, AFI 21-101). (/HQ AMC-LGQ)

**Table 3.14. Backshop Aircraft Maintenance and Support Equipment.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of line repairable units (LRU) repaired to FMC/PMC status, or processed for shipment to depot repair facility within command directed timeframe.
M3	100	Percent	Of mission essential discrepancies repaired (dependent upon parts reparability/availability).
M4	Yes	Yes/No	Off/AGE equipment failures successfully repaired to meet mission requirements.
M5	100	Percent	Provide off-equipment maintenance of aircraft system and components.
M6	Yes	Yes/No	Provide non-destructive inspections of on- and off-equipment aircraft components with suspected damage.
M7	90	Percent	Monitor and maintain Aerospace Ground Equipment (AGE) according to War Time Readiness Minimum (WRM), and base level minimum.

STANDARDS CRITERIA / MEASURES			
M11	Yes	Yes/No	Ensure compliance of engine Time Compliance Technical Orders (TCTO) within specified time.
M12	48	Hours	Fix and return line repairable units (LRU) to supply.
M14	Yes	Yes/No	All mission essential aircraft discrepancies are repaired IAW Air Force Standards (dependent upon parts reparability/availability).

### 3.14. 6.29.01.02 Provide Flightline Sortie Support.

3.14.1. Maintain all squadron CTKs/special tools, test equipment, TOIs, bench stock, Dash 21 equipment, alternate mission equipment, and vehicles. (//HQ AMC-LGQ)

**Table 3.15. Flightline Sortie Support.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of tools, equipment, TOs, and vehicles are accounted for.
M2	90	Percent	Of tools, equipment, TOs and vehicles are serviceable.

### 3.15. 6.30.06 Provide Ground Transportation.

3.15.1. Provide the support vehicles and equipment to facilitate deployment as well as establish and execute capability to support ground forces at deployed locations. Maintain accountability of resources while providing the capability to support movement of personnel and cargo at forward operating locations. Provide unit leadership, direction, and coordination to support deployed forces during contingency/wartime operations. (//HQ AMC-LGT)

**Table 3.16. Ground Transportation.**

STANDARDS CRITERIA / MEASURES			
M9	2	Hours	<p>For unit to execute vehicle/equipment recall actions to support wing requirements and deployment objectives.</p> <ol style="list-style-type: none"> <li>1. Attend initial concept briefing and initiate deployment operations.</li> <li>2. Transportation managers have an approved vehicle/equipment recall plan.</li> <li>3. Recall plan provides for sufficient resources to alert force generation. Alternate plans on hand to acquire additional vehicles and equipment to support shortfalls.</li> <li>4. Once executed, units respond according to transportation recall notification procedures and meet recall response times as established in recall plan.</li> <li>5. Alert Force required fast-ride vehicles available and properly maintained.</li> <li>6. Unit meets established Wing/Base O-Plans objectives and timelines.</li> <li>7. Assign sufficient numbers of vehicles/equipment and trained operators to support deployment taskings including passenger and cargo movement.</li> </ol>

STANDARDS CRITERIA / MEASURES			
M15	Yes	Yes/No	<p>Establish maintenance priorities to support contingency operations.</p> <ol style="list-style-type: none"> <li>1. Recall, minimum essential, and maintenance priority listings being developed. Critical assets identified.</li> <li>2. Establish maintenance priorities to support operations.</li> <li>3 Unit prepared to provide expanded mobile maintenance capability. Maintenance procedures are in place to support deployment operations and taskings.</li> <li>4 Ensure qualified technicians are available to provide maintenance support.</li> <li>5 Ensure safety and serviceability of assets being deployed.</li> <li>6 Ensure historical records, limited technical inspections, TMSKís, and TOís accompany vehicle if deployed for 30 days or more.</li> <li>7. Prepare vehicles/equipment for deployment. Confirm certification IAW established guidance. Ensure availability of vehicles/equipment to meet schedule of events.</li> </ol>

### 3.16. 6.31.01.01 Prepare Units for Deployment (Unit).

3.16.1. To assemble, inspect, and load personnel, equipment, and supplies in preparation for a deployment. (//HQ AMC-LGX)

**Table 3.17. Deployment (Unit).**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	<p>Of personnel and equipment identified to deploy in support of all AFWUS identified UTC's maintained for deployment.</p> <ol style="list-style-type: none"> <li>1. All units with a deployment commitment are using and maintaining LOGMOD for assigning personnel to positions and preparing cargo.</li> </ol>
M2	100	Percent	<p>Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all Group/ Unit level actions to include, paring &amp; tailoring, prioritization, etc., required to accurately assess and manage the deployment tasking.</p> <ol style="list-style-type: none"> <li>1. All available automated systems used to identify additional deployment data at execution.</li> <li>2. Pare and tailor tasked UTCs based on available planning information.</li> </ol>
M3	100	Percent	<p>Of tasked equipment properly prepared (i.e., packed, marked with all appropriate documentation to include hazardous cargo forms, placards, etc.) prior to initial joint inspection IAW DSOE timelines.</p> <ol style="list-style-type: none"> <li>1. Comply with deployment schedule of events.</li> </ol>

STANDARDS CRITERIA / MEASURES			
			<p>2. Prepare and marshal deployment cargo IAW AFI 10-403 and all other appropriate Defense Transportation System directives.</p> <p>3. All LOGDET items available and packed.</p> <p>4. Deployment package inventoried and inspected IAW applicable AMCIs.</p> <p>5. Bins/pallets properly packed and configured.</p> <p>6. All hazardous materials are properly packaged, placed in a readily accessible location on the pallet, compatible with other items and shipper's declarations completed.</p> <p>7. Deployable items properly supply coded and reported to appropriate supply agencies.</p>
M4	100	Percent	<p>Of tasked personnel properly prepared (i.e., trained, medically, legally prepared, equipped, briefed and provided appropriate documentation) prior to initial processing at the PDF.</p> <p>1. Personnel preparedness is tracked using AF Form 4005, <b>Individual Deployment Requirements</b>, or LOGMOD/UDM module.</p> <p>2. Personnel selected for deployment meet eligibility requirements.</p> <p>3. Personnel selected for deployment meet requirements identified in the tasking.</p> <p>4. Member prepared for deployment IAW with AFI 10-403, AFMAN 10-401 and AFI 36-507.</p> <p>5. Immunizations (AFJI 48-110) and unique immunization/disease prevention Requirements as identified by the Medical Group.</p> <p>6. ID tags and ID card.</p> <p>7. Current DD Form 93, <b>Record of Emergency Data</b>.</p> <p>8. Two pair of prescription eye glasses, back up eye glasses and gas mask inserts issued for individuals requiring these items.</p> <p>9. Properly filed wills, power of attorney, family care plan, and family readiness matters, as determined by the deploying member.</p> <p>10. Up to 60 days supply of prescription medicines.</p> <p>11. Supply of personnel items to cover the duration of the deployment.</p> <p>12. AF Form 623, On-the-Job Training Record, taken, as required.</p> <p>13. Training requirements met IAW AFI 10-403.</p>

STANDARDS CRITERIA / MEASURES			
M5	100	Percent	Of equipment/personnel processed and loaded IAW DSOE timelines to support airlift departure timing.
M6	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to Wing XP for forwarding to the appropriate HQ functional manager (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported within 6 hours of receipt of tasking).

### 3.17. 6.31.02 Establish an Effective Deployment Control Center.

3.17.1. Center provides overall control, direction, and supervision of deployment operations.  
(//HQ AMC-LGX)

**Table 3.18. Deployment Control Center.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all wing level actions to include ensuring sufficient airlift (through coordination with TACC), tailoring, prioritization, etc. required to accurately assess and manage the deployment tasking. 1. The DCC serves as the installation focal point for identifying, validating and distributing tasking and information at execution. 2. All information essential to deployment operations passes through the DCC. 3. All available automated systems are used to identify additional deployment data at execution (to include LOGBOOK for AMTs). 4. The wing IDO, XP, XPL, or equivalent office as the wing/unit commander's representative is the central receiving and focal point for all of the wing's deployment taskings. 5. Review aircraft load plans to ensure maximum usage of aircraft allowable cabin load (ACL).
M2	Yes	Yes/No	Deployment Schedule of Events published, to include changes, in sufficient time to allow for all required processing actions to be completed in order to meet airlift departure timing.
M3	100	Percent	Of all deployment work-centers (PDF, CDF, unit deployment work-centers, HHQ, etc.) have established communication lines with the DCC.
M4	Yes	Yes/No	All appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.
M5	98	Percent	Of all appropriate documentation including: passenger manifests, equipment listings, hazardous cargo waivers, load plans, cargo manifests, LOGMOD or DeMS load and packing lists, shippers declarations for dangerous goods, DD Forms 2133 and Joint Airlift Inspections Records are IAW respective directives and are collected and maintained.

STANDARDS CRITERIA / MEASURES			
M6	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to HQ AMC TACC/XOP and the appropriate functional manager (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported within 6 hours of receipt of tasking).
M7	100	Percent	Of equipment and personnel departure messages sent (IAW AMC Sup 1 to AFI 10-403 and AFI 10-215). 1. Equipment departure messages transmitted within 6 hours of departure. 2. If any deviations from the tasking occurred, the equipment departure message identifies additions and deletions by transportation control number (TCN), unit type code, deployment echelon code and item name. 3. Personnel messages must contain the correct address of the gaining PERSCO, supporting and supported command, and other offices as required by the tasking.

### 3.18. 6.31.02.01 Establish an Effective Unit Deployment Control Center (UCC).

3.18.1. Center provides control, direction, and supervision of unit personnel deployment operations. (HQ AMC/LGX)

**Table 3.19. Unit Deployment Control Center (UCC).**

STANDARDS CRITERIA / MEASURES			
M1	Yes	Yes/No	Deployment information (AMT, SOEs, etc.) is received, validated, and distributed. This validation includes all squadron level actions to include ensuring the tailoring, prioritization, etc., required to accurately assess and execute the deployment tasking. 1. The UCC serves as the unit focal point for identifying, validating and distributing tasking and information at execution. 2. All information essential to deployment operations passed through the UCC. 3. Battlestaff directives passed through UCC.
M2	100	Percent	Of deployment information (warning order, execute order, AMT, airflow messages, etc.) received, validated and distributed. This validation includes all Group/Unit level actions to include personnel/equipment paring & tailoring, prioritization, etc. required to accurately assess and manage the deployment tasking. 1. DSOE portion of IDS is operational. 2. System in place to receive information from DCC if automated systems fail.
M3	Yes	Yes/No	Deployment Schedule of Events received, to include changes, in sufficient time to allow for all required processing actions to be completed in order to meet airlift departure timing.
M4	Yes	Yes/No	All appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.



STANDARDS CRITERIA / MEASURES			
M5	100	Percent	Of all appropriate documentation including: equipment listings, hazardous cargo waivers, LOGMOD or DeMS load and packing lists, shippers declarations for dangerous goods, DD Forms 2133 and Joint Airlift Inspections Records are IAW respective directives and are accomplished and submitted.
M6	Yes	Yes/No	All appropriate documentation including: personnel and equipment listings, hazardous cargo waivers, LOGMOD or DeMS load and packing lists, shippers declarations for dangerous goods, DD Forms 2133 and Joint Airlift Inspections Records are prepared and maintained IAW respective directives. 1. Comply with deployment schedule of events.
M7	Yes	Yes/No	Identify all deployment shortfalls and LIMFACs to the DCC in a timely manner. (IAW AMC Sup 1 to AFI 10-403, shortfalls must be reported to Wing XPL within 6 hours of receipt of tasking).

### 3.19. 6.31.03 Personnel Deployment.

3.19.1. Ensure deploying personnel are identified and processed to meet deployment requirements IAW the Installation Deployment Plan (IDP) and AFIs 10-403 and 10-215. (HQ AMC/LGX)

**Table 3.20. Personnel Deployment.**

STANDARDS CRITERIA / MEASURES			
M1	Yes	Yes/No	Unit identifies replacement personnel and PRF flows mini record upon identification IAW required timelines (Contingency Planning). 1. Replacements must be updated on the deployment plan.
M2	14	Days	Unit identifies replacement personnel and PRF flows mini record upon identification (Deliberate Planning). 1. Replacements must be updated on the deployment plan.
M3	100	Percent	MANPER-B requirements managed IAW published guidance.
M4	100	Percent	Personnel strengths accounted for and reported as required. 1. All personnel should be accounted for by units including personnel TDY, leave, or hospitalized.
M5	100	Percent	Of MANPER-B equipment accounts, risk analysis, current release, system inventory and supplies, outage/virus reporting and other training is current IAW JQS/STS. 1. Latest MANPER release is available on the AFPC web site. 2. Training records should reflect completion of deployment tasks.

STANDARDS CRITERIA / MEASURES			
M6	2	Hours	<p>From time levy is received from AMC to process the levy, ensure appropriate units are tasked (vice the wing PAS code) and distribute deployment requirements to Installation Deployment Officer (IDO).</p> <ol style="list-style-type: none"> <li>1. PRF must compare levy to the AMT.</li> <li>2. Conflicts between the levy and the AMT should be resolved before distributing requirements to the IDO.</li> <li>3. Changes to the deployment levy may not be made without MAJCOM approval.</li> </ol>
M7	2	Hours	<p>From receipt of AMT to build (when authorized in AMT) deployment requirements based on the AMT, ensuring appropriate units are tasked and distributed to the IDO.</p> <ol style="list-style-type: none"> <li>1. PRF must compare levy to the AMT once plan is built.</li> <li>2. Changes to the deployment plan may not be made without MAJCOM approval.</li> </ol>
M8	6	Hours	<p>After receipt of tasking to report personnel shortfalls to HQ AMC/XOP and the appropriate functional managers.</p> <ol style="list-style-type: none"> <li>1. All shortfalls must be reported IAW AFIs 10-215 and 10-403, and AMC guidance.</li> </ol>
M9	85	Percent	<p>Of tasked personnel properly prepared (i.e., trained, medically, legally prepared, equipped trained and briefed, provided appropriate documentation) prior to initial processing at the PDF.</p> <ol style="list-style-type: none"> <li>1. Deploying members will receive a medical threat briefing.</li> <li>2. Deploying members will carry a current AF Form 1480A, <b>Summary of Care</b>, a copy of DD Form 2766, a copy of SF 88, <b>Report of Medical Examination</b>, and a copy of AF Form 1042, <b>Medical Recommendation for Flying or Special Operational Duty</b> if on flying status.</li> </ol> <p><b>NOTE:</b> Only personnel selected as replacements on very short notice should need some just-in-time training.</p>
M10	98	Percent	<p>Deployment orders (and amendments) have been completed.</p> <ol style="list-style-type: none"> <li>1. Orders must be completed prior to personnel deployment.</li> <li>2. Deployments by verbal order of the commander should be the exception, and an order must be produced and provided to the deploying member(s) as quickly as possible.</li> <li>3. No orders should be produced without tasking from the MAJCOM.</li> <li>4. When possible, orders should reflect the designation of the troop commander.</li> </ol>
M11	100	Percent	<p>Personnel accountability kits and medical records have been completed and provided to the troop commander.</p> <ol style="list-style-type: none"> <li>1. Must be provided before that chalk processing is complete.</li> </ol>
M12	100	Percent	<p>Of personnel properly processed for deployment prior to departure.</p> <ol style="list-style-type: none"> <li>1. Processing by exception is authorized; however, personnel must be prepared to provide any item requested by an inspector (i.e., identification tags, shot records, training records).</li> </ol>

STANDARDS CRITERIA / MEASURES			
M13	Yes	Yes/No	Appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities.

### 3.20. 6.31.04 Provide Equipment.

3.20.1. Provide required individual mobility equipment (A, B, C, and E mobility bags) to deploying personnel. Ensure accountability, serviceability, and transfer of deployed equipment, readiness spares packages, weapons, and ammunition. (//HQ AMC-LGX).

**Table 3.21. Equipment.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of required mobility bags on hand or on order (10 % additive authorized in AMCI 10-403). 1. Mobility bag authorizations are equal to DOC tasking. 2. Excesses/shortages are properly reported to MAJCOM on a monthly basis.
M3	95	Percent	Inventory accuracy and serviceability of mobility bag assets 1. Mobility bag contents match inventory lists. 2. Assets are serviceable and shelf-life items have not expired.
M4	100	Percent	Inventory accuracy and serviceability of weapons 1. Pre-embarkation inspection is performed on all deployed weapons. 2. Weapons are correctly coded as deployed in SBSS. 3. Weapons custodians conduct inventory of deployed weapons.
M5	95	Percent	Inventory accuracy and serviceability of readiness spares packages. 1. Functional check required items are bench checked. 2. Shelf-life items are serviceable and expiration dates have not expired. 3. TCTO items are properly labeled. 4. Assets are in correct packaging and reusable containers are properly tracked, if applicable. 5. Electrostatic discharge sensitive items are labeled correctly. 6. Magnetic items are stored and labeled correctly. 7. Calibration accomplished for all required items. 8. Hazardous items are properly identified and segregated from non-hazardous items. 9. All non CIC-U items are stored using the correct level of security. 10. Assets are stored correctly (i.e.- tires are not stored on top of each other)
M6	95	Percent	Inventory accuracy and serviceability of equipment. 1. Only Use Code "A" assets are deployed.
M7	100	Percent	Accountability of mobility bags assets in command approved inventory tracking program.
M8	100	Percent	Deployed equipment reported and deployed in SBSS.

STANDARDS CRITERIA / MEASURES			
M9	48	Hours	Of required flak vests are on hand or on order.
M10	Yes	Yes/No	Of required weapons are on hand or on order.
M11	100	Percent	Of required ammunition is on hand or on order.

### 3.21. 6.31.05 Equipment Deployment.

3.21.1. Ensure deploying equipment is identified and processed to meet deployment requirements IAW the base deployment plan, AFI 10-403, DoD 4500.32R, DoD 4500.9R, AFI 24-201, AFJMAN 24-204 and 49 Code of federal regulation. (/HQ AMC-LGX)

**Table 3.22. Equipment Deployment.**

STANDARDS CRITERIA / MEASURES			
M1	6	Hours	After receipt of tasking to report equipment shortfalls to HQ AMC/XOP and the appropriate functional managers.
M2	90	Percent	Of tasked equipment properly prepared (i.e. packed, marked with all appropriate documentation to include hazardous cargo forms, placards, etc) prior to initial joint inspection IAW DSOE timelines. 1. Comply with deployment schedule of events. 2. Prepare and marshal deployment cargo IAW AFI 10-403 and all other appropriate DEFENSE TRANSPORTATION SYSTEM directives. 3. All LOGDET items available and packed. 4. Deployment package inventoried and inspected IAW applicable AMCIs. 5. Bins/pallets properly packed and configured. 6. All hazardous materials properly packaged, placed in a readily accessible locations on the pallet, are compatible with other items and shipper's declarations completed. 7. Deployable items properly supply coded and reported to appropriate supply agencies.
M4	Yes	Yes/No	All appropriate management tools, to include IDS components, used to automate sharing of time sensitive data and monitor status of critical deployment related activities. 1. Establish communication with all workcenters and the DCC. 2. Use all components of IDS to automate sharing of time sensitive data between deployment work centers and provide visibility over tasked personnel and equipment.

### 3.22. 6.33 Provide for Safe Operations.

3.22.1. Maintain mission effectiveness by assisting commanders at all levels in areas of flight, ground, and weapons safety requirements. Provide support to Air Force personnel to ensure a safe and healthful work environment in which recognized hazards have been eliminated or controlled. Recom-

mend implementation of controls to reduce loss of Air Force resources due to injuries and/or damage as a result of mishaps. (//HQ AMC-SEO)

**Table 3.23. Safe Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M1	100	Percent	<p>Of units maintain an effective Flight, Ground and Weapons Safety program at home base and when deployed.</p> <ol style="list-style-type: none"> <li>1. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments.</li> <li>2. Follow normal regulations and safety precautions, such as seat belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures.</li> <li>3. Monitor personnel for signs of carelessness and inattentiveness.</li> <li>4. Institute procedures to prevent dehydration.</li> <li>5. Institute a work/rest cycle which allows adequate rest (including supervisors).</li> <li>6. Weapons issue, turn-in and use are IAW with Air Force and MAJCOM guidance.</li> <li>7. Flightline and flying safety practices, IAW AFOSH and 91 series directives, are in use.</li> <li>8. Explosives operations comply with AFMAN 91-201 standards.</li> </ol>
M2	100	Percent	<p>Of units use the Operational Risk Management process to enhance mission effectiveness by minimizing risks in order to reduce mishaps, preserve assets, and safeguard the health and welfare of people.</p> <ol style="list-style-type: none"> <li>1. GENERAL <ol style="list-style-type: none"> <li>a. Place proper emphasis on safety and risk management versus mission accomplishment.</li> <li>b. Elevate decision-making for known, unpreventable risks to appropriate level.</li> <li>c. Safety briefings presented to personnel for deployment and employment operations.</li> </ol> </li> <li>2. AIRCREWS <ol style="list-style-type: none"> <li>a. Emphasize situational awareness and proper Crew Resource Management (CRM) procedures.</li> <li>b. Plan flight routes, departures, and destinations to avoid bird hazards. Take appropriate actions to reduce bird hazards when necessary.</li> </ol> </li> </ol>
M3	Yes	Yes/No	A Safety compliance assessment, for management, is accomplished at home base and within five workdays after arriving at the deployed location.
M4	Yes	Yes/No	<p>Mishaps are investigated and reported according to Air Force and command standards.</p> <p><b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.</p>
M5	Yes	Yes/No	Base resources can respond effectively to a major mishap at home base. Deployed locations can provide the same support to wing aircraft.

STANDARDS CRITERIA / MEASURES			
M6	95	Percent	Of the planning processes for operational plans, including mobility operations, address safety requirements. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M7	100	Percent	Of base explosives requirements for supporting contingencies, peacetime deployments, or exercises simulating contingencies, are included in explosives safety site plans. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M8	100	Percent	Of explosives safety quantity-distance exceptions are submitted for strategic and compelling reasons. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M9	95	Percent	Of deployment tasking for the wing Safety function are supported. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M10	95	Percent	Of people comply with flight, ground, and weapons safety standards, as appropriate, when accomplishing their job.
M11	100	Percent	Of people are qualified to perform assigned task.
M12	Yes	Yes/No	Functional area safety considerations are addressed when a site survey is completed at a deployed location.
M13	100	Percent	Of units have written procedures for all phases of munitions operations at a deployed location.
M14	Yes	Yes/No	Airfield conditions (ramp, runway, lighting system, obstructions, clear zones, FOD, markings, signs, vehicle traffic control and parking, wildlife hazards, etc.) are monitored continuously for situations impacting aircraft flight and ground operations.

### 3.23. 7.01 Conduct Command and Control Operations.

3.23.1. Provide positive direction and coordination to all functional areas and control centers that affect the entire unit's ability to transition from peacetime to contingency/wartime, mitigate detrimental effects of hostile enemy actions, natural disasters and major accidents/incidents. The unit's decision-making, direction, coordination, and reporting are crucial for successful mission accomplishment. C2 encompasses fixed and mobile air mobility forces including fixed command posts, Air Mobility Control Centers, Tanker Airlift Control Elements, Wing Operations Centers, Air Mobility Elements, Mission Support Teams, Tanker Task Forces, Mobility Task Forces etc. (//HQ AMC-DOO)

**Table 3.24. Command and Control Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M1	Yes	Yes/No	Receive/understand tasking message. 1. Command Leadership. a. Monitor/manage unit generation activities to meet mission timing criteria. b. React appropriately to changes in alert/warning orders. c. Review generation status for accuracy.
M2	100	Percent	Disseminate mission support requirements to appropriate agencies. 1. Direct load sequences, maintenance activities, parking locations and tail swaps based on SIOP/USSTRATCOM taskings, ground times and down-line station factors such as weather and airfield status. Maintenance Aircraft Coordination Center (MACC). 2. Pass accurate, appropriate, and timely information to other controlling agencies and maintenance personnel. Production Superintendent/MACC status sheets match. a. Maintain accurate status of aircraft and critical support equipment. b. Maintain and manage MIS (CAMS, G081,C2IPS, etc.). c. Coordinate requirements to meet generation taskings. 1) Coordinate and track aircraft parking location. 2) Compliance with all applicable TOs, instructions, and local OIs. 3) Implement emergency actions plans.
M3	100	Percent	Control air flow to meet mission tasking. 1. Maintain positive C2 of all inbound, outbound and on-station aircraft. 2. Monitor and manage mission arrival and departure Sequence of Events (SOEs). 3. Coordinate ground support activities to include aerial port services, maintenance and aircrew support. Coordinate and report deviations.
M4	Yes	Yes/No	Establish organizational control with subordinate functional control centers-integrate them into overall C2 structure. 1. Establish line of communications and information coordination responsibilities with logistics, aerial port, weather, airfield management, current operations, transportation, squadron operations, communications and services.
M5	8	Hours	Establish redundant warning and notification systems ensuring all personnel receive timely notice of Threat changes. 1. Ensure warning devices such as GIANT VOICE, UHF radio, LMR, and base siren system are available and operational.
M6	Yes	Yes/No	Establish reporting channels with HHQ.
M7	Yes	Yes/No	Establish frequency and type reporting with HHQ.

STANDARDS CRITERIA / MEASURES			
M8	Yes	Yes/No	<p>Establish information flow with lateral and subordinate agencies.</p> <ol style="list-style-type: none"> <li>1. Ensure a process is implemented to consistently disseminate mission and other critical information to outside agencies such as transportation, logistics, aerial port, etc.</li> <li>2. Teamwork: <ol style="list-style-type: none"> <li>a. Demonstrate cross functional coordination and teamwork in completing work processes.</li> <li>b. Personnel understand mission requirements, and consider internal and external customers.</li> <li>c. Personnel understand unit capabilities and critical work processes.</li> <li>d. Unit works together toward satisfactory and timely mission accomplishment. Where there is disagreement the unit comes to a mutually satisfactory solution.</li> <li>e. Unit members establish and understand priorities.</li> <li>f. Foster open lines of communication between work centers to enhance mission accomplishment and process improvement.</li> </ol> </li> </ol>
M9	Yes	Yes/No	Establish communication capability with HHQ.
M10	100	Percent	<p>Input data into available C2 systems within time constraints IAW AMCI 10-202 Vol 6.</p> <ol style="list-style-type: none"> <li>1. Use Strategic Force Accounting Module (SFAM) in accordance with directives</li> <li>2. Voice reporting will be directed if automated C2 system is not available.</li> </ol>
M11	Yes	Yes/No	Establish procedures for processing required EAM traffic.
M12	100	Percent	<p>EA traffic disseminated and required actions accomplished.</p> <ol style="list-style-type: none"> <li>1. Communications Systems and Coordination. <ol style="list-style-type: none"> <li>a. EAMS delivered IAW established timelines via appropriate means (e.g., AUTODIN, AFSATCOM, MILSTAR, etc.)</li> <li>b. Use communications systems effectively to process necessary traffic (e.g., SACCS — PC, SOCS, etc.).</li> <li>c. Use AACE or EHDC systems properly.</li> <li>d. Use correct frequencies for message relay.</li> <li>e. Rate the quality of received traffic (100% legible or audible).</li> </ol> </li> </ol>
M13	100	Percent	Compile information, prepare and transmit reports to HHQ IAW AFI 10-201, AFMAN 10-206 and HHQ Directives.
M14	Yes	Yes/No	Establish procedures to obtain and transmit Opre-3 reports.
M15	Yes	Yes/No	Establish information flow with lateral and subordinate agencies for the Commander's Situational Report.
M16	24	Hours	Report change in C-Level or more frequently if directed during crisis.
M17	100	Percent	<p>Training data current at execution.</p> <ol style="list-style-type: none"> <li>1. Ensure all training and certification documentation is current.</li> </ol>
M19	100	Percent	Disseminate changes in, Mission Oriented Protective Postures, Threat Conditions, Information Conditions and Readiness Conditions.



STANDARDS CRITERIA / MEASURES			
M20	100	Percent	Of status and location of key leadership tracked and available.

### 3.24. 7.01.03 Activate Unit Control Centers.

3.24.1. Upon activation in a contingency situation, functional leadership must create a cohesive structure to protect personnel and resources from the effects of hostile enemy actions and ensure continuity of operations. (//HQ AMC-CEX)

**Table 3.25. Unit Control Centers.**

STANDARDS CRITERIA / MEASURES			
M1	2	Hours	To establish a UCC to serve as the installation's focal point for deployed operations after all required equipment and personnel have arrived.
M2	1	Hour	To disseminate and begin implementing pre-attack/disaster response procedures in accordance with installation plan upon UCC activation.
M3	4	Hours	To obtain, coordinate, and implement security/defense plan responsibilities in accordance with installation plan upon UCC activation.
M4	12	Hours	To develop, coordinate, and implement contamination control/avoidance measures in accordance with installation plan upon UCC activation.
M5	12	Hours	To develop, coordinate, and establish relocation responsibilities and procedures, including an operational alternate location upon UCC activation.
M6	36	Hours	To develop, coordinate, and implement personnel and equipment dispersal measures in accordance with installation plan upon UCC activation.
M7	72	Hours	To develop, coordinate, and implement critical unit resource expedient hardening measures in accordance with installation plan upon UCC activation.

**3.25.** This Major Graded Area (MGA) consists of all tasks covering the wing's operations after the committed sorties are generated and on alert.

**Table 3.26. Employment.**

SIOP	EMPLOYMENT			
<b>STANDARD:</b> Respond to aircraft, start engines, and demonstrate ability to meet mission-timing requirements.				
RATED SUBAREAS	G	LG	R	ADJ
1. Command and Control (C2)				
7.01 Conduct Command and Control Operations				
2. Aircrew Testing (General Knowledge Test (GKT) and Command and Control Procedures Test)				

Graded IAW AMCI 90-201 Vol 3					
<b>3. Mission Execution</b>					
3.05.01	Provide Fused, Analyzed, All-Source, Intelligence Support to Leadership, Mission Planners, Flying Squadrons, and Base Operating Support Functions Through All Phases Of Unit Operations				
5.01.03	Enhance Aircrew Combat Capabilities				
5.05.02	Conduct Air Refueling for Strategic Attack				
6.11.01	Provide Weather Support				
6.22	Provide Airfield Operations				
6.22.01	Provide Air Traffic Control				
6.29	Aircraft Generation				
6.29.01	Provide for Backshop Aircraft Maintenance and Support Equipment in Theater of Operations				
6.29.01.02	Provide flight line Sortie Support				
<b>4. Defensive Counterinformation</b>					
3.03.01.02.03	Assure Communications and Information Security				
3.08.02	Provide OPSEC				
<b>5. Safety</b>					
6.33	Provide for Safe Operations				
<b>TOTAL</b>					
<b>OVERALL</b>					

### 3.26. 3.03.01.02.03 Assure Communications and Information Security.

3.26.1. Take all measures to deny unauthorized persons national security information derived from telecommunications of the US Government and ensures the authenticity of such telecommunications. COMSEC measures include cryptographic security, transmission security, emission security, and physical security of COMSEC material and information. (//HQ AMC-SCY)

**Table 3.27. Communications and Information Security.**

STANDARDS CRITERIA / MEASURES			
M1	99	Percent	Of known information system vulnerabilities rectified. 1. Plans in place to reduce effects of communication intrusions/interference.

STANDARDS CRITERIA / MEASURES			
M2	95	Percent	Of personnel receive SATE training. 1. WMs certified by NCC to provide required training. 2. Unit members trained through/by WM. 3. Maintain proper documentation to certify training. 4. Promote user awareness concerning unauthorized or illegal use of computer hardware/software. 5. Report official mail security incidents. 6. Identify/evaluate potential official mail security problems. 7. Provide document security for official communications and electronic messages.
M3	100	Percent	Of classified systems afforded appropriate physical security measures.
M4	100	Percent	Of AFCERT Messages applied to protect Information and Information Systems and within timelines tasked.
M5	100	Percent	Reporting of known security incidents to appropriate authorities within AFCERT guidelines.

**3.27. 3.05.01 Provide Fused, Analyzed, All-Source, Intelligence Support to Leadership, Mission Planners, Flying Squadrons, and Base Operating Support Functions Through All Phases Of Unit Operations.**

3.27.1. Provide fused, all-source analysis and dissemination of military-political situations impacting current and planned unit operations. Provide near-real-time analysis and dissemination of adversary force disposition, capabilities, and intentions impacting employment operations. Provide intelligence input to mission planning and aircrew preparation for combat employment missions, to include route threat assessment, evasion and recovery planning support, pre-mission intelligence briefing, and post-mission debriefing and reporting. Conduct battle-space analysis, develop unit-level intelligence estimate of the situation, and disseminate estimates/updates to unit leadership and lateral/subordinate units and personnel (including Base Operating Support personnel, transient aircrews/personnel/units, and CRAF/Contractual carriers). (HQ AMC-INX)

**Table 3.28. All-Source Intelligence Support.**

STANDARDS CRITERIA / MEASURES			
M3	100	Percent	Intelligence equipment and personnel accounted for through all phases of operations.
M4	100	Percent	Of available, pertinent intelligence information acquired, analyzed, tailored to unit/mission needs, and disseminated to appropriate audience through all phases of operations.

STANDARDS CRITERIA / MEASURES			
M8	100	Percent	Of tasked employment missions provided with combat intelligence support to employment mission planning and aircrew preparation (mission threat analysis and pre-mission briefing). 1. Identify threats and complete analysis in a timely manner and on a recurring basis. 2. Provide SIOP specific information on enemy threats, doctrine, weapons capabilities, tactics, countermeasures, evasion procedures, and SAR procedures pertinent to the aircrews mission.
M9	100	Percent	Of available force protection threat information analyzed, tailored, and disseminated in concert with local Threat Working Group (TWG) or like function.

### 3.28. 3.08.02 Provide OPSEC.

3.28.1. To employ Operations Security (OPSEC) measures to deny critical information necessary by an adversary commander to accurately estimate the military situation. To employ the five actions of OPSEC during planning and conducting campaigns and major operations to protect friendly forces and system capabilities from exploitation by an adversary. This task includes identifying critical information and analyzing friendly actions attendant to military operations and other activities to: identify those actions that can be observed by potential adversaries, determine indicators that could be interpreted or pieced together to derive critical information in time to be useful to an adversary, select and execute measures that eliminate or reduce to an acceptable level the vulnerabilities of friendly actions to adversary exploitation, and finally monitoring OPSEC actions and comparing the results with desired results. This task also includes educating and communicating this information both vertically and laterally across the chain of command. (//HQ AMC-DOKI)

**Table 3.29. OPSEC.**

STANDARDS CRITERIA / MEASURES			
M2	90	Percent	Of routine actions of commander, staff, or communications and how these actions change during a crisis/sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M3	100	Percent	Of personnel familiar with wing policies on OPSEC. 1. Is the Unit OPSEC policy briefed/posted so all members are familiar with OPSEC goals.
M4	90	Percent	Of routine actions of commander, staff, or communications (including courier), and how these actions change during a crisis / sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.

STANDARDS CRITERIA / MEASURES			
M5	100	Percent	<p>Of personnel familiar with command policies on OPSEC.</p> <ol style="list-style-type: none"> <li>1. OPSEC reminders briefed to unit personnel.</li> <li>2. Critical information list that is tailored to deployment/contingency that unit personnel are familiar with.</li> <li>3. Personnel familiar and in compliance with OPSEC directives; AFI 10-1101, AMCP 10-1101, and OPSEC related HHQ messages.</li> <li>4. Classified Material handled and protected IAW current directives.</li> </ol>

### 3.29. 5.01.03 Enhance Aircrew Combat Capabilities.

3.29.1. Provide aircrews trained in tactical scenarios and joint operations. Crews should be familiar with techniques to avoid and defeat threats, ATO/SPINS deciphering, tactical communications, and safe passage instructions. Crews should also be capable of using defensive system equipment aboard their aircraft. (HQ AMC/DOK)

**Table 3.30. Aircrew Combat Capabilities.**

STANDARDS CRITERIA / MEASURES			
M1	Yes	Yes/No	Assist in flight planning efforts, when requested.
M4	Yes	Yes/No	Provide timely threat assessment and recommend proper evasive or lethality degrading maneuvering or routing.
M7	95	Percent	Provide recurring training to aircrews on threats, their lethality, and avoidance techniques.
M8	12	Hours	<p>To provide crews with tactics information to avoid/counter perceived threats from receipt of HHQ tasking.</p> <ol style="list-style-type: none"> <li>1. Ensure mission planning is thorough. <ol style="list-style-type: none"> <li>a. Identify threats and complete analysis in a timely manner and on a recurring basis.</li> <li>b. Develop and coordinate EPA with intelligence personnel.</li> <li>c. Provide SIOP specific information on enemy threats, doctrine, weapons capabilities, tactics, countermeasures, evasion procedures, and SAR procedures pertinent to the aircrews' mission.</li> </ol> </li> </ol>

### 3.30. 5.05.02 Conduct Air Refueling for Strategic Attack.

3.30.1. Air refueling tankers support the SIOP with air refueling for bomber force execution, employment, and subsequent bomber survival, recovery and reconstitution. SIOP-committed tankers also refuel United States Strategic Command (USSTRATCOM) command and control aircraft. These missions may be conducted in a nuclear detonation environment, leading to electromagnetic pulse, flash blindness, and routing problems. (//HQ AMC-DOX)

**Table 3.31. Air Refueling for Strategic Attack.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M2	95	Percent	Of all required alert force response actions meet required timing. 1. Aircraft ready to taxi within command guidelines. 2. AARP implemented as required.
M4	95	Percent	Of all tanker aircraft able to regenerate for follow on missions. 1. All regeneration actions completed within command guidelines.

**3.31. 6.29 Aircraft Generation.**

3.31.1. Prepare, generate, configure, launch and recover aircraft to include applicable inspections, servicing, and maintenance actions to meet mission taskings. Accomplishing scheduled, non-scheduled, periodic, and special maintenance inspections on aircraft, to include Isochronal (ISO), Home Station Checks (HSC), Preflight, Thru-flight, Basic Post Flight (BPO), One Time Inspection (OTI), Pre Launch Inspections (PLI), Panel integrity. (/HQ AMC-LGQ)

**Table 3.32. Aircraft Generation.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M2	Yes	Yes/No	Is aircraft status accurately reported and kept up to date with the MACC? 1. Maintenance Aircraft Coordination Center (MACC)/Flightline Supervision a. Pass accurate, appropriate, and timely information to other controlling agencies and maintenance personnel. 1) Maintain accurate status of aircraft and critical support equipment. 2) Maintain and manage MIS (CAMS, G081,C2IPS, etc.). b. Coordinate requirements to meet generation taskings. 1) Coordinate and track aircraft parking location. 2) Compliance with all applicable TOs, instructions, and local OIs c. Aircraft forms are properly documented and reflect current status IAW AFI 21-103 and applicable aircraft MESL
M3	Yes	Yes/No	Ensure safe working practices, adherence to directives, and quality maintenance practices are not compromised by aircraft generation efforts. 1. Maintenance supervision.
M4	Yes	Yes/No	Implement emergency action procedures including disaster control and sever weather IAW applicable directives and local policies. 1. Effectively use of Quick Response checklists.
M6	Yes	Yes/No	All mission essential aircraft discrepancies are repaired (dependent upon parts reparability/availability). 1. Accurately identify and process supply requests. 2. Efficiently use maintenance resources and coordinate timely support of other functions.
M7	Yes	Yes/No	All required aircraft are properly serviced and configured IAW tasked mission requirements.

STANDARDS CRITERIA / MEASURES			
M8	Yes	Yes/No	All required aircraft have the appropriate inspection accomplished.
M9	Yes	Yes/No	Work schedules are aligned with qualified personnel to meet mission requirements.
M10	100	Percent	Ensure proper accountability and management of reparable assets (Due in from Maintenance (DIFM)).
M11	Yes	Yes/No	Personnel are trained to accomplish tasks associated with generating aircraft.
M12	Yes	Yes/No	Personnel properly use technical data and personal protective equipment, and comply with safety directives while performing maintenance.
M13	100	Percent	Provide on-equipment maintenance of aircraft systems and components.

### 3.32. 6.29.01 Provide for Backshop Aircraft Maintenance and Support Equipment in Theater of Operations.

3.32.1. Perform preventative maintenance to include inspecting, removing, repairing, re-installing and replacing aircraft/equipment IAW T.O. and higher headquarters directives (AFPD 21-1, AFI 21-101). (//HQ AMC-LGQ)

**Table 3.33. Backshop Aircraft Maintenance and Support Equipment.**

STANDARDS CRITERIA / MEASURES			
M3	100	Percent	Of mission essential discrepancies repaired (dependent upon parts reparability/availability).
M4	Yes	Yes/No	Off/AGE equipment failures successfully repaired to meet mission requirements.
M14	Yes	Yes/No	All mission essential aircraft discrepancies are repaired IAW Air Force Standards (dependent upon parts reparability/availability).

### 3.33. 6.29.01.02 Provide Flightline Sortie Support.

3.33.1. Maintain all squadron CTKs/special tools, test equipment, TOIs, bench stock, Dash 21 equipment, alternate mission equipment, and vehicles. (//HQ AMC-LGQ)

**Table 3.34. Flightline Sortie Support.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of tools, equipment, TOs, and vehicles are accounted for.
M2	90	Percent	Of tools, equipment, TOs and vehicles are serviceable.

### 3.34. 6.33 Provide for Safe Operations.

3.34.1. Maintain mission effectiveness by assisting commanders at all levels in areas of flight, ground, and weapons safety requirements. Provide support to Air Force personnel to ensure a safe and healthful work environment in which recognized hazards have been eliminated or controlled. Recom-

mend implementation of controls to reduce loss of Air Force resources due to injuries and/or damage as a result of mishaps. (//HQ AMC-SEO)

**Table 3.35. Safe Operations.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	<p>Of units maintain an effective Flight, Ground and Weapons Safety program at home base and when deployed.</p> <ol style="list-style-type: none"> <li>1. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments.</li> <li>2. Follow normal regulations and safety precautions, such as seat belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures.</li> <li>3. Monitor personnel for signs of carelessness and inattentiveness.</li> <li>4. Institute procedures to prevent dehydration.</li> <li>5. Institute a work/rest cycle which allows adequate rest (including supervisors).</li> <li>6. Weapons issue, turn-in and use are IAW with Air Force and MAJCOM guidance.</li> <li>7. Flightline and flying safety practices, IAW AFOSH and 91 series directives, are in use.</li> <li>8. Explosives operations comply with AFMAN 91-201 standards.</li> </ol>
M2	100	Percent	<p>Of units use the Operational Risk Management process to enhance mission effectiveness by minimizing risks in order to reduce mishaps, preserve assets, and safeguard the health and welfare of people.</p> <ol style="list-style-type: none"> <li>1. GENERAL <ol style="list-style-type: none"> <li>a. Place proper emphasis on safety and risk management versus mission accomplishment.</li> <li>b. Elevate decision-making for known, unpreventable risks to appropriate level.</li> <li>c. Safety briefings presented to personnel for deployment and employment operations.</li> </ol> </li> <li>2. AIRCREWS <ol style="list-style-type: none"> <li>a. Emphasize situational awareness and proper Crew Resource Management (CRM) procedures.</li> <li>b. Plan flight routes, departures, and destinations to avoid bird hazards. Take appropriate actions to reduce bird hazards when necessary.</li> </ol> </li> </ol>
M3	Yes	Yes/No	A Safety compliance assessment, for management, is accomplished at home base and within five workdays after arriving at the deployed location.
M4	Yes	Yes/No	<p>Mishaps are investigated and reported according to Air Force and command standards.</p> <p>AFRC <b>NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.</p>
M5	Yes	Yes/No	Base resources can respond effectively to a major mishap at home base. Deployed locations can provide the same support to wing aircraft.



STANDARDS CRITERIA / MEASURES			
M6	95	Percent	Of the planning processes for operational plans, including mobility operations, address safety requirements. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M7	100	Percent	Of base explosives requirements for supporting contingencies, peacetime deployments, or exercises simulating contingencies, are included in explosives safety site plans. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M8	100	Percent	Of explosives safety quantity-distance exceptions are submitted for strategic and compelling reasons. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M9	95	Percent	Of deployment tasking for the wing Safety function are supported. <b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M10	95	Percent	Of people comply with flight, ground, and weapons safety standards, as appropriate, when accomplishing their job.
M11	100	Percent	Of people are qualified to perform assigned task.
M12	Yes	Yes/No	Functional area safety considerations are addressed when a site survey is completed at a deployed location.
M13	100	Percent	Of units have written procedures for all phases of munitions operations at a deployed location.
M14	Yes	Yes/No	Airfield conditions (ramp, runway, lighting system, obstructions, clear zones, FOD, markings, signs, vehicle traffic control and parking, wildlife hazards, etc.) are monitored continuously for situations impacting aircraft flight and ground operations.

### 3.35. 7.01 Conduct Command and Control Operations.

3.35.1. Provide positive direction and coordination to all functional areas and control centers that affect the entire unit's ability to transition from peacetime to contingency/wartime, mitigate detrimental effects of hostile enemy actions, natural disasters and major accidents/incidents. The unit's decision-making, direction, coordination, and reporting are crucial for successful mission accomplishment. C2 encompasses fixed and mobile air mobility forces including fixed command posts, Air Mobility Control Centers, Tanker Airlift Control Elements, Wing Operations Centers, Air Mobility Elements, Mission Support Teams, Tanker Task Forces, Mobility Task Forces etc. (//HQ AMC-DOO)

**Table 3.36. Command and Control Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M1	Yes	Yes/No	Receive/understand tasking message.
M2	100	Percent	Disseminate mission support requirements to appropriate agencies. 1. Direct load sequences, maintenance activities, parking locations and tail swaps based on JCS priority codes, ground times and down-line station factors such as weather and airfield status.
M10	100	Percent	Input data into available C2 systems within time constraints IAW AMCI 10-202 Vol 6. 1. Voice reporting will be directed if automated C2 system is not available.
M12	100	Percent	EA traffic disseminated and required actions accomplished. Communications Systems and Coordination. a. EAMS delivered IAW established timelines via appropriate means (e.g., AUTODIN, AFSATCOM, MILSTAR, etc.) b. Use communications systems effectively to process necessary traffic (e.g., SACCS — PC, SOCS, etc.). c. Use AACE or EHDC systems properly. d. Use correct frequencies for message relay. e. Rate the quality of received traffic (100% legible or audible).
M13	100	Percent	Compile information, prepare and transmit reports to HHQ IAW AFI 10-201, AFMAN 10-206 and HHQ Directives.
M16	24	Hours	Report change in C-Level or more frequently if directed during crisis.
M19	100	Percent	Disseminate changes in, Mission Oriented Protective Postures, Threat Conditions, Information Conditions and Readiness Conditions.
M20	100	Percent	Of status and location of key leadership tracked and available.

**Table 3.37. Mission Support.**

SIOP	MISSION SUPPORT			
<b>STANDARD:</b> Provide internal command and control (C2), security, services, and communications support for alert combat-ready aircrews, support personnel and weapons system in a safe and professional manner.				
RATED SUBAREAS				
	G	LG	R	ADJ
<b>1. Command and Control (C2)</b> 7.01 Conduct Command and Control Operations				
<b>2. Security Forces</b> 6.05.05.01 Conduct Resource Protection Operations				
<b>3. Services</b> 6.01.02 Services Sustaining Force Support				

<b>4. Communications and Information</b>					
3.03.01.01	Manage Missions Systems				
3.03.01.01.01	Manage Base C4 Missions Systems				
3.03.01.02	Manage Information Systems				
3.03.01.03	Manage Plans and Resources				
<b>5. Installation Support Functions</b>					
6.05.06	Provide Personal Protective Means				
6.09	Protect Against Nuclear, Biological, Chemical, and Conventional (NBCC) Hazards				
6.11.01	Provide Weather Support				
6.15.02	Perform Civil Engineering Beddown Tasks				
6.22	Provide Airfield Operations				
6.30.01	Stock, Store, Issue Supplies				
6.30.03	Provide Fuel/Cryogenics				
6.30.06	Provide Ground Transportation				
<b>6. Defensive Counterinformation</b>					
3.03.01.02.03	Assure Communications and Information Security				
3.08.02	Provide OPSEC				
<b>7. Safety</b>					
6.33	Provide for Safe Operations				
<b>TOTAL</b>					
<b>OVERALL</b>					

### 3.36. 3.03.01.01 Manage Missions Systems.

3.36.1. Provides technical and systems support for fixed station and deployable communications capabilities including computer systems, ground radio (includes land mobile radio (LMR), cellular phones, and frequency management), wideband radio, and telephone switching systems. Also supports air traffic control and landing systems (ATCALS), weather, priority resource security, and secure communications maintenance. Provides quality control and material control. Operate global high-frequency (HF) and presidential radio systems. (//HQ AMC-SCY)

**Table 3.38. Mission Systems.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M1	Yes	Yes/No	Fixed base, C4 mission systems and programs capable of supporting deploying forces.
M2	80	Percent	Of deployable C4 resources mission capable.

### 3.37. 3.03.01.01.01 Manage Base C4 Missions Systems.

3.37.1. Readiness of fixed based C4 systems and programs to support deploying forces. (//HQ AMC-SCY)

**Table 3.39. Base C4 Missions systems.**

STANDARDS CRITERIA / MEASURES			
M1	99	Percent	Of C2 systems mission capable (air-to-ground radio, voice switching systems, etc).
M3	100	Percent	Of C4 system maintenance support programs in-place.

**3.38. 3.03.01.02.03 Assure Communications and Information Security.**

3.38.1. Take all measures to deny unauthorized persons national security information derived from telecommunications of the US Government and ensures the authenticity of such telecommunications. COMSEC measures include cryptographic security, transmission security, emission security, and physical security of COMSEC material and information. (//HQ AMC-SCY)

**Table 3.40. Communications and Information Security.**

STANDARDS CRITERIA / MEASURES			
M1	99	Percent	Of known information system vulnerabilities rectified. 1. Plans in place to reduce effects of communication intrusions/interference.
M2	95	Percent	Of personnel receive SATE training. 1. WMs certified by NCC to provide required training. 2. Unit members trained through/by WM. 3. Maintain proper documentation to certify training. 4. Promote user awareness concerning unauthorized or illegal use of computer hardware/software. 5. Report official mail security incidents. 6. Identify/evaluate potential official mail security problems. 7. Provide document security for official communications and electronic messages.
M3	100	Percent	Of classified systems afforded appropriate physical security measures.
M4	100	Percent	Of AFCERT Messages applied to protect Information and Information Systems and within timelines tasked.
M5	100	Percent	Reporting of known security incidents to appropriate authorities within AFCERT guidelines.

**3.39. 3.03.01.02 Manage Information Systems.**

3.39.1. Provide network control center support to include help desk, network management, small computer support, job control, telecommunications messaging center, system administration and information protection. Provide administrative communications, records management, and customer training to include network, applications and software training. Manage communications and information system security programs. (//HQ AMC-SCY)

**Table 3.41. Information Systems.**

STANDARDS CRITERIA / MEASURES			
M1	80	Percent	Of resources mission capable (ref. DOC).
M2	0	Instances	Of deviations from records management and administration processes per applicable AFIs and AFMs.

**3.40. 3.03.01.03 Manage Plans and Resources.**

3.40.1. Manages activities related to base level Command, Control, Communications, and Computers (C4): (1) Systems planning; plans support, mobility/deployment planning, strategic planning, (2) Implementation which includes architecture integration, direction, and standards, (3) Resources which includes budgeting/billing and personnel, and (4) Agreements and contract management. (//HQ AMC-SCY)

**Table 3.42. Plans and Resources.**

STANDARDS CRITERIA / MEASURES			
M1	0	Instances	Of C4 plans, support agreements, and contracts that are overdue for review. 1. Establish and maintain central classified destruction facility.
M3	100	Percent	Accountability of unit's C4 resources. 1. Provide oversight and management of IM processes and personnel resources. 2. WMs ensure units comply with ADPE accountability.

**3.41. 3.08.02 Provide OPSEC.**

3.41.1. To employ Operations Security (OPSEC) measures to deny critical information necessary by an adversary commander to accurately estimate the military situation. To employ the five actions of OPSEC during planning and conducting campaigns and major operations to protect friendly forces and system capabilities from exploitation by an adversary. This task includes identifying critical information and analyzing friendly actions attendant to military operations and other activities to: identify those actions that can be observed by potential adversaries, determine indicators that could be interpreted or pieced together to derive critical information in time to be useful to an adversary, select and execute measures that eliminate or reduce to an acceptable level the vulnerabilities of friendly actions to adversary exploitation, and finally monitoring OPSEC actions and comparing the results with desired results. This task also includes educating and communicating this information both vertically and laterally across the chain of command. (//HQ AMC-DOKI)

**Table 3.43. OPSEC.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M2	90	Percent	Of routine actions of commander, staff, or communications and how these actions change during a crisis/sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M3	100	Percent	Of personnel familiar with wing policies on OPSEC. 1. Is the Unit OPSEC policy briefed/posted so all members are familiar with OPSEC goals.
M4	90	Percent	Of routine actions of commander, staff, or communications (including courier), and how these actions change during a crisis / sensitive operation. 1. Commanders and staff take action to prevent highlighting that an operation is in progress or about to take place (see applicable OPSEC directives/guidance). 2. Implement OPSEC plan and brief crews and other appropriate personnel.
M5	100	Percent	Of personnel familiar with command policies on OPSEC. 1. OPSEC reminders briefed to unit personnel. 2. Critical information list that is tailored to deployment/contingency that unit personnel are familiar with. 3. Personnel familiar and in compliance with OPSEC directives; AFI 10-1101, AMCP 10-1101, and OPSEC related HHQ messages. 4. Classified Material handled and protected IAW current directives.

**3.42. 6.01.02 Services Sustaining Force Support.**

3.42.1. Ensure continued support of essential Services activities in the CONUS and other theater locations, not part of the operational plan, during contingencies and wartime. Reference: WMP Annex GG. (//HQ AMC-SVS)

**Table 3.44. Sustaining Force Support.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M2	3	Days	To reduce to a minimum or stop nonessential activities.
M4	3	Days	To determine the population to be supported with food service and prepare plans to accommodate. 1. Provide food service support to alert force and support personnel required to remain at the alert facility. 2. Designated Parking and Eating Areas for alert force. 3. Provide alert force priority during serving times. 4. Food temperature within standards. 5. Boxed lunch delivery procedures in place.

STANDARDS CRITERIA / MEASURES			
M5	3	Days	<p>To determine the population to be supported with transient lodging and prepare plans to accommodate.</p> <ol style="list-style-type: none"> <li>1. Provide lodging support to allow adequate crew rest for generated alert crew force. Provide lodging support to allow adequate crew rest.</li> <li>2. Determine lodging requirements for alternate location.</li> <li>3. Ensure SF has ECP listing of authorized lodging personnel, with POC. Comply with AFI 31-101, <i>The Air Force Installation Security Program</i>, 1 December 1999, Paragraph 14.8.</li> </ol>
M9	30	Days	<p>To continue or expand morale activities, i.e. sports and fitness, library services, youth programs.</p> <ol style="list-style-type: none"> <li>1. To provide recreation and fitness programs to alert force.</li> </ol>

### 3.43. 6.05.05.01 Conduct Resource Protection Operations.

3.43.1. Resource Protection includes the programs and program management that provides the capability to detect, deter, and defeat hostile acts against USAF resources and property, including all protection level resources. The capability to detect, deter, and defeat overt and covert attempts to destroy information and information systems. Includes safeguarding property to reduce the opportunity for terrorism and theft by making potential targets inaccessible or unattractive. This task includes the use of owner-user security to ensure that everyone safeguards government property and the promotion of crime prevention through environmental design. This task includes planning, programming, budgeting and training for resource protection operations. Resource protection is a physical security subset of Force Protection, which is a multi-functional responsibility. (//HQ AMC-SFO) AFI 31-101

**Table 3.45. Resource Protection Operations.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M1	Yes	Yes/No	DoD protection level and non-protection level resources afforded security commensurate with governing orders, directives, and guidance. 1. Establish and sanitize an appropriate aircraft generation/AARP restricted area for the resources to be protected. 2. As applicable, ensure aircrew alert billets are secure, have entry control procedures established, and are properly marked. 3. Conduct required entry control for alert area and aircraft. 4. Enforce restricted area badge use. 5. Know duties and responsibilities, and assigned weapons. 6. Understand and apply principles of use of force. 7. Apply general job knowledge, i.e. special security instructions, operations instructions. 8. Implement SIOP response procedures, i.e. routes of travel, distant recognition codes, etc. 9. Determine which aircraft are “cocked-on.” 10. Have all required equipment. 11. Develop pre-announcement procedures for “cocked-on” aircraft.
M2	Yes	Yes/No	Security for personnel, facilities, assets, and resources outlined IAW localized and comprehensive installation/site security plan.
M4	Yes	Yes/No	Control center activities are established to meet requirements in localized installation security plan. 1. Staff all required posts IAW current directives. 2. Obtain, authenticate, and distribute EALs. 3. Comply with OPLANS and checklists. 4. Provide additional guidance as necessary. 5. Monitor and record aircraft status. 6. Know and implement pre-announcement procedures.
M5	12	Months	The installation/site security plan is reviewed.
M6	As	Needed	The installation/site security plan is reviewed once the installation or location's threat level increases.
M8	Yes	Yes/No	Standardization evaluation and quality control measures are established and maintained to evaluate and certify guard force members.

**3.44. 6.05.06 Provide Personal Protective Means.**

3.44.1. Inherent right to self-defense. Consists of methods and procedures ranging from passive action (seeking cover and concealment) to the return of small arms fire to suppress hostile action. Inherent to personal protection skills is the ability to report information essential to the air base ground defense effort. (//HQ AMC-SFX) AMCPAM 31-1, AFM 10-100, AFH 31-302, *Soldier's Manual of Common Tasks (SMCT)* — Skill Level 1



**NOTE:** This is a common task applicable to all AMC personnel and should be incorporated into each unit's task list.

**Table 3.46. Personal Protective Means.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of deploying personnel have full issue of protective gear and clothing. 1. As required per person for A, B, C, D, and E Bags.
M2	Yes	Yes/No	Personnel are issued appropriate weapons for deployment.
M3	3	Hours	To issue personal weapons IAW the arming plan if the tactical situation requires. 1. Applies to only those personnel armed under the arming plan.
M4	100	Percent	Of guard force/armed personnel are knowledgeable of ROEs, Law of Armed Conflict, Use of Force, Status of Forces Agreement, and localized instructions, directives, and guidance regarding their duties. Included are local conditions for arming and Use of Force, guidance on warning shots, and policy on use of deadly force. 1. Do personnel use minimum forces necessary for the situation. 2. Do they know circulation and entry procedures. 3. Do they know who to report to if they are uncertain about a given or when an unusual incident occurs.
M5	Yes	Yes/No	Personnel complete personal protective tasks outlined in AMCPAM 31-1 to include individual movement techniques, knowledge of threat levels, and defensive fighting position construction and use, when needed.
M6	Yes	Yes/No	Personnel complete tasks outlined in AFMAN 10-100, Section 4, to include challenge/password, THREATCONs, radio procedures, convoy procedures, SALUTE reporting, and actions during attack, when needed. 1. Do they know sign/counter-sign, chemical codes, etc., and how and when to use them.
M7	12	Months	Personnel receive Use of Force training IAW AFI 31-207.
M8	Yes	Yes/No	Personnel are currently qualified on the weapon they are armed with according to the applicable arming category. Personnel able to complete weapons handling skills to include weapons safety, loading and clearing procedures, clearing barrel procedures, weapon assembly and disassembly, function check, care and cleaning and visual inspection for weapons they are armed with and/or qualified with. 1 Personnel armed with 9mm and M16 weapons will be required show the skills IAW AFMAN 10-100, Section 4 (Fight), pages 80-94.
M9	100	Percent	Deploying members possess the Airman's Manual.

### **3.45. 6.09 Protect Against Nuclear, Biological, Chemical, and Conventional (NBCC) Hazards.**

3.45.1. Includes planning, training and equipping personnel for conduct of operations in the shadow of NBCC weapons, or after the use of NBCC weapons. NBCC defense action includes avoidance (detection and warning), protection (individual and collective), and decontamination (personal, casualty, equipment, aircraft, and area). Use CE readiness and bio-environmental engineering NBCC

teams to conduct wartime NBC monitoring, risk assessment and to advise on threat impact, protective action posture and recovery activities. (//HQ AMC-CEX)

**Table 3.47. Nuclear, Biological, Chemical, and Conventional (NBCC) Hazards.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Deployable personnel demonstrate proper NBC defense actions. 1. Don CDWE/IPE to appropriate MOPP level with sense of urgency. 2. Analyze threat and advise command element of appropriate actions. 3. Check all NBC detection devices (M-8/9 and alarms) in area of responsibility.

### **3.46. 6.11.01 Provide Weather Support.**

3.46.1. Provide timely, tailored mission and staff weather support. Maintain mission capable weather personnel and equipment. (HQ AMC/DOW)

**Table 3.48. Weather Support.**

STANDARDS CRITERIA / MEASURES			
M1	1	Hour	After notification provide aircrews a mission execution forecast or flight weather briefing. (IAW AFMAN 15-128, AFMAN 15-129 and AMCI 15-101)
M5	2	Hours	After notification time, provide requested staff weather briefing. (IAW AFMAN 15-128 and AFMAN15-129)
M6	6	Hours	After notification time, provide pre-deployment mass aircrew briefings. (IAW AFMAN 15-128 and AFMAN15-129)
M9	90	Percent	Of all weather equipment fully operational. (IAW appropriate Technical Orders)
M12	6	Hours	Provide or arrange for resource protection weather support (weather warnings, advisories, and watches) when required. (IAW AFMAN 15-128 and AFMAN15-129)

### **3.47. 6.15.02 Perform Civil Engineering Beddown Tasks.**

3.47.1. Construct, maintain, repair, or renovate facilities and infrastructure. This task includes preparing sites, and providing troop housing, airfield pavements, fuel storage, utility distribution, and sanitation facilities. (//HQ AMC-CEX)

**Table 3.49. Civil Engineering Beddown Tasks.**

STANDARDS CRITERIA / MEASURES			
M1	95	Percent	Of assigned tasks completed within tasked timelines to successfully support initiation and sustainment of mission requirements. 1. Conduct snow removal operations, if required, to support wing SIOP mission.

### **3.48. 6.22 Provide Airfield Operations.**

3.48.1. Responsible for providing a Flight Service Section, Flight Planning Room/Area, and Aircrew Lounge. Responsible for the inspection, monitoring, and follow-up actions of runways, taxiways, and airfield lighting for the arrival, departure, and ground movement of aircraft. Provide aeronautical data for flight planning and orders/maintains/issues flight information publications (FLIP). Publishes notices-to-airmen (NOTAMS) and airfield advisories. Transmits military/civil flight plans to Air Traffic Control Centers, Flight Service Stations, and Flight Service Sections (Base Operations) agencies worldwide. Receipts, issues, maintains, and stores COMSEC material. Researches, develops, and updates Operating Instructions and runs Quick Reaction Checklists (QRCs). Develops and monitors local flightline driver's familiarization program. Manages Base Operations' portion of the Bird Aircraft Strike Hazard (Bash) program. (/HQ AMC-DOA)

**Table 3.50. Airfield Operations.**

STANDARDS CRITERIA / MEASURES			
M2	100	Percent	Of required operating hours airfield is open and fully functional.
M3	2	Hours	To inspect runways, to include rubber deposits, overruns, taxiways, and parking aprons pavement conditions.
M4	1	Hours	To identify lighting, marking, and sign discrepancies, to include wind cones.
M5	1	Hour	To inspect construction areas to ensure they do not present a hazard to aircraft operations.
M20	15	Minutes	To process one QRC.

**3.49. 6.30.01 Stock, Store, Issue Supplies.**

3.49.1. Provide supply support during deployments. Ensure readiness spares package replenishment, MICAP, and retrograde shipment procedures are in place to support unit activities. (HQ AMC/LGS)

**Table 3.51. Stock, Store, Issue Supplies.**

STANDARDS CRITERIA / MEASURES			
M1	95	Percent	Accountability of all transactions involving the readiness spares packages (MSI, TINs, SHPs, etc.). 1. Record all RSP transactions on a spreadsheet or automated system. 2. Deploy appropriate accountability listing with each spares package. 3. Update R43 with correct asset balance.

STANDARDS CRITERIA / MEASURES			
M2	100	Percent	Serviceability of readiness spares parts with condition code "A" on them. 1. Functional check required items are bench checked. 2. Shelf-life items are serviceable and expiration dates have not expired. 3. TCTO items are properly labeled. 4. Assets are in correct packaging and reusable containers are properly tracked, if applicable. 5. Electrostatic discharge sensitive items are labeled correctly. 6. Magnetic items are stored and labeled correctly. 7. Calibration accomplished for all required items. 8. Hazardous items are properly identified and segregated from non-hazardous items. 9. All non CIC-U items are stored using the correct level of security. 10. Assets are stored correctly (i.e.- tires are not stored on top of each other)
M3	95	Percent	Accountability of DIFM assets and shipment of retrograde material to the appropriate repair facility within command timeline standards. 1. Segregate unserviceable DIFM items from serviceable RSP items and affix appropriate condition tags and AFTO Form 350 tag, if required.
M4	Yes	Yes/No	Meet command standard of 3.1 days for NMCS conditions for applicable aircraft. 1. Perform thorough research prior to backordering MICAP requests to ensure spare asset is not available on station prior to backorder. 2. Aggressively track all MICAP requests until receipt of serviceable asset. 3. Validate MICAP due-outs and aircraft status with MOCC daily.
M5	5	Days	Establish connectivity with the supporting regional supply squadron (or designated transfer agency) for supply support, if applicable. 1. Process transactions on-line.
M6	Yes	Yes/No	When applicable, DMAS assessments meet command standards. 1. Update DMAS daily. 2. Provide assessment to LG as directed. 3. Request spares replenishment. 4. Submit LOGSTAT inputs.

### 3.50. 6.30.03 Provide Fuel/Cryogenics.

3.50.1. Receive, store, and issue fuel/cryogenic products to meet mission requirements. Maintain fixed and mobile refueling assets to ensure mission accomplishments. Ensure proficiency and availability of personnel to meet mission tasking. (HQ AMC/LGS)

**Table 3.52. Fuel/Cryogenics.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of the time maintain positive control over all assets. 1. Ensure UTC JFDES kit is deployment ready.

STANDARDS CRITERIA / MEASURES			
			<p>2. Maintain accurate record of all fuel and cryogenic movement.</p> <p>3. Utilize personnel and equipment effectively to ensure mission accomplishment.</p> <p>4. Establish an effective alternate working location, vehicle dispersal plan, and operational workarounds to maintain mission support.</p> <p>5. Demonstrate an understanding of current Operational Plans and their requirements.</p> <p>6. Ensure a Fuel Support Plan (FSP) been developed and is current to meet fuels support objectives.</p> <p>7. Maintain accurate records of facilities, equipment, and vehicle status.</p> <p>8. Establish an effective Lockout/Tagout program and ensure a manager has been designated to maintain the Danger Tag program.</p> <p>9. Ensure checklists/operating instructions are current and provided for the required equipment/operations.</p> <p>10. Maintain the required backup copies of automated and paper products.</p>
M2	100	Percent	<p>Of fuels operations are completed in a safe and effective manner.</p> <p>1. Properly train, qualify, and document personnel to perform required operations.</p> <p>2. Adhere to all required directives during fueling and cryogenic operations.</p> <p>3. Meet all safety distance criteria for fuel and cryogenic operations.</p> <p>4. Perform all equipment, facility, and vehicle inspections prior to use and within the required time.</p> <p>5. Utilize checklists and operating procedures when required.</p> <p>6. Ensure safety gear is serviceable and utilized as required.</p> <p>7. Establish an effective Weather Notification System as required.</p> <p>8. Utilize two-person policy when required.</p> <p>9. Establish and effectively utilize the Operations Expediter.</p>
M3	100	Percent	<p>Of the time establish accurate and complete accountability of all fuel/cryogenic products.</p> <p>1. Assign the required SEI (Special Experience Identifier) qualified personnel to the RCC.</p> <p>2. Document and maintain all fuel and cryogenic transactions as required.</p> <p>3. Establish a clear audit trail of all fuel and cryogenic transactions.</p> <p>4. Process all fuel and cryogenic transactions correctly and timely.</p> <p>5. Designate an accountable Fuels Officer.</p> <p>6. Conduct daily, weekly, and monthly reconciliation. Research discrepancies and properly document all findings and variances.</p>

STANDARDS CRITERIA / MEASURES			
			7. Maintain accurate inventory requirements and report deviations to the appropriate agencies.
M4	100	Percent	<p>Of the time ensure fuel quality is maintained and an accurate record of laboratory analysis are established.</p> <ol style="list-style-type: none"> <li>1. Assign the required SEI qualified person to the laboratory.</li> <li>2. Ensure an effective sampling program is established.</li> <li>3. Document and perform all required samples.</li> <li>4. Effectively maintain a Caution Tag program.</li> <li>5. Establish and maintain an aircraft crash sampling kit.</li> <li>6. Effectively manage contaminated and off-specification fuel/cryogenic products.</li> <li>7. Perform the required daily, monthly, and annual safety inspections.</li> </ol>
M5	100	Percent	<p>Of the time provide accurate and timely reports to higher headquarters.</p> <ol style="list-style-type: none"> <li>1. Establish adequate procedures for ensuring vital information flows up, down, and laterally throughout the Chain of Command.</li> <li>2. Report personnel and resource status to the appropriate office and/or agency.</li> <li>3. Report limiting factors timely and accurately to the appropriate agencies.</li> <li>4. Prepare REPOL reports at the required time.</li> <li>5. Safeguard and report classified information under the required guidelines for its classification.</li> </ol>
M6	100	Percent	<p>Of the fixed fuel/cryogenic facilities deemed minimum essential are available to meet mission requirements.</p> <ol style="list-style-type: none"> <li>1. Establish coordination between the Base Civil Engineers (BCE) and Fuels Management Team to identify minimum facility requirements and workarounds.</li> <li>2. Ensure the Resource Control Center (RCC) and Laboratory functions meet minimum facility standards and requirements. If not, obtain an approved waiver.</li> <li>3. Report limiting factors through the Chain of Command and establish adequate workarounds to maintain mission requirements.</li> <li>4. Establish effective communication between BCE personnel when facilities are removed/returned to service.</li> <li>5. Maintain accurate status of all facilities to include generator backup, In/Out of Service, Estimated Time In Commission (ETIC)'s, and Quality Control (QC) Dates.</li> <li>6. Report all maintenance actions to the fuels laboratory function that may affect fuel quality.</li> <li>7. Establish an effective Emergency Generator program.</li> </ol>

STANDARDS CRITERIA / MEASURES			
			<p>8. Establish an alternate re-supply/receipt capability and ensure it has been tested/ utilized at least semi-annually.</p> <p>9. Properly mark all facilities and equipment.</p>
M7	100	Percent	<p>Of the fuels/cryogenic equipment and vehicles deemed minimum essential are available to meet mission requirements.</p> <p>1. Ensure minimum vehicle requirements and workarounds for lost assets have been coordinated with the appropriate agencies.</p> <p>2. Report all limiting factors through the Chain of Command.</p> <p>3. Establish effective workarounds to sustain mission requirements.</p> <p>4. Ensure Transportation personnel notify fuels when equipment/vehicles are removed and/or returned to service.</p> <p>5. Maintain accurate status of all equipment/vehicles to include In/Out of Service, ETICs, and QC Dates.</p> <p>6. Notify the Fuels Laboratory function when performing maintenance that may affect fuel quality.</p> <p>7. Maintain cryogenic tanks/equipment according to applicable procedures and instructions.</p> <p>8. Mark vehicles and equipment in accordance with applicable procedures and instructions.</p>
M8	100	Percent	<p>Of the time establish the capability to deploy, set-up, and use Fuels Mobility Support Equipment.</p> <p>1. Formally train the required number of personnel to meet tasking.</p> <p>2. Properly outfit personnel with the required safety gear.</p> <p>3. Ensure all tasked personnel have completed required refresher training.</p> <p>4. Perform equipment inspections at required intervals and properly tag as serviceable or unserviceable.</p> <p>5. Properly store, mark, and maintain equipment for its intended use.</p> <p>6. Effectively manage and mark WRM equipment.</p> <p>7. Perform and position operations safely and correctly.</p> <p>8. Maintain applicable Technical Orders and Instructions for operation, upkeep, and maintenance.</p>

### 3.51. 6.30.06 Provide Ground Transportation.

3.51.1. Provide the support vehicles and equipment to facilitate deployment as well as establish and execute capability to support ground forces at deployed locations. Maintain accountability of resources while providing the capability to support movement of personnel and cargo at forward oper-

ating locations. Provide unit leadership, direction, and coordination to support deployed forces during contingency/wartime operations. (//HQ AMC-LGT)

**Table 3.53. Ground Transportation.**

<b>STANDARDS CRITERIA / MEASURES</b>			
M8	Yes	Yes/No	<p>Obtain and assign a sufficient number of resources to support the base mobility process.</p> <ol style="list-style-type: none"> <li>1. Managers have identified sufficient personnel to support its mobility process.</li> <li>2. Augmentees are qualified on flightline driving procedures (if applicable) and have the proper licensing credentials required for the types of equipment they are operating.</li> <li>3. All personnel and cargo movements being met IAW SOEs.</li> </ol>
M9	2	Hours	<p>For unit to execute vehicle/equipment recall actions to support wing requirements and deployment objectives.</p> <ol style="list-style-type: none"> <li>1. Transportation managers have an approved vehicle/equipment recall plan.</li> <li>2. Does recall plan provide for sufficient resources to cover deployments/redeployments.</li> </ol> <p>Alternate plans on hand to acquire additional vehicles and equipment to support shortfalls.</p> <ol style="list-style-type: none"> <li>3. Once executed, units respond according to transportation recall notification procedures and meet recall response times as established in recall plan.</li> </ol>
M10	100	Percent	<p>Up-channel all cargo/passenger-related problems/delays to TCC/DCC/DCG.</p> <ol style="list-style-type: none"> <li>1. Operators are meeting response time requirements IAW DSOEs. Notify appropriate control center of delays or events that would impact DSOEs.</li> <li>2. Unit is assigned the appropriate communications equipment to effectively communicate with their respective control center.</li> </ol>
M11	2	Hours	<p>Required to activate temporary control centers.</p> <ol style="list-style-type: none"> <li>1. Upon notification of wing recall, transportation managers have their respective control centers up and running within two hours.</li> <li>2. The unit identifies personnel to attend the initial concept briefing.</li> <li>3. Unit personnel recall actions accomplished immediately.</li> <li>4. Temporary control centers at deployed locations are activated within two hours upon arrival at location(s).</li> </ol>
M12	2	Days	<p>Required to activate permanent control centers.</p> <ol style="list-style-type: none"> <li>1. Alternate operating location(s) is/are identified in case relocation is required.</li> <li>2. Wing leadership and other functions assigned are notified of operating location(s).</li> </ol>



STANDARDS CRITERIA / MEASURES			
			3. Assigned transportation personnel are aware of their primary and alternate control center. 4. All required support equipment, tools, and materials available and on hand to support mission requirements.
M13	75	Percent	Of required personnel on hand. 1. At least 75% of squadron personnel are available on hand to meet deployment requirements. 2. Augmentees/backfill(s) if utilized, do they meet training/safety requirements.
M14	100	Percent	Initiate plan and prepare vehicles and equipment for deployment IAW established guidance. 1. Comply with all guidance and provisions of TO 36-1-191 and AFMAN 24-307. 2. Determine which vehicles are best suited for deployment based on parts availability, age, and ease of maintenance. 3. Units prepared to provide immediate maintenance capability at deployed location(s). 4. LTIs accomplished. Applicable TOIs, and TMSK accompanying deploying/redeploying assets.
M15	Yes	Yes/No	Establish maintenance priorities to support contingency operations. 1. Recall, minimum essential, and maintenance priority listing being developed. Critical assets identified. 2. Deployed maintainers prepared to provide expanded mobile maintenance capability. TMSK and tools available to meet mission requirements.

### 3.52. 6.33 Provide for Safe Operations.

3.52.1. Maintain mission effectiveness by assisting commanders at all levels in areas of flight, ground, and weapons safety requirements. Provide support to Air Force personnel to ensure a safe and healthful work environment in which recognized hazards have been eliminated or controlled. Recommend implementation of controls to reduce loss of Air Force resources due to injuries and/or damage as a result of mishaps. (//HQ AMC-SEO)

**Table 3.54. Safe Operations.**

STANDARDS CRITERIA / MEASURES			
M1	100	Percent	Of units maintain an effective Flight, Ground and Weapons Safety program at home base and when deployed. 1. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments.

STANDARDS CRITERIA / MEASURES			
			<p>2. Follow normal regulations and safety precautions, such as seat belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures.</p> <p>3. Monitor personnel for signs of carelessness and inattentiveness.</p> <p>4. Institute procedures to prevent dehydration.</p> <p>5. Institute a work/rest cycle which allows adequate rest (including supervisors).</p> <p>6. Weapons issue, turn-in and use are IAW with Air Force and MAJCOM guidance.</p> <p>7. Flightline and flying safety practices, IAW AFOSH and 91 series directives, are in use.</p> <p>8. Explosives operations comply with AFMAN 91-201 standards.</p>
M2	100	Percent	<p>Of units use the Operational Risk Management process to enhance mission effectiveness by minimizing risks in order to reduce mishaps, preserve assets, and safeguard the health and welfare of people.</p> <p>1. GENERAL</p> <p>a. Place proper emphasis on safety and risk management versus mission accomplishment.</p> <p>b. Elevate decision-making for known, unpreventable risks to appropriate level.</p> <p>c. Safety briefings presented to personnel for deployment and employment operations.</p> <p>2. AIRCREWS</p> <p>a. Emphasize situational awareness and proper Crew Resource Management (CRM) procedures.</p> <p>b. Plan flight routes, departures, and destinations to avoid bird hazards. Take appropriate actions to reduce bird hazards when necessary.</p>
M3	Yes	Yes/No	A Safety compliance assessment, for management, is accomplished at home base and within five workdays after arriving at the deployed location.
M4	Yes	Yes/No	<p>Mishaps are investigated and reported according to Air Force and command standards.</p> <p><b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.</p>
M5	Yes	Yes/No	Base resources can respond effectively to a major mishap at home base. Deployed locations can provide the same support to wing aircraft.
M6	95	Percent	<p>Of the planning processes for operational plans, including mobility operations, address safety requirements.</p> <p><b>AFRC NOTE:</b> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.</p>

STANDARDS CRITERIA / MEASURES			
M7	100	Percent	Of base explosives requirements for supporting contingencies, peacetime deployments, or exercises simulating contingencies, are included in explosives safety site plans. <i>AFRC NOTE:</i> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M8	100	Percent	Of explosives safety quantity-distance exceptions are submitted for strategic and compelling reasons. <i>AFRC NOTE:</i> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M9	95	Percent	Of deployment tasking for the wing Safety function are supported. <i>AFRC NOTE:</i> This data will be provided by HQ AFRC/IG/SE through the AFRC UCI process.
M10	95	Percent	Of people comply with flight, ground, and weapons safety standards, as appropriate, when accomplishing their job.
M11	100	Percent	Of people are qualified to perform assigned task.
M12	Yes	Yes/No	Functional area safety considerations are addressed when a site survey is completed at a deployed location.
M13	100	Percent	Of units have written procedures for all phases of munitions operations at a deployed location.
M14	Yes	Yes/No	Airfield conditions (ramp, runway, lighting system, obstructions, clear zones, FOD, markings, signs, vehicle traffic control and parking, wildlife hazards, etc.) are monitored continuously for situations impacting aircraft flight and ground operations.

### 3.53. 7.01 Conduct Command and Control Operations.

3.53.1. Provide positive direction and coordination to all functional areas and control centers that affect the entire unit's ability to transition from peacetime to contingency/wartime, mitigate detrimental effects of hostile enemy actions, natural disasters and major accidents/incidents. The unit's decision-making, direction, coordination, and reporting are crucial for successful mission accomplishment. C2 encompasses fixed and mobile air mobility forces including fixed command posts, Air Mobility Control Centers, Tanker Airlift Control Elements, Wing Operations Centers, Air Mobility Elements, Mission Support Teams, Tanker Task Forces, Mobility Task Forces etc. (//HQ AMC-DOO)

**Table 3.55. Command and Control Operations.**

STANDARDS CRITERIA / MEASURES			
M1	Yes	Yes/No	Receive/understand tasking message. 1. Command Leadership. a. Monitor/manage unit generation activities to meet mission timing criteria.

STANDARDS CRITERIA / MEASURES			
			b. React appropriately to changes in alert/warning orders. c. Review generation status for accuracy.
M2	100	Percent	Disseminate mission support requirements to appropriate agencies. 1. Direct load sequences, maintenance activities, parking locations and tail swaps based on SIOP/USSTRATCOM taskings, ground times and down-line station factors such as weather and airfield status. Maintenance Aircraft Coordination Center (MACC). a. Pass accurate, appropriate, and timely information to other controlling agencies and maintenance personnel. Production Superintendent/MACC status sheets match. 1) Maintain accurate status of aircraft and critical support equipment. 2) Maintain and manage MIS (CAMS, G081,C2IPS, etc.). b. Coordinate requirements to meet generation taskings. 1) Coordinate and track aircraft parking location. 2) Compliance with all applicable TOs, instructions, and local OIs. 3) Implement emergency actions plans.
M3	100	Percent	Control air flow to meet mission tasking. 1. Maintain positive C2 of all inbound, outbound and on-station aircraft. 2. Monitor and manage mission arrival and departure Sequence of Events (SOEs). 3. Coordinate ground support activities to include aerial port services, maintenance and aircrew support. Coordinate and report deviations.
M4	Yes	Yes/No	Establish organizational control with subordinate functional control centers-integrate them into overall C2 structure. 1. Establish line of communications and information coordination responsibilities with logistics, aerial port, weather, airfield management, current operations, transportation, squadron operations, communications and services.
M5	8	Hours	Establish redundant warning and notification systems ensuring all personnel receive timely notice of Threat changes. 1. Ensure warning devices such as GIANT VOICE, UHF radio, LMR, and base siren system are available and operational
M6	Yes	Yes/No	Establish reporting channels with HHQ.
M7	Yes	Yes/No	Establish frequency and type reporting with HHQ.
M8	Yes	Yes/No	Establish information flow with lateral and subordinate agencies. 1. Ensure a process is implemented to consistently disseminate mission and other critical information to outside agencies such as transportation, logistics, aerial port, etc. 2. Teamwork:

STANDARDS CRITERIA / MEASURES			
			<p>a. Demonstrate cross functional coordination and teamwork in completing work processes.</p> <p>b. Personnel understand mission requirements, and consider internal and external customers.</p> <p>c. Personnel understand unit capabilities and critical work processes.</p> <p>d. Unit works together toward satisfactory and timely mission accomplishment. Where there is disagreement the unit comes to a mutually satisfactory solution.</p> <p>e. Unit members establish and understand priorities.</p> <p>f. Foster open lines of communication between work centers to enhance mission accomplishment and process improvement.</p>
M9	Yes	Yes/No	Establish communication capability with HHQ.
M10	100	Percent	<p>Input data into available C2 systems within time constraints IAW AMCI 10-202 Vol 6.</p> <p>1. Use Strategic Force Accounting Module (SFAM) in accordance with directives</p> <p>2. Voice reporting will be directed if automated C2 system is not available.</p>
M11	Yes	Yes/No	Establish procedures for processing required EAM traffic.
M12	100	Percent	<p>EA traffic disseminated and required actions accomplished.</p> <p>1. Communications Systems and Coordination.</p> <p>a. EAMS delivered IAW established timelines via appropriate means (e.g., AUTODIN, AFSATCOM, MILSTAR, etc.)</p> <p>b. Use communications systems effectively to process necessary traffic (e.g., SACCS — PC, SOCS, etc.).</p> <p>c. Use AACE or EHDC systems properly.</p> <p>d. Use correct frequencies for message relay.</p> <p>e. Rate the quality of received traffic (100% legible or audible).</p>
M13	100	Percent	Compile information, prepare and transmit reports to HHQ IAW AFI 10-201, AFMAN 10-206 and HHQ Directives.
M14	Yes	Yes/No	Establish procedures to obtain and transmit Oprep-3 reports.
M15	Yes	Yes/No	Establish information flow with lateral and subordinate agencies for the Commander's Situational Report.
M16	24	Hours	Report change in C-Level or more frequently if directed during crisis.
M17	100	Percent	<p>Training data current at execution.</p> <p>1. Ensure all training and certification documentation is current.</p>
M19	100	Percent	Disseminate changes in, Mission Oriented Protective Postures, Threat Conditions, Information Conditions and Readiness Conditions.

STANDARDS CRITERIA / MEASURES			
M20	100	Percent	Of status and location of key leadership tracked and available.

## Chapter 4

## EN ROUTE READINESS INSPECTION (ERI) GRADESHEETS

## 4.1. EN ROUTE READINESS INSPECTION (ERI) GRADESHEETS

Table 4.1. Major Graded Areas.

INSPECTION GRADESHEET	ERI				
STANDARD: Accomplish expeditious movement of AMC aircraft, DoD personnel, and equipment through the Defense Transportation System.					
MAJOR GRADED AREAS	O	E	S	M	U
1. Deployment Actions					
2. Aerial Port					
3. Logistics					
4. Command and Control (C2)					
5. Air Mobility Control Flight					
OVERALL					

Table 4.2. Rated Subareas.

INSPECTION GRADESHEET	ERI		DEPLOYMENT ACTIONS				
STANDARD: Ensure personnel and cargo are prepared to meet deployment requirements. Effectively transition from peacetime to contingency/wartime posture.							
RATED SUBAREAS							
			O	E	S	M	U
1. Unit Deployment Control Center							
2. Mobility Bag/Weapons Management							
3. Host Base Support							
4. ATSO							
OVERALL							

Table 4.3. Subarea Elements.

Inspector _____ Functional Area _____								
Date _____								
<b>ERI</b>	<b>DEPLOYMENT ACTIONS</b>	<b>UNIT DEPLOYMENT CONTROL CENTER (1 OF 2)</b>						
<b>STANDARD:</b> Provide overall control, direction, and supervision of the unit's deployment operations. Ensure personnel and equipment are identified and prepared to meet deployment requirements								
<b>SUBAREA ELEMENTS</b>				<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>

1. Units tasked for deployment should perform the following functions: a. Establish unit deployment control center. b. Pare and tailor UTCs based on available planning data. c. Comply with deployment schedule of events.						
2. Properly interpret and coordinate tasking messages as received.						
3. Report unit strength and shortfalls.  a. Report shortfalls and LIMFACs.  b. SORTS reporting is accurate.						
4. Initiate appropriate unit actions. a. Follow locally developed OIs and checklists. b. Establish control center. c. Execute recall procedures.						
5. Receive and disseminate essential intelligence information to functional work centers promptly.						
6. Identify crunch points early enough to make effective decisions.						
7. Provide timely, accurate information and guidance to all subordinate work centers. a. Alert personnel of possible deployment using the most effective and efficient means possible. Ensure personnel understand the tasking. b. Priority of plans established.						
<b>OVERALL</b>						
Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>DEPLOYMENT ACTIONS</b>	<b>UNIT DEPLOYMENT CONTROL CENTER (2 OF 2)</b>				
<b>STANDARD:</b> Provide overall control, direction, and supervision of the unit's deployment operations. Ensure personnel and equipment are identified and prepared to meet deployment requirements.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
8. Personnel Readiness. a. Deploy maximum number of AFWUS tasked personnel. b. Ensure eligible personnel fill all taskings. c. Complete unit predeparture processes IAW AFI 10-403 with AMC Sup 1, AFMAN 10-401, AFI 36-507, and AFI 10-215. d. Track personnel preparedness using DeMS or AF Form 4005, Individual Deployment Requirements.						



9. Equipment Readiness. Prepare and marshal deployment cargo IAW AFI 10-403 with AMC Sup 1, AFJMAN 24-204, and all other appropriate Defense Transportation System (DTS) directives. a. Deploy maximum number of AFWUS tasked personnel. b. All LOGDET items available and packed. c. Deployable package inventoried and inspected IAW applicable AMCIIs. d. Deployable items properly supply coded and reported to appropriate supply agencies. e. Bins/pallets properly packed and configured. f. Availability of appropriate shoring kits.					
<b>OVERALL</b>					

**Table 4.4. Mobility Bag and Weapons Management.**

Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>DEPLOYMENT ACTIONS</b>	<b>MOBILITY BAG AND WEAPONS MANAGEMENT</b>				
<b>STANDARD:</b> Provide serviceable mobility bags and weapons in response to mobility tasking of en route personnel.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Maintain adequate mobility bag management. a. Ensure requirements are computed correctly. b. Validate inventories are accurate. c. Verify contents are serviceable. d. Check that required technical orders are on hand and are current. e. Ensure flak vests are on hand for 80% of conventional deployable requirement. f. Ensure proper accountability for mobility bags is maintained and required reports are provided to higher headquarters.						
2. Properly manage deployment weapons. a. Ensure weapons requirements are computed correctly. b. Verify weapons are serviceable and inspections are recorded on AFTO Forms 105, Inspection Maintenance Data for Ground Weapons. c. Ensure weapons security and accountability at all times. d. Verify weapons are properly stored and packed for deployment.						
<b>OVERALL</b>						

**Table 4.5. Host Base Support.**

Inspector _____ Functional Area _____		
Date _____		
<b>ERI</b>	<b>DEPLOYMENT ACTIONS</b>	<b>HOST BASE SUPPORT</b>

<b>STANDARD:</b> Provide support to base deployment organization as outlined in AFI 10-403, AMCSUP1.					
SUBAREA ELEMENTS					
1. At bases where a fixed aerial port exists, the aerial port will: <ul style="list-style-type: none"> <li>a. Provide technical assistance to the base in areas of load planning, documentation, cargo preparation, load marshaling, and in-transit visibility.</li> <li>b. Conduct joint inspections and assume responsibility for cargo and its movement.</li> <li>c. Assist the IDO in directing/controlling deployment activity following joint inspections.</li> <li>d. Provide escort for moving passengers and cargo to the aircraft.</li> <li>e. Brief aircraft loadmasters or boom operators and aircraft commanders.</li> <li>f. Supervise loading and tiedown operations.</li> <li>g. Report load completion and/or problems to the base deployment control center.</li> <li>h. Serve as focal point for CMOS and CALM.</li> <li>i. Provide a representative to the Deployment Process Working Group (DPWG).</li> </ul>					
<b>OVERALL</b>					

**Table 4.6. Ability to Survive and Operate.**

Inspector _____ Functional Area _____					
Date _____					
<b>ERI</b>	<b>DEPLOYMENT ACTIONS</b>	<b>ABILITY TO SURVIVE AND OPERATE</b>			
<b>STANDARD:</b> Ensure unit personnel are trained to survive NBC and conventional attacks and conduct mission essential operations in a post-attack environment.					
<b>SUBAREA ELEMENTS</b>					
1. Response actions to mitigate threat. <ul style="list-style-type: none"> <li>a. Knowledge of MOPP/Threat/Alarm conditions as appropriate. <ul style="list-style-type: none"> <li>1) THREATCON actions all threat areas.</li> <li>2) MOPP/Alarm actions.</li> </ul> </li> <li>b. Plan/coordinate reconnaissance operations (i.e., UXO/chemical/damage sweeps, etc.).</li> <li>c. Demonstration of personnel protection measures and actions (CWDE/JSLIST/JFIRE/IPE donning, personal decontamination, nerve agent antidote injectors, etc.).</li> <li>d. Establish effective communication procedures.</li> <li>e. Demonstrate first-aid and buddy care.</li> <li>f. Weapons knowledge.</li> </ul>					
<b>OVERALL</b>					

**NOTE:** For low-threat areas with deployment requirements to medium-/high threat locations, unit must demonstrate capabilities commensurate with deployed locations.

**Table 4.7. Inspection Gradesheet Aerial Port.**

INSPECTION GRADESHEET	ERI	AERIAL PORT				
STANDARD: Operates air terminal facilities in support of DoD sponsored aircraft, cargo, and passengers.						
RATED SUBAREAS						
		O	E	S	M	U
1. Aircraft Services						
2. Passenger Services						
3. Safety						
OVERALL						

**Table 4.8. Aircraft Services.**

Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>AERIAL PORT</b>	<b>AIRCRAFTSERVICES 1 of 2</b>				
<b>STANDARD:</b> Ensure proper cargo preparation for airlift and safe and timely loading onto aircraft.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Cargo processing. a. Ensure proper receipt, documentation, processing, and storage of general cargo/mail. b. Proper dimensional and C/B markings on outsized cargo. c. Proper build up and tiedown of pallets. d. Accurately documented over and short shipments on manifests and updated in the system. e. Proper procedures followed in identifying and frustrating cargo. f. Load reporting (including ALLOAD or AM-9 message) accomplished as soon as the load is firm, nut not later than 30 minutes after the aircraft is airborne.						

2. Ramp Services.						
a. Loading procedures.						
1) Familiar with tiedown and loading procedures with various equipment.						
2) Load validated with load plan.						
3) Loading procedures coordinated with crew prior to loading.						
b. Phase II program management.						
3. Special Handling.						
a. Qualified personnel assigned.						
b. Identify hazardous material.						
c. Establish procedures for emergency actions.						
d. Ensure proper receipt/release of shipments.						
e. Process, store, and load special cargo.						
f. Able to use hazardous spill kits.						
g. Effectively handle explosives.						
4. Fleet Services.						
a. Maintain appropriate levels in bench stock.						
b. Ensure sanitation practices are followed.						
c. Maintain computerized/manual flight folders.						
d. Maintain flightline operations.						
e. Coordinates and delivers flight meals.						
<b>OVERALL</b>						
Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>AERIAL PORT</b>	<b>AIRCRAFT SERVICES 2 of 2</b>				
<b>STANDARD:</b> Ensure proper preparation of cargo for airlift and the safe and timely loading onto the proper aircraft.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
5. Ensure proper management of the pallet and net program.						
a. Proper store pallets and nets.						
b. Proper accountability of assets.						
c. Use proper reporting procedures.						
6. Vehicles.						
a. Perform operator care/inspections.						
b. Report deficiencies and correct in a timely manner.						
7. Force Protection.						
a. Use QRC.						
b. Use positive control of all entrances to freight compound.						

8. Availability of applicable Instructions/Publications.					
9. Added continuation training.					
<b>OVERALL</b>					

**Table 4.9. Passenger Services.**

Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>AERIAL PORT</b>	<b>PASSENGER SERVICES</b>				
<b>STANDARD:</b> Provide air travel opportunities to eligible passengers under the appropriate travel category. Ensure air travelers are properly manifested and procedures for funds accounting are in place.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Flight Dispatch a. Flight information. 1) Professional and timely. 2) All required systems utilized. 3) Disseminate mission information. b. Prompt and accurate coordination of meal orders. c. Maintain computerized/manual flight folders.						
2. Passenger/Baggage Services. a. Actual/interrogated weights for passengers/baggage. b. Passenger processing procedures. c. Passenger loading/unloading procedures. d. Passenger selection procedures. e. Safeguarding/accountability of funds. f. Baggage processing. 1) Lost and found procedures. 2) Proper identification and tags. 3) Baggage handling loading/unloading. g. Passenger advocacy program.						
3. Force Protection. a. Protection barrier in place. b. Single point of entry. c. Quick Response Checklists. d. Duress procedures.						
4. Vehicles. a. Perform operator care/inspections. b. Report deficiencies and correct in a timely manner.						
5. Availability of applicable Instructions/Publications.						
<b>OVERALL</b>						

**Table 4.10. Safety.**

Inspector _____ Functional Area _____					
Date _____					
<b>ERI</b>	<b>AERIAL PORT</b>			<b>SAFETY</b>	
<b>STANDARD:</b> Demonstrate proper safety practices and risk management to accomplish mission requirements safely and effectively.					
<b>SUBAREA ELEMENTS</b>				<b>O</b>	<b>E</b>
1. Ensure adherence to established safety standards. a. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments. b. Follow regulations and safety precautions, such as seat-belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures. c. Monitor personnel for signs of carelessness and inattentiveness. d. Institute procedures to prevent dehydration. e. Institute a work/rest cycle which allows adequate rest (including supervisors).					
<b>OVERALL</b>					

**Table 4.11. Inspection Gradesheets Logistics.**

<b>INSPECTION GRADESHEETS</b>	<b>ERI</b>	<b>LOGISTICS</b>			
<b>STANDARD:</b> Provide aircraft maintenance, supply, and functional leadership support to all AMC en route aircraft ensuring safe, effective mission accomplishment.					
<b>RATED SUBAREAS</b>					
	<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Aircraft Maintenance Management					
2. Aircraft Maintenance Operations					
3. Forward Supply Location (FSL)					
4. Plans and Programs					
5. Safety					
<b>OVERALL</b>					

**Table 4.12. Aircraft Maintenance Management.**

Inspector _____ Functional Area _____		
Date _____		
<b>ERI</b>	<b>LOGISTICS</b>	<b>AIRCRAFT MAINTENANCE MANAGEMENT</b>
<b>STANDARD:</b> Provide positive direction and coordination of tasking to all maintenance areas to accomplish mission		

SUBAREA ELEMENTS	O	E	S	M	U
1. Pass accurate and timely information to other controlling agencies and maintenance personnel. a. Maintain accurate status and forms documentation. 1) Aircraft. 2) Critical support equipment (SE) b. Meet mission taskings. 1) Sequence and plan adjustments. 2) Efficiently use maintenance resources. 3) Coordinate timely support by other functions. c. Effective use of Quick Response checklists.					
2. Establish and maintain work priorities. a. Identify potential problems and limiting factors. b. Participate in both resolution and execution of corrective actions.					
3. Establish work schedules to achieve maximum capability with assigned personnel. a. Provide adequate supervision and assign personnel tasks commensurate with their skill level and training. b. Effectively cross-utilize skills to handle surges and priority requirements.					
4. Account for and ensure availability of support equipment (CTKs, Special Tools, and AGE).					
5. Accurately identify and process supply requests.					
6. Compliance with all directives. a. Comply with applicable TOs, instructions, and local OIs. b. Maintain currency of locally established OIs. c. Sound FOD prevention management. d. Properly document cannibalization of aircraft components. e. Establish and utilize proper procedures for the management of hazardous material. f. Implement and manage DOPP					
<b>OVERALL</b>					

**Table 4.13. Aircraft Maintenance Operations.**

Inspector _____ Functional Area _____					
Date _____					
<b>ERI</b>	<b>LOGISTICS</b>	<b>AIRCRAFT MAINTENANCE OPERATIONS</b>			
<b>STANDARD:</b> Prepare, launch, and recover aircraft to include all applicable inspections and maintenance actions to meet mission taskings.					
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M U</b>

1. Identify and repair problems through quality of inspections and preventative maintenance to successfully generate the aircraft. Accomplish applicable inspections.					
2. Ensure personnel performing aircraft generation actions are knowledgeable and qualified to perform duties and are in compliance with all applicable TOs, instructions, and local OIs.					
3. Complete, safe, and efficient servicing actions. a. Fuel. b. LOX/GOX. c. Oil (engines, Constant Speed Drives, ATM, APU, etc) d. Hydraulic (Reservoirs, Accumulators, LG Struts, etc)					
4. Provide properly configured aircraft for the mission.					
5. Properly documented aircraft and AGE Forms.					
6. Ensure all tools and equipment in support of aircraft generation are accounted for, safe, serviceable, and meet inspection, servicing, and maintenance requirements. a. CTKs. b. Special tools (PMEL, Service Kits, etc) c. AGE.					
7. Utilize proper procedures when dealing with hazardous materials. a. Storage. b. Use. c. Disposal.					
8. Establish an effective debrief function utilizing required checklist and forms.					
<b>OVERALL</b>					

**Table 4.14. Forward Supply Location (FSL).**

Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>LOGISTICS</b>	<b>FORWARD SUPPLY LOCATION (FSL)</b> <b>(1 of 2)</b>				
<b>STANDARD:</b> Provide mission supply support in response to en route AMC aircraft tasking.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Provide support to the maintenance customers. a. Ensure FSL personnel provide requested assets in a timely manner. b. Ensure QDR assets are reported to the appropriate repair facility.						



2. Validate a sound Forward Supply System (FSS) asset management program. <ul style="list-style-type: none"> <li>a. Validate proper accountability, recording, and processing of all FSS asset transactions (receipts, turn-ins, issues, shipments, and requisitions) on applicable documents, a spreadsheet, or in an automated system.</li> <li>b. Verify all applicable publications are current and are properly utilized to research maintenance requests.             <ul style="list-style-type: none"> <li>1) FEDLOG.</li> <li>2) Technical Orders (-4 series).</li> </ul> </li> <li>c. Ensure HQ AMC program L-82 is utilized daily and used as a management tool to validate FSS levels and requirements. Ensure all deficiencies noted on the L-82 are corrected in a timely manner.</li> <li>d. Ensure FSS assets are secured.</li> <li>e. Validate FSS personnel can replenish FSS assets in a timely manner.             <ul style="list-style-type: none"> <li>1) Post-Post Operations (stock levels checked for requisitioning actions, applicable PSP notified by telephone/FAX/E-Mail of all requirements.</li> <li>2) In-line Computer Operations: stock replenishment reconciled during host SBSS re-leveling program, follow-up action taken on applicable PSP for Due-Ins with no status (BA, BB, etc.). Ensure SIF images are transceived in a timely manner.</li> </ul> </li> <li>f. Validate hazardous materials are stored, labeled, and disposed of properly.</li> <li>g. FSS assets are serviceable, accounted for, and correctly labeled/stored; evaluate:             <ul style="list-style-type: none"> <li>1) Functional check assets</li> <li>2) Shelf life</li> <li>3) Critical asset management</li> <li>4) Electrostatic sensitive devices.</li> <li>5) Magnetic material</li> <li>6) Packaging.</li> </ul> </li> </ul>						
<b>OVERALL</b>						
Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>LOGISTICS</b>	<b>FORWARD SUPPLY LOCATION (FSL)</b> (2 of 2)				
<b>STANDARD:</b> Provide mission supply support in response to en route AMC aircraft tasking.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>

3. Establish proper repairable asset management. a. Ensure FSL personnel segregate unserviceable DIFM items from serviceable assets and affix the appropriate condition tags. b. Validate FSL personnel's ability to ship retrograde to intermediate repair activities (i.e., PSP and 2LM/LL to the appropriate depot).					
4. Coordinate Partial/Not Mission Capable Supply Requirements with appropriate source. a. Verify FSL personnel exhaust all local stocks prior to establishment of PNMCS/NMCS condition. 1) FSL stocks. 2) Host-supply stocks. 3) Local supporting agencies, i.e., DLAs, AFRC, and ANG units. 4) Technical orders for alternate P/Ns, usable on Codes, or next higher assemblies. 5) Maintenance Support Element (Bench Stocks). b. Verify sourcing of all PMCS/NMCS assets through the Logistics Readiness Center at the Tanker Airlift Control Center.					
<b>OVERALL</b>					

**Table 4.15. Plans and Programs.**

Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>LOGISTICS</b>	<b>PLANS AND PROGRAMS</b>				
<b>STANDARD:</b> Functional support requirements are properly identified and adhered to in applicable directives.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Plans Management. a. Members of the host unit's Base Support Plan committee. b. Support requirements for war, contingency, and exercises are documented in the applicable plan. c. Review Time Phased Force Deployment Data (TPFDD) and identify planned en route support requirements. d. Identify, and take steps to resolve, unit shortfalls and LIMFACs. e. Ensure adequate facilities will be available to support anticipated wartime operational levels. f. Ensure sufficient assets are available to support peak station work loads during contingency operations. g. Reserve coordinator. h. Higher HQs reporting.						
<b>OVERALL</b>						

**Table 4.16. Safety.**

Inspector _____ Functional Area _____
---------------------------------------

Date _____									
<b>ERI</b>	<b>LOGISTICS</b>	<b>SAFETY</b>							
<b>STANDARD:</b> Demonstrate proper safety practices and risk management to accomplish mission requirements safely and effectively.									
<b>SUBAREA ELEMENTS</b>					<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Ensure adherence to established safety standards. a. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments. b. Follow regulations and safety precautions, such as seat-belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures. c. Monitor personnel for signs of carelessness and inattentiveness. d. Institute procedures to prevent dehydration. e. Institute a work/rest cycle which allows adequate rest (including supervisors).									
<b>OVERALL</b>									

**Table 4.17. Inspection Gradesheet Command and Control (C2).**

<b>INSPECTION GRADESHEET</b>	<b>ERI</b>	<b>COMMAND AND CONTROL (C2)</b>							
<b>STANDARD:</b> Accomplish effective decision making, direction, coordination, execution, and reporting of deployment and readiness activities. Timely cross-functional coordination and interaction occurred between command leadership, resource management, subordinate command centers, host base, and higher headquarters.									
<b>RATED SUBAREAS</b>					<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. AMCC/UCC									
2. ATOC									
3. MACC									
<b>OVERALL</b>									

**Table 4.18. AMCC/UCC.**

Inspector _____ Functional Area _____								
Date _____								
<b>ERI</b>	<b>COMMAND AND CONTROL (C2)</b>		<b>AMCC/UCC</b>					
<b>STANDARD:</b> Accomplish effective decision making, direction, coordination, execution, and reporting of deployment and readiness activities. Timely cross-functional coordination and interaction occurred between command leadership, resource management, subordinate command centers, host base, and higher headquarters.								
<b>SUBAREA ELEMENTS</b>				<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>

1. Command and leadership. a. Readiness action management handled IAW applicable host base and unit directives. b. Evaluate leadership and management actions to include decision making, direction, and effective use of resources for deployment, unit readiness taskings, and overall mission accomplishment. c. Establish a controller training and certification program.					
2. Mission monitoring. a. Receive and understand deployment tasking messages. b. Determine mission support requirements. c. Establish flight-following procedures. d. Airflow controlled to meet mission tasking. e. Ensure appropriate checklists and local operating instructions are available to meet mission tasking. f. Aircrew management and support procedures are effectively used. g. Mission reporting accomplished accurately and timely.					
3. Coordination. a. Information coordinated and disseminated up and down the chain, both internally and externally to AMC. b. Execute effective communication and computer system procedures to support mission requirements. c. Essential intelligence information received and disseminated to aircrews and key personnel. d. Tailor CJCS/AMC reporting processes to meet mission requirements in an accurate and timely manner. e. OPSEC/COMSEC procedures strictly enforced.					
4. Establish effective organizational control structure. a. Notify key personnel using established C2 procedures. b. Integrate unit functional control centers into the overall host base C2 structure. c. Smooth flow of information between host unit, UCC, AMCC, and other unit work centers. d. AMCC functions and procedures are IAW current guidance.					
<b>OVERALL</b>					

Table 4.19. ATOC.

Inspector _____ Functional Area _____					
Date _____					
<b>ERI</b>	<b>COMMAND AND CONTROL (C2)</b>	<b>ATOC</b>			
<b>STANDARD:</b> Maintain command and control of aerial port functions, effectively coordinating day-to-day and contingency/mobility operations.					
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M U</b>

1. Information Control. a. Gather, process, and disseminate mission information throughout aerial port work areas. b. Capability forecasting/HQ coordination. c. Phase II operations. d. Manual/automated procedures. e. Maintain computerized/manual flight folders. f. Ensure proper seat release.					
2. Load Planning. a. Qualified load planners are assigned. b. Manual load planning capability. c. CALM procedures for deployment operations. d. Receive cargo updates from cargo processing. e. Special requirements are identified (shoring, etc.). f. Established load planning procedures followed. g. Maximum utilization of allowable cabin load (ACL). h. Prepare manifest packages. i. Complete station files (palletized, rolling stock, and loose cargo). j. Prepare hazardous material briefings. k. Lifted cargo is drillable within required timeline. l. Load reporting (including ALLOAD or AM-9 message) accomplished as soon as the load is firm, but not later than 30 minutes after the aircraft is airborne.					
3. Ramp Control. a. Conduct hazardous cargo briefings. b. Aircraft commander packages are delivered. c. Relays load progress to information control. d. Coordinate with crew for loading. e. Ensure proper load is dispatched for a specific aircraft.					
4. Actively enforce Force Protection procedures. a. Ensure QRCs are current and accurate. b. Act as the focal point for all QRC actions. c. Direct mobility operations effectively.					
5. QAE Program.					
6. Continuity Program.					
7. Vehicles. a. Perform operator care/inspections. b. Report deficiencies and correct in a timely manner.					
<b>OVERALL</b>					

**Table 4.20. Aircraft Maintenance.**

Inspector _____ Functional Area _____
Date _____

ERI	COMMAND AND CONTROL (C2)	AIRCRAFT MAINTENANCE (MACC)				
<b>STANDARD:</b> Provide positive direction and coordination to all functional areas. Timely cross-functional coordination and interaction occurs between leadership, work centers, and higher headquarters units to accomplish mission.						
SUBAREA ELEMENTS		O	E	S	M	U
1. Pass accurate, appropriate, and timely information to other controlling agencies and maintenance personnel. a. Maintain accurate status. 1) Aircraft. 2) Critical support equipment. b. Maintain and manage MIS (CAMS, G081, C2IPS, etc.)						
2. Coordinate requirements to meet mission taskings. a. Coordinate and track aircraft parking location. b. Compliance with all applicable TOs, instructions, and local OIs. Maintain currency of locally established OIs. c. Effective implementation of emergency action plans.						
OVERALL						

**Table 4.21. Inspection Gradesheet Air Mobility Control Flight.**

INSPECTION GRADESHEET	ERI	AIR MOBILITY CONTROL FLIGHT				
RATED SUBAREAS						
		O	E	S	M	U
1. Home Station Operations.						
2. TALCE Deployed						
3. Safety						
OVERALL						

**Table 4.22. Home Station Operations.**

Inspector _____ Functional Area _____						
Date _____						
ERI	AIR MOBILITY CONTROL FLIGHT	HOME STATION OPERATIONS				
<b>STANDARD:</b> Personnel are functioning at appropriate skill levels, safety standards are strictly enforced, and equipment is properly maintained. Decision making direction, coordination, execution, and reporting are accomplished IAW directives. Timely cross functional coordination and interaction occurred between unit leadership resource management, unit control centers, and higher headquarters.						
SUBAREA ELEMENTS		O	E	S	M	U

1. Command leadership and management positively impacted overall mission accomplishment. a. Mission support requirements are determined and met. b. Problems anticipated early enough to reach effective decisions. c. Tasking messages received and understood. d. Ensure smooth transition from peacetime to contingency posture.					
2. Effectively and efficiently manage available resources. a. Upgrade/OJT training (AF Form 623s, 5-level, 7-level). b. Vehicle operator and care program. c. Documentation of force protection measures/plan. d. Ensure sufficient steps are taken to resolve unit shortfalls and LIMFACS.					
3. Develop load plans IAW current directives. a. Assign qualified load planners. b. Manual load planning capability available. c. Computer Aided Load Manifesting (CALM) and/or AALPS available. d. Identify special load requirements (shoring, ramps, etc) and any hazardous material. e. Weight and balance planned within aircraft's window. f. Validate cargo updates from marshaling yard.					
4. Coordination. a. Information is coordinated and disseminated up and down the chain, both internally and externally to AMC. b. Communications and computer systems used for exchange of information are effectively utilized. c. Required CJCS/AMC reporting accurate and timely. d. Proper OPSEC/COMSEC enforced. e. Receive and disseminate critical intelligence information.					
5. Organizational Control a. Functional control centers are established and effectively integrated into the overall C2 structure.					
<b>OVERALL</b>					

**Table 4.23. LCE Deployed.**

Inspector _____ Functional Area _____		
Date _____		
<b>ERI</b>	<b>AIR MOBILITY CONTROL FLIGHT</b>	<b>TALCE DEPLOYED</b>
<b>STANDARD:</b> Establish a command and control function to ensure AMC mission monitoring, direction, coordination, execution, and reporting are accomplished in a timely manner. Timely cross functional coordination and interaction occurred between command leadership resource management, host base/nation control centers, and higher headquarters.		

SUBAREA ELEMENTS	O	E	S	M	U
1. Leadership and management actions positively impacted overall mission accomplishment. <ul style="list-style-type: none"> <li>a. Deployed readiness action management handled IAW applicable host base and unit directives.</li> <li>b. Identify and analyze threats in a timely manner.</li> <li>c. Problems anticipated making effective decisions.</li> <li>d. Tasking messages received and understood.</li> </ul>					
2. TALCE generation. <ul style="list-style-type: none"> <li>a. Establish and sustain the unit operations center.</li> <li>b. Establish and maintain working relationship with host-base/nation.</li> <li>c. Provide focal point supporting AMC deployed operations.</li> <li>d. Establish and sustain radio and telephone systems operations IAW mission directives.</li> <li>e. Establish and sustain automated C2 information processing system IAW mission directives.</li> </ul>					
3. Mission Monitoring. <ul style="list-style-type: none"> <li>a. Airflow is controlled to meet mission tasking.</li> <li>b. Mission support requirements are determined and met.</li> <li>c. Aircrew support procedures are effectively utilized.</li> <li>d. Mission reporting accomplished accurately and timely.</li> <li>e. Ensure appropriate checklists and operating instructions are available to meet mission tasking.</li> </ul>					
4. Coordination. <ul style="list-style-type: none"> <li>a. Information is coordinated and disseminated up and down the chain, both internally and externally to AMC.</li> <li>b. Communications and computer systems used for exchange of information are effectively utilized.</li> <li>c. Required CJCS/AMC reporting accurate and timely.</li> <li>d. Proper OPSEC/COMSEC enforced.</li> </ul>					
5. Establish effective organizational and control structure. <ul style="list-style-type: none"> <li>a. Integrate supported/subordinate control centers into the overall C2 structure.</li> <li>b. Establish and maintain proper accounting of resources, including critical support equipment and AGE.</li> <li>c. Establish procedures/priorities to direct/coordinate.</li> <li>d. maintenance support for transiting AMC missions.</li> </ul>					
<b>OVERALL</b>					



**Table 4.24. Safety.**

Inspector _____ Functional Area _____						
Date _____						
<b>ERI</b>	<b>AIR MOBILITY CONTROL FLIGHT</b>	<b>SAFETY</b>				
<b>STANDARD:</b> Demonstrate proper safety practices and risk management to accomplish mission requirements safely and effectively.						
<b>SUBAREA ELEMENTS</b>		<b>O</b>	<b>E</b>	<b>S</b>	<b>M</b>	<b>U</b>
1. Ensure adherence to established safety standards. <ul style="list-style-type: none"> <li>a. Dress appropriately, including hearing protection, personal protective equipment, and seasonal outer garments.</li> <li>b. Follow regulations and safety precautions, such as seat-belt usage, adhering to speed limits, using chocks and spotters when required, and adhering to proper marshaling procedures.</li> <li>c. Monitor personnel for signs of carelessness and Inattentiveness.</li> <li>d. Institute procedures to prevent dehydration.</li> <li>e. Institute a work/rest cycle which allows adequate rest (including supervisors).</li> </ul>						
<b>OVERALL</b>						

WINFIELD W. SCOTT III, Colonel, USAF  
Inspector General

**Attachment 1****GLOSSARY OF REFERENCE AND SUPPORTING INFORMATION*****References***

DoD 4500.9R, *Transportation and Traffic Management*

Joint Pub 3.50.21, *Joint Tactics, Techniques, and Procedures for Combat Search and Rescue*

AFDD 1, *Air Force Basic Doctrine*

AFDD 2, *Organization and Employment of Aerospace Power*

AFI 10-214, *Air Force Prime Ribs Program*

AFI 10-215, *Personnel Support for Contingency Operations*

AFI 10-403, *Deployment Planning*

AFI 10-1101, *Operations Security*

AFI 11-231, *Computed Air Release Point Procedures*

AFI 11-302, Vol 1, *C-130, C-141, KC-10, and C/KC-135 Maintenance and Configuration Requirements for Aircrew and Aircraft-Installed Life Support Equipment (LSE)*

AFI 13-217, *Assault Zone Procedures*

AFI 14-105, *Unit Intelligence Mission and Responsibilities*

AFI 21-202, *Combat Ammunition System Procedures*

AFI 23-202, *Buying Petroleum Products, and Other Supplies and Services Off-Station*

AFI 24-201, *Cargo Movement*

AFI 32-2001, *The Fire Protection Operations and Fire Prevention Program*

AFI 36-507, *Mobilization of the Civilian Work Force*

AFI 36-3002, *Casualty Services*

AFI 84-102, *Historical Operations in Contingency and War*

AFI 90-201, *Inspector General Activities*

AFJI 48-110, *Immunizations and Chemoprophylaxis*

AFMAN 10-100, *Airman's Manual*

AFMAN 10-401, Vol 1, *Operation Plan and Concept Plan Development and Implementation*

AFMAN 10-401, Vol 2, *Planning Formats and Guidance*

AFMAN 23-110, *USAF Supply Manual*

AFMAN 24-307, *Procedures for Vehicle Maintenance Management*

AFMAN 32-4005, *Personnel Protection and Attack Actions*

AFMAN 32-4017, *Civil Engineer Readiness Technicians Manual for Nuclear, Biological, and Chemical Defense*

AFJMAN 24-204, *Preparing Hazardous Materials for Military Air Shipments*

AFPAM 10-219, Vol 2, *Preattack and Predisaster Preparations*

AFPAM 32-7043, *Hazardous Waste Management Guide*

AMCI 10-202, Vol 6, *Mission Reliability Reporting System (MRRS)*

AMCI 10-403, *Air Mobility Command (AMC) Force Deployment*

AMCI 14-102, *Debriefing and Reporting*

AMCI 90-201, *The Inspection System*

AMCPAM 10-1101, *Operations Security (OPSEC) Program Manager's Guide*

### ***Abbreviations and Acronyms***

**AACE**—Aircrew Alerting Communications Equipment

**AEF**—Air Expeditionary Force

**AFI**—Air Force Instruction

**AFHRA**—Air Force Historical Research Agency

**AFWUS**—Air Force Wide UTC Availability/Tasking System

**AGE**—Aerospace Ground Equipment

**AIS**—Automated Information System

**ANG**—Air National Guard

**AFRC**—Air Force Reserve Command

**AMC**—Air Mobility Command

**AMCC**—Air Mobility Control Center

**AMCTL**—Air Mobility Command Task List

**AMOG**—Air Mobility Operations Group

**AMSG**—Air Mobility Support Group

**AMSS**—Air Mobility Support Squadron

**AMT**—Air Mobility Tasking

**AO**—Area of Operations

**APF**—Aerial Port Flight

**APOD**—Aerial Port of Debarkation

**APOE**—Aerial Port of Embarkation

**APS**—Aerial Port Squadron

**AT/FP**—Anti-Terrorism and Force Protection  
**ATCALs**—Air Traffic Control and Landing System  
**ATO**—Air Tasking Order  
**ATOC**—Air Terminal Operations Center  
**ATSO**—Ability to Survive and Operate  
**AUTODIN**—Automatic Digital Network  
**BLS**—Basic Life Support  
**C2IPS**—Command and Control Information Processing System  
**CALM**—Computer Aided Load Manifesting  
**CAMS**—Core Automated Maintenance System  
**CAT**—Crisis Action Team  
**CCC**—Common Core Criteria  
**CDF**—Cargo Deployment Function  
**CEOI**—Communications Electronic Operating Instruction  
**CI**—Compliance Inspection, also Critical Information  
**CMF**—Combat Mission Folder  
**CMOS**—Cargo Movement Operation System  
**COMPUSEC**—Computer Security  
**COMSEC**—Communications Security  
**CRAF**—Civil Reserve Air Fleet  
**CSAR**—Combat Search and Rescue  
**CTK**—Composite Tool Kit  
**DCC**—Deployment Control Center  
**DCI**—Defensive Counterinformation  
**DeMS**—Deployment Management System  
**DNSI**—Defense Nuclear Surety Inspections  
**DPT**—Data Pattern Traffic  
**DOC**—Designed Operational Capability  
**DoD**—Department of Defense  
**DOPP**—Dropped Object Prevention Program  
**DPU**—Deployment Processing Unit  
**DRF**—Disaster Response Force

**DRU**—Direct Reporting Unit  
**DUSTWUN**—Duty Status Whereabouts Unknown  
**E&R**—Evasion and Recovery  
**EAF**—Expeditionary Air Force  
**EAL**—Entry Authority List  
**EAMs**—Emergency Action Messages  
**EHDC**—Electromagnetic Pulse Hardened Dispersal Communications  
**EMSEC**—Emanation Security  
**EOD**—Explosive Ordnance Disposal  
**EORI**—Expeditionary Operational Readiness Inspection  
**ERI**—En route Readiness Inspection  
**EVA**—Evasion Plans of Action  
**FOL**—Forward Operating Location  
**FPL**—Final Protective Line  
**FSL**—Forward Supply Location  
**FSS**—Forward Supply System  
**GDFC**—Ground Defense Forces Commander  
**GDSS**—Global Decision Support System  
**GOC**—Group Operations Center  
**GOX**—Gaseous Oxygen System  
**GRL**—Global Reach Laydown  
**IDS**—Installation Deployment System  
**IG**—Inspector General  
**III**—Incapacitating Illness or Injury  
**INFLTREP**—In-flight Report  
**INTREP**—Intelligence Report  
**IO**—Intelligence Oversight, also Information Operations  
**IOWG**—Information Operations Working Group  
**ISPOPREP**—Isolated Personnel Report  
**JA/ATT**—Joint Airborne/Air Transportability Training  
**LERTCON**—Alert Condition  
**LIMFAC**—Limiting Factor

**LMR**—Land Mobile Radio  
**LOAC**—Law of Armed Conflict  
**LOGDET**—Logistics Detail  
**LOGMOD**—Logistics Module  
**LOGSTAT**—Logistics Status  
**LP**—Listening Post  
**MACC**—Maintenance Aircraft Coordination Center  
**MAJCOM**—Major Command  
**MDS**—Mission, Design and Series  
**MEGP**—Mission Essential Ground Personnel  
**MET**—Mission Essential Task  
**METL**—Mission Essential Task List  
**MIS**—Mission Information System  
**MISREP**—Mission Report  
**MSE**—Mission Support Element  
**MST**—Maintenance Support Team  
**MTF**—Medical Treatment Facility  
**MWD**—Military Working Dog  
**NAS**—Nuclear Airlift Support  
**NGB**—National Guard Bureau  
**NMC**—Not Mission Capable  
**NSI**—Nuclear Surety Inspection  
**OB**—Order of Battle  
**OP**—Observation Post  
**OPFOR**—Opposing Force  
**OPLAN**—Operation Plan  
**OPR**—Office of Primary Responsibility  
**OPSEC**—Operations Security  
**ORI**—Operational Readiness Inspection  
**PDF**—Personnel Deployment Function, also Primary Direction of Fire  
**PERSCO**—Personnel Support for Contingency Operations  
**PMEL**—Precision Measurement Equipment Laboratory

**PNAF**—Prime Nuclear Airlift Force  
**Prime BEEF**—Prime Base Engineer Emergency Force  
**Prime RIBS**—Prime Readiness in Base Services  
**PRP**—Personnel Reliability Program  
**PT**—PERSCO Team  
**QRC**—Quick Reaction Checklists  
**RF**—Response Force  
**SABC**—Self-Aid Buddy Care  
**SAF**—Secretary of the Air Force  
**SAR**—Search and Rescue  
**SART**—Strategic Aircraft Regeneration Teams  
**SATE**—Security, Awareness, Training, and Education  
**SBSS**—Standard Base Supply System  
**SFAM**—Strategic Force Assessment Module  
**SI**—Seriously Ill or Injured  
**SII**—Special Interest Item  
**SIOP**—Single Integrated Operational Plan  
**SIPRNET**—Secret Internet Protocol Router Network  
**SOAF**—Special Operations Air Force  
**SOE**—Schedule of Events  
**SOLL**—Special Operations Low-Level  
**SORTS**—Status of Resources and Training System  
**SPINS**—Special Instructions  
**SRC**—Survival Recovery Center  
**STT**—Small Tactical Terminal  
**SWOG**—Special Weapons Overflight Guide  
**TAA/D**—Threat Avoidance, Arrival and Departure  
**TACC**—Tanker Airlift Control Center  
**TALCE**—Tanker Airlift Control Element  
**TPFDD**—Time Phased Force Deployment Data  
**TRP**—Target Reference Point  
**TRT**—Tanker Recovery Team

**TSART**—Tanker Strategic Aircraft Regeneration Team

**TTF**—Training, Test, and Ferry

**TWG**—Threat Working Group

**UTA**—Unit Training Assembly

**UTC**—Unit Type Code

**USP&FO**—United States Property and Fiscal Office

**VIPPSA**—Very Important Persons Protection Support Agency

**VSI**—Very Seriously Ill or Injured

**WMP**—War Mobilization Plan

**WOC**—Wing Operations Center

**WR**—War Reserve

### *Terms*

**Air Force Occupational and Environmental Safety, Fire Protection, and Health (AFOSH)**—

Program designed to minimize loss of Air Force resources and to protect Air Force people from occupational deaths, injuries, or illnesses by managing risks.

**Air Force Wide UTC Availability/Tracking System (AFWUS)**—A database that contains a list of all Air Force UTCs.

**Air Mobility Element (AME)**—The air mobility element is an extension of the Air Mobility Command Tanker Airlift Control Center deployed to a theater when requested by the geographic combatant commander. It coordinates intertheater airlift operations with the theater airlift management system and collocates with the air operations center whenever possible.

**Air Mobility Operations Group (AMOG)**—An organization that plans, organizes, and trains deployable AMC forces to provide worldwide Global Reach Laydown in support of US Transportation Command assigned missions. It gathers Global Reach Laydown forces under one umbrella aligned under the Numbered Air Force.

**Crisis Action Team (CAT)**—Command and staff personnel assembled in accordance with AMCI 10-208, Vol. 1 to respond to contingency or emergency situations. Battle staff is a synonymous term.

**Designed Operational Capability (DOC)**—A unit DOC is the mission for which a measured unit has been equipped, organized, designed or tasked. While all measured combat, combat support, and combat service support units must have a primary DOC, some units may have more than one DOC based on additional taskings. It serves as a basis for SORTS reporting.

**Director Mobility Forces (DIRMOBFOR)**—Normally a senior officer who is familiar with the area of responsibility or joint operations area and possesses an extensive background in airlift operations. When established, the director of mobility forces serves as the designated agent for all airlift issues in the area of responsibility or joint operations area, and for other duties as directed. The director of mobility forces exercises coordinating authority between the airlift coordination cell, the air mobility element, the Tanker Airlift Control Center, the joint movement center, and the air operations center in order to expedite the



resolution of airlift problems. The director of mobility forces may be sourced from the theater's organizations, United States Transportation Command, or United States Atlantic Command.

**Forward Operating Base (FOB)**—An airfield used to support operations without establishing full support facilities. The base may be used for an extended time period.

**Operational Risk Management (ORM)**—A logic-based, common sense approach to making calculated decisions on human, materiel, and environmental factors before, during, and after Air Force mission activities and operations.

**Operations Plan (OPLAN)**—A plan for the conduct of joint operations that can be used as the basis for development of an OPORD. An OPLAN identifies the forces and supplies required to execute the CINC's Strategic Concept and a movement schedule of these resources to the theater of operations.

**Sortie**—An operational flight by one aircraft not to exceed one takeoff and one full stop landing.

**Status of Resources and Training System (SORTS)**—The JCS controlled and automated system which provides authoritative identification, location, and resource information to the National Command Authorities and the Joint Staff.

**Tanker Airlift Control Element (TALCE)**—A deployed AMC composite organization established at deployed locations where AMC operational support is nonexistent or insufficient. It provides a continuing on-site management of AMC airfield operations including command and control, communications, aerial port services, maintenance, security, weather, and intelligence--the critical elements needed to ensure a safe and highly efficient air base for all tanker and airlift operations.

**Unit Type Code (UTC)**—A five-character alphanumeric designator that identifies a specific capability package. The UTCs for all Air Force packages are found in volume III of the WMP and are used by unified and specified commands, HQ USAF, and the JCS to identify forces required to support contingency plans.

**Wing Operations Center (WOC)**—Provisional (deployed) wing or group commander's battle staff and executive command and control agency. The WOC is an operationally integrated collection of functional work centers which manage unit-assigned, mission-essential forces and resources needed to generate aircraft, aircrew loads, and deployable mission support elements at beddown locations in order to satisfy higher headquarters-directed tasking.

## Attachment 2

## AMC TASK LIST STANDARDS

**A2.1.** The following AMC Task List standards apply to all UTCs and may be graded/colored during any inspection. These standards are designated with an asterisk (\*) in chapter 1 of this document.

**Table A2.1. Task List Standards.**

<b>TASK</b>	<b>STANDARD</b>
3.08.02	M5
6.05.01	M3
6.05.05.01	M3
6.05.06	M1
6.05.06	M4
6.05.06	M6
6.05.06	M8
6.05.06	M9
6.08.01	M2
6.08.01	M4
6.08.01	M5
6.08.01	M7
6.08.02	M1
6.08.02	M2
6.08.02	M3
6.08.03	M1
6.08.03	M7
6.08.03	M8
6.33	M1
6.33	M2

**NOTE:** The only common core standard applicable to equipment-only UTCs is 6.31.01.01, M3.